



## MetroPlan Orlando Board

### MEETING MINUTES

**DATE:** Wednesday, February 8, 2017

**TIME:** 9:00 a.m.

**LOCATION:** MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

---

Commissioner Bob Dallari, Board Chairman, Presided

---

#### Members

Hon. Jose Alvarez, City of Kissimmee  
Hon. Pat Bates, City of Altamonte Springs  
Hon. Gary Bruhn, Municipal Advisory Committee  
Hon. Pete Clarke, Orange County  
Hon. Lee Constantine, Seminole County  
Hon. Bob Dallari, Seminole County  
Hon. Buddy Dyer, City of Orlando  
Hon. Cheryl Grieb, Osceola County  
Hon. Samuel B. Ings, City of Orlando  
Hon. Teresa Jacobs, Orange County  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Joe Kilsheimer, City of Apopka  
Hon. Victoria Siplin, Orange County  
Mr. Stephen Smith, Sanford Airport Authority  
Hon. Jennifer Thompson, Orange County  
Hon. Jeff Triplett, City of Sanford

Advisors in Attendance:

FDOT Secretary Steve Martin, District 5  
Ms. Mary Moskowitz, Technical Advisory Committee  
Ms. Joedel Zaballero, Transportation Systems Management & Operations Committee  
Mr. Tom O'Hanlon, Community Advisory Committee

Members/Advisors not in Attendance:

Mr. Dean Asher, GOAA  
Ms. Candy Bennage, Kissimmee Gateway Airport  
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority  
Hon. Bryan Nelson, Orange County  
Hon. Betsy VanderLey, Orange County

Staff in Attendance:

Mr. Harold Barley  
Mr. Steve Bechtel, Mateer & Harbert  
Mr. Keith Caskey  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Mr. Eric Hill  
Ms. Mary Ann Horne  
Mr. Gary Huttman  
Ms. Cynthia Lambert  
Mr. Nick Lepp  
Mr. Jason Loschiavo  
Ms. Sally Morris  
Ms. Virginia Whittington  
Ms. Elizabeth Whitton  
Mr. Mighk Wilson  
Ms. Alexandra Quintero

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed everyone. Mayor Jose Alvarez led the Pledge of Allegiance.

**II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Bob Dallari welcomed Congressman John Mica and Congresswoman Corrine Brown who had been invited to attend the meeting. He thanked Congressman Mica and Congresswoman Brown for their leadership and the important projects they championed during their tenure. Congressman Mica and Congresswoman Brown each spoke briefly about their time in office and were presented with a token of appreciation for their years of service to the community. Board members also expressed their appreciation for Congressman Mica's and Congresswoman Brown's efforts on the part of the Central Florida community. Chairman Dallari reported that a MetroPlan Orlando Board officer's meeting was held January 31 in order to collaborate on goals to work on as a region for 2017 and beyond. He told Board members

that the goals they chose were last mile connectivity for SunRail, pedestrian/bicycle facilities and safety, Complete Streets, and engaging the younger population. If there were no objections from the Board, he added, staff will put together a report on the meeting and the goals to bring back.

Mayor Buddy Dyer provided a report on the December 14, 2016 Commuter Rail Commission meeting. He told Board members that Mr. Jim Harrison, Orange County staff, had put together a scope of services for the transition of SunRail from FDOT to the local partners. Mayor Dyer informed Board members that the PD&E study for SunRail Phase III was in final review and Volusia County had proposed amendments to the partnership agreement regarding SunRail Phase II. He added that the Commuter Rail Commission remains committed to all phases of SunRail. Ridership totals for the Saturday, February 4 service, he noted, were at about 3,400 and additional Saturday service was scheduled on March 18 for the NCAA Basketball Tournament.

Chairman Dallari gave a report on the January 13 Central Florida MPO Alliance meeting. He told Board members that CFMPOA approved the 2017 legislative priorities and authorized staff to begin work on an updated Regional Long Range Transportation Plan, which will require \$2,500 from each partner organization. A request for approval was on the Board meeting agenda later in the meeting. CFMPOA members, he added, received a presentation on the Notice of Proposed Federal Rulemaking Final Rule about MPO coordination and possible consolidation and had a lengthy discussion about the need for more truck rest stop areas throughout Central Florida. At the conclusion of this discussion, staff was directed to send a letter to Secretary Boxold urging that, at a minimum, a framework for addressing the issue be included in the Motor Carrier System Plan, which is currently under development. They also requested FDOT/D5 take the lead on developing an inventory of truck rest facilities on and off the Interstate in Districts 5, and 1, as well as on Florida Turnpike facilities in Central Florida. This project would include identifying prospective sites (on- and off-system) throughout the 10-county area to meet anticipated needs over the next 20 years and bringing together a coalition of public and private interests to develop solutions for implementation. Finally, he reported, committee members felt it was important that MPOs/TPOs include truck rest stop facilities in their Long Range Plans and Prioritized Project Lists tied into safety-related activities. Chairman Dallari called attention to the next CFMPOA meeting scheduled for Friday, April 21, 2017 at 10:00 a.m. at MetroPlan Orlando.

### III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harold Barley welcomed board members and Ms. Joedel Zaballero, new TSMO Chairman. He reported that Commissioner Bonilla was ill and not able to attend as the alternate for Commissioner Nelson, and Commissioner VanderLey was not in attendance due to the passing of her father, former Mayor Jon VanderLey. Mr. Barley introduced guests Ms. Lauren Allen, Congresswoman Murphy's staff member, and Mr. Chester Glover, currently on Congresswoman Demings staff. Mr. Glover introduced other staff members in attendance. Mr. Barley also introduced new FDOT District 5 Secretary, Mr. Steve Martin, who spoke briefly. He informed Board members that Ms. Elaine Chao had been confirmed as the new US DOT Secretary and FDOT Secretary Boxold had resigned and Ms. Rachel Cone is serving as the Interim FDOT Secretary. Mr. Barley announced that Mayor Buddy Dyer was the honoree at the annual CUTR awards program and Mayor Dyer had also been appointed to serve on the National Advisory Committee on Travel and Tourism Infrastructure. He thanked everyone who attended the annual Volunteer Appreciation Luncheon and participated in the toy drive. Mr. Barley called attention to USDOT's selection of Central Florida as an autonomous vehicle test

center and that Florida's Turnpike Enterprise is building a test track and infield area, at Florida Polytechnic University, for autonomous vehicle testing. He announced that Commissioners Bonilla, Clarke, VanderLey and Nelson had indicated they would like to attend the MPOAC Institute in April or May. Mr. Barley introduced new MetroPlan Orlando staff members, Ms. Lisa Smith and Ms. Alexandra Quintero. He called attention to the March 8<sup>th</sup> Board meeting which was being held at Second Harvest Food Bank.

#### **IV. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed a quorum of 16 voting members present. Also present were 4 advisors; and the meeting having been duly convened was ready to proceed with business.

#### **V. AGENDA REVIEW**

Mr. Barley told Board members that they were ready to move ahead with the agenda.

#### **VI. COMMITTEE REPORTS**

Mayor Gary Bruhn reported that the Municipal Advisory Committee met on February 2, 2017 and welcomed Mayor Nathan Blackwell from the City of St. Cloud. MAC members recommended approval of the FDOT amendment to the FY 2016/17-2020/21 Transportation Improvement Program to include additional funding for the LYNX Operations Center expansion, funding adjustments for the six-laning project on Maitland Boulevard, and a new pedestrian safety project on US 441. In addition, he reported, committee members received a quarterly ITS Update, a Travel Time & Delay study update, a review of MetroPlan Orlando's Complete Streets Policy, a presentation on the Prioritized Project List process, a presentation on FDOT's Tentative Five Year Work program and an overview of MetroPlan's new website. Mayor Bruhn noted that the next MAC meeting is scheduled for Thursday, March 2, 2017.

Mr. Tom O'Hanlon reported that Community Advisory Committee members met on January 25<sup>th</sup> and welcomed three new members: Greg Eisenberg, Lisa Portelli, and Venise White. All three, he noted, were MetroPlan Orlando Board appointees. The CAC, he told Board members, recommended approval of the Transportation Improvement Program amendments. Mr. O'Hanlon reported that committee members received a preview of MetroPlan Orlando's draft Complete Streets policy and had an extensive discussion on the topic. In addition, CAC members saw a live demo of MetroPlan Orlando's new website and heard a presentation on FDOT's Tentative Five Year Work Program.

Ms. Mary Moskowitz reported that Technical Advisory Committee members met on January 27<sup>th</sup> and recommended approval of the TIP amendment request from FDOT for the LYNX Operating Center expansion, Maitland Blvd. and pedestrian safety projects. She added that TAC members also approved the TAC Bicycle & Pedestrian Task Force recommendation regarding the prioritization process to be used for bike and pedestrian projects in the next PPL. Ms. Moskowitz noted that the Task Force also recommended forming a Joint Bicycle & Pedestrian Subcommittee made up of representatives from the TAC, CAC, TSMO and TDLCB committees. TAC members, she reported, decided not to take action on this recommendation until their February 24<sup>th</sup> meeting in order to give the Task Force more time to further define the membership and role of the subcommittee.

Ms. Joedel Zaballero reported that the Transportation Systems Management & Operations Committee met on January 25, 2017 and approved the December 2, 2016, TSMO Meeting Minutes. In addition, she told Board members that TSMO approved the FDOT Amendments to the FY 2016/17-2020/21 Transportation Improvement Program (TIP), including additional funding for the LYNX Operating Center expansion, funding adjustments for the six-laning project on Maitland Boulevard in the City of Maitland, and a new pedestrian safety project on US 441.

## VII. PUBLIC COMMENTS ON ACTION ITEMS

Ms. Joanne Counelis expressed the need for 24 hour, seven day a week bus and train service.

## VIII. CONSENT AGENDA

- A. Approval of Minutes - December 14, 2017
- B. Approval of November-December 2016 Monthly Financial Reports; Acknowledgement of December 2016 Travel Report
- C. Approval of Board Committee Appointments for 2017
- D. Approval of Renewal of General Counsel Contract
- E. Approval of Contribution for Development of the Central Florida MPO Alliance 2040 Long Range Transportation Plan
- F. Approval of Revised Budget Amendment #2

**MOTION:** Mayor Pat Bates moved approval of the consent agenda. Mayor Gary Bruhn seconded the motion, which passed unanimously

## IX. OTHER ACTION ITEMS

- A. Approval of Proposed Amendments to MetroPlan Orlando's Five-Year Transportation Improvement Program; Board Resolution No. 17-01 – Mr. Keith Caskey, MetroPlan Orlando

**MOTION:** Mayor Buddy Dyer moved approval of the FDOT request for amending the FY2016/17-2020/21 Transportation Improvement Program (TIP) to include adding funding for an existing LYNX project, adjusting cost figures for the Maitland Boulevard six-laning project, and adding a new pedestrian safety project. Commissioner Pete Clarke seconded the motion, which passed unanimously. (Roll call vote)

- B. Adoption of the Locally Preferred Alternative for the OIA Refresh Study

Mr. Barley provided some background information on the OIA Refresh. He reported that MagLev still retained the rights to the alignment connecting OIA to the Orange County Convention Center. He added that Global Via had also proposed a light rail connection for the corridor. FDOT, he noted, had approved a final extension of the agreement with Maglev

which will expire in July 2017. Mr. Barley told Board members that the SunRail Phase III study, which also proposed a connection to the airport, was projected to be completed in Spring or early Summer 2017, and staff was recommending that any action on the OIA refresh be postponed until September when staff would be in a better position to offer a good recommendation on the alternatives.

Mr. David Schmitt, on behalf of FDOT/D5, presented an overview of the OIA Refresh study including the study area, purpose of the study, recommendations, and benefits of the recommended alternative. He noted that the latest OIA Refresh Study was a revisit of a 2005 Study, which Project stakeholders felt needed to be updated, due to recent land use and transportation changes in the study area, including SunRail. The most recent OIA Refresh Study began in November 2012 and concluded in early 2015 and was funded by FDOT, the City of Orlando, Orange and Osceola Counties, as well as the Orlando International Airport. The purpose, he explained, was to evaluate the potential of a premium transit system, and serve as an alternative mode to highway travel. Mr. Schmitt reported that there were two study recommendations, an early recommendation to advance a SunRail connection to the airport as a separate study and FDOT has since initiated that study. The second was to implement a Bus Rapid Transit system connecting OIA with the western study area.. Mr. Schmitt reviewed a comparison of the Local BRT option versus Express BRT, competitiveness of the preferred option for FTA grants, operating cost comparison, summary of characteristics and why it was important to improve transit. Chairman Dallari asked if Board members could have a breakout of the contingency and design figures. Commissioner Clarke requested that the Orange Avenue Study that is underway be looked at in relation to the OIA Refresh study since they tie in together and that community outreach is conducted to ensure the community members are aware of what is being looked at and proposed. Consensus was that additional updated information, such as the new Visioning Plan for International Drive, was needed and action should be delayed until board members had that information.

## X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

### A. Correspondence

- Note from retiring FDOT/D5 Secretary Noranne Downs
- USDOT Policy on Transit Network Companies – December 5, 2016
- Letter from Osceola County Commissioner Brandon Arrington regarding the US 192 BRT Project dated December 13, 2016
- MetroPlan Orlando's comments on FDOT's Proposed Five-Year Work Program dated December 20, 2016; reply from Mr. Frank O'Dea dated December 30, 2016
- Letter from Ms. Carol Scott, Florida's Turnpike Enterprise, on Emergency Access to FTE's Express Lanes dated January 12, 2017

### B. Status Updates

- FDOT Monthly Construction Status Report – January 2017
- FDOT Second Quarter Variance Report – January 2017

### C. General Information

- Board-approved Legislative Policies and Positions for 2017 and legislative update
- PD&E Tracking Report – January 2017
- Memorandum from Mr. Barley to Board members on the new USDOT Final Rule for MPOs dated January 4, 2017
- Memorandum from Mr. Barley to Board members on telecommuting information (follow-up from discussion at the December 14, 2016 Board meeting)
- Quarterly meeting of the Transportation Disadvantaged Local Coordinating Board – February 9, 2017
- “State of Seminole County Address” – Westin Hotel, Lake Mary - February 16, 2017
- Central Florida Commuter Rail Commission Meeting – February 23, 2017 at LYNX
- Start of the 2017 Legislative Session in Tallahassee – March 9, 2017

### D. Featured Articles and Research

- *“Return on Investment for the (Florida) Department of Transportation’s Work Program,”* Office of Economic & Demographic Research, December 2016 [http://edr.state.fl.us/Content/returnoninvestment/ROI\\_Transportation.pdf](http://edr.state.fl.us/Content/returnoninvestment/ROI_Transportation.pdf)
- *“Regional Models of Cooperation: Status of Regional Coordinating and Performance Measures Regional Collaboration Pilot Project,”* Florida Department of Transportation, December 2016 <https://www.metroplanorlando.org/wp-content/uploads/Regional-Model-of-Cooperation.pdf>
- *“Self-Driving the Economy: Driverless cars could have a surprising impact on state and local revenue,”* Governing Magazine, January 2017

**MOTION:** Commissioner Samuel Ings moved approval of the information items for acknowledgement. Mayor Gary Bruhn seconded the motion, which passed unanimously

## XI. OTHER BUSINESS

### A. Introduction of MetroPlan Orlando’s New Website

Ms. Cynthia Lambert, MetroPlan Orlando staff, reviewed items on the new website homepage, how to navigate the website, and how to RSVP for meetings online. She noted that the website is fully responsive on all types of devices. An online survey is available, she added, for Board members to provide their input on the new website.

**B. ITS Master Plan Update**

Mr. Eric Hill, MetroPlan Orlando staff, provided a status report on the ITS Master Plan. Mr. Hill reviewed the causes of traffic congestion, the purpose of the project, the ITS Master Plan team, and the task timeline, noting that they were currently at task six. He told Board members that an ITS Master Plan workshop had been held and stakeholders had been polled on a variety of topics related to the plan, including technology needed, strategies for active traffic management, strategies for advanced parking management, strategies for public transport management, and barriers to implementing ITS needs. Mr. Hill told Board members that the ITS Master Plan timeline had been extended from January 2017 to May 2017 in order to refine the business case, criteria, concepts, and funding sources.

**C. MetroPlan Orlando's Prioritized Project List and Status Report on 4P Applications**

Mr. Nick Lepp, MetroPlan Orlando, gave a presentation on the status of the projects in the FY 2021/22-2039/40 PPL that focused on how to best advance the funding of these projects using available SU funds. Mr. Lepp told Board members that the purpose of the review of the PPL was to improve communication and implementation of federal funds for all transportation projects including off system corridors with Local Agency Program (LAP). He noted that the process would follow the same steps but involve discussing project priorities and status more often. He reviewed transportation funding and its sources, current SU funding allocation percentages, and the process and recommendations for implementation. In addition, he reviewed Local Agency Participation (LAP), how LAP certification would help with advancing projects, and the status of local agency LAP certification.

**D. Preview of MetroPlan Orlando's Complete Streets Policy and the Corrine Drive Pilot Project**

Ms. Elizabeth Whitton, MetroPlan Orlando, told Board members that a task force had been formed to develop a draft Complete Streets and implementation policy. She provided a definition of complete streets and noted that it would be a regional policy with network functions. Ms. Whitton reviewed the goals, which would be project specific, implementation, and menu of options. She reported that the Corrine Drive Complete Streets Study was getting underway and would serve as a demonstration project for the Complete Streets policy. Ms. Whitton detailed the location of the Corrine Drive study, study timeline and focus areas. She added that MetroPlan Orlando would be working on the Corrine Drive Pilot Project in collaboration with Orange County, City of Orlando, and City of Winter Park. Mr. Barley commented that Commissioner Patty Sheehan, Commissioner Robert Stuart, and Commissioner Emily Bonilla had been briefed on the project, which is located in their District. Chairman Dallari commented on Edgewater Drive and the transformation of that roadway as an example of what can be done in terms of changes that can make a big difference in making a roadway safer and more user friendly while still maintaining traffic volume. He requested a staff report on the Edgewater Drive project.



## **XII. BOARD MEMBER COMMENTS**

Mayor Jacobs commented on conversations that had taken place from both Florida's Turnpike Enterprise and FDOT District 5 regarding toll lanes within toll lanes. She noted that the issue is now affecting the SR 528 section from Orlando International Airport to the Orange County Convention Center. Business owners in the area have expressed their concern regarding the lack of exit ramps that would allow customer access to International Drive. Mayor Jacobs noted that she had spoken to FDOT Secretary Boxold but was unsure of the status of what they discussed regarding the express lane issue due to Secretary Boxold's resignation. She added that there needed to be more local input on local projects on how toll lanes will function. Mayor Jacobs requested that a resolution to the next FDOT Secretary and Florida's Turnpike Enterprise Director be drafted by staff indicating the need for more local input on local projects. Chairman Dallari expressed his concern regarding emergency vehicle access to the express toll lanes, how the toll structure will work, and where will the toll funding be allocated. Mr. Barley told Board members that staff had learned that a different approach was being used on the FTE express toll lanes. He added that I-4 express toll lanes would use concrete barriers, while FTE express toll lanes would be using delineators as indicated in a letter from Ms. Carol Scott, FTE staff, which had been provided.

**MOTION:** Mayor Teresa Jacobs moved approval of MetroPlan Orlando staff drafting a resolution in support of more local input on local projects. Commissioner Lee Constantine seconded the motion, which passed unanimously.

Mr. Tom O'Hanlon commented on the prospect of additional Federal funding becoming available and the need to have projects ready to allocate the funding.

Commissioner Viviana Janer introduced Ms. Tawny Olore, new Osceola County Director of Transportation. She also commented on the need for better signage for access to local roadways at the Orlando International Airport south exit. She reported that she has had many complaints from constituents regarding the lack of advance signage when exiting the airport.

## **XIII. PUBLIC COMMENTS (GENERAL)**

None

## **XIV. NEXT MEETING: Wednesday, March 8, 2017 at Second Harvest Food Bank**

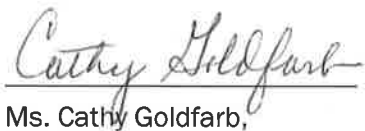
XV. ADJOURNMENT

There being no further business, the meeting adjourned at 10:47 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 8th day of March 2017.



Commissioner Bob Dallari, Chairman



Ms. Cathy Goldfarb,

Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*