



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, May 9, 2018

TIME: 9:00 a.m.

LOCATION: Second Harvest Food Bank
411 Mercy Drive
Orlando, FL 32805

Commissioner Cheryl L. Grieb, Board Chairwoman, Presided

Members

Hon. Jim Fisher for Hon. Jose Alvarez, City of Kissimmee
Mr. Dean Asher, GOAA
Hon. Pete Clarke, Orange County
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Tony Ortiz for Hon. Buddy Dyer, City of Orlando
Hon. Gary Bruhn for Hon. John Dowless, Municipal Advisory Committee
Hon. Cheryl L. Grieb, Osceola County
Hon. Samuel B. Ings, City of Orlando
Hon. Emily Bonilla for Hon. Teresa Jacobs, Orange County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Bryan Nelson, City of Apopka
Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jennifer Thompson, Orange County

Hon. Betsy VanderLey, Orange County

Advisors in Attendance:

Mr. Hazem El-Assar, Technical Advisory Committee
Mr. Atlee Mercer, Community Advisory Committee
Mr. Kelly Brock, Transportation Systems Management & Operations Committee

Members/Advisors not in Attendance:

Hon. Pat Bates, City of Altamonte Springs
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
FDOT Secretary Mike Shannon, District 5
Hon. Jeff Triplett, City of Sanford
Vacant, Kissimmee Gateway Airport
Vacant, Orange County

Staff in Attendance:

Mr. Harold Barley
Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Lisa Smith
Ms. Cathy Goldfarb
Mr. Eric Hill
Ms. Mary Ann Horne
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Nick Lepp
Mr. Jason Loschiavo
Ms. Sally Morris
Ms. Virginia Whittington
Ms. Elizabeth Whitton
Mr. Mighk Wilson
Mr. Joe Davenport

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Cheryl L. Grieb called the meeting to order at 9:00 a.m. Commissioner Viviana Janer led the Pledge of Allegiance.

II. CHAIRWOMAN'S ANNOUNCEMENTS

Commissioner Grieb welcomed Mayor Nelson in his new role as Mayor of Apopka. She introduced Mr. Greg Higgerson from Second Harvest Food Bank, who spoke about the work the agency does. Commissioner Grieb provided a brief report on the March 14 Personnel

Committee meeting. She reported that committee members discussed the recruitment strategy for the Executive Director's position with Mr. Bob Slavin from the executive search firm. The strategy was approved, the position was advertised and the closing date for applications was April 27th. The Personnel Committee will be meeting immediately following the board meeting and they will get a report on the recruitment effort and Mr. Slavin's recommendations on a list of finalists. The Personnel Committee, she added, expects to have a hiring recommendation for the Board's approval at the next meeting on June 13.

Commissioner Janer, recently elected Chair of the Commuter Rail Commission, provided a report on the March 29th meeting. She told Board members that the grand opening of SunRail Phase II south is scheduled for July 30, 2018. A "Try the Train" event is planned at the Poinciana station on May 19th from 10:00 a.m. to 2:00 p.m. and other similar events for Phase II South stations are also planned in June. Commission members approved moving forward with the hiring of Lochner as the consultant to handle the study for the transition of SunRail operations and maintenance from FDOT to the local governments.

Commissioner Grieb spoke briefly about a meeting with USDOT officials, Mr. Jim Ray and Mr. Anthony Bedell that took place May 2nd at MetroPlan Orlando. She reported that the officials spoke about a number of policy initiatives and programs that are priorities for the new Administration. Commissioner Grieb thanked Commissioner Clarke and Commissioner Constantine for taking part in the event and noted Congresswoman Stephanie Murphy also attended.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Harold Barley reported that Secretary Mike Shannon had a conflict and was not able to attend the meeting. He introduced alternates in attendance Commissioner Bonilla for Mayor Jacobs, Commissioner Fisher for Mayor Alvarez, Commissioner Ortiz for Mayor Dyer and Mayor Bruhn for Council President Dowless. He commented on the great need in the community that Second Harvest works so hard to fulfill and thanked the culinary students who prepared breakfast for the meeting. Mr. Barley recognized guests Mr. Ryan Matthews (Peebles, Smith and Matthews), Council Member Sladek (City of Oviedo), Mr. Jim Martin (new FTE liaison) and Mr. Erin Waldron (Congresswoman Deming's staff). He congratulated Ms. Cynthia Lambert and Ms. Mary Ann Horne on the three FPRA awards MetroPlan Orlando recently received. Mr. Barley recognized Mr. Gary Huttman for his participation in a Spectrum live TV panel discussion. He called attention to the new USDOT grant program BUILD, which replaces the TIGER grant program. Commissioner Dallari requested additional information on the BUILD program. Mr. Barley added that the CFMPOA LRTP Executive Summary was provided as a supplemental item. He recognized Mr. Luis Melara who provided the audio/visual support for the Board meeting.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 16 voting members present. Also present were 3 advisors; and the meeting having been duly convened was ready to proceed with business.

V. AGENDA REVIEW

Mr. Barley had no changes to the printed agenda.

VI. COMMITTEE REPORTS

Mayor Gary Bruhn reported that MAC met on May 3, 2018 and welcomed Commissioner Richard Firstner who is the new MAC representative for the City of Ocoee. MAC members recommended approval of the request to amend the FY 2017/18 - 2021/22 TIP and the final version of the FY 2018/19 - 2019/20 Unified Planning Work Program (UPWP). Committee members, he added, received presentations including a Preview of Performance Measures; a Connected and Autonomous Vehicles presentation; a Bicycle & Pedestrian Crash Data Report, and a presentation on the FY 2016/17 Travel Time Delay Study.

Mr. Atlee Mercer reported that Community Advisory Committee members met on April 27, 2018. He told Board members that CAC recommended approval of the Transportation Improvement Program amendments and the final Unified Planning Work Program. CAC members, he added, received presentations on transportation performance measures; autonomous vehicles; bicycle and pedestrian crash data; and travel time and delay study results.

Mr. Hazem El-Assar reported that Technical Advisory Committee members met on April 27, 2018 and recommended approval of the TIP amendment request and the final version of the FY 2018/19 – 2019/20 Unified Planning Work Program. He added TAC members also heard presentations on: the Regional Transit Study for the Central Florida MPO Alliance; Performance Measures; Connected and Autonomous Vehicles; the bicycle and pedestrian crash report and the Travel Time/Delay Study

Mr. Kelly Brock reported that the Transportation Systems Management & Operations Committee met on April 27, 2018 and approved the February 23 meeting minutes, the amendments to the FY 2017/18 - 2021/22 Transportation Improvement Program (TIP) and the final version of the FY 2018/19 - 2019/20 Unified Planning Work Program (UPWP). In addition, committee members appointed a Task Force to assist in the procurement and management of the Traffic Signal Retiming Contract. Mr. Brock noted that TSMO members received a presentation by Dr. Samiul Hasan, University of Central Florida on Sharing Real-time Traffic Information with Travelers using Social Media.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

A. Approval of Minutes from March 14, 2018 Board meeting

- B. Approval of February-March 2018 Financial Reports and Acknowledgement of March-April 2018 Travel Reports
- C. Approval of FY2018-2019/2019-2020 Unified Planning Work Program (UPWP)
- D. Approval to Annual Investment Report

MOTION: Commissioner Bob Dallari moved approval of the Consent Agenda, Action Items A - D. Commissioner Lee Constantine seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Board Approval of Amendments to the Transportation Improvement Program (TIP) for FY 2017/18-2021/22

Mr. Keith Caskey, MetroPlan Orlando staff, requested the FY 2017/18 - 2021/22 Transportation Improvement Program (TIP) be amended to provide additional funding for three existing projects in the TIP and add three new projects. The existing projects included:

- railroad quiet zone project in Maitland
- Wekiva Parkway project in Seminole County
- Pomegranate Avenue safety project in Sanford

The new projects included:

- Orange County Advanced Traffic Management Phase 4
- UCF Automated Shuttle Service
- Emory Canal Bike Trail in Kissimmee

A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Mr. Caskey reviewed the projects included in the request.

MOTION: Commissioner Pete Clarke moved approval of the Amendment to the Transportation Improvement Program (TIP) for FY 2017/18-2021/22. Commissioner Bob Dallari seconded the motion, which passed unanimously (Roll Call Vote taken).

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

A. Status Updates

- FDOT Monthly Construction Status Report – February 2018
- FDOT Quarterly Variance Report for January-March 2018
- MetroPlan Orlando's Air Quality Report – April 2018

B. General Information

- Summary Report from MetroPlan Orlando's Transportation Think-In held on February 7, 2018
- Transportation Disadvantaged Local Coordinating Board Quarterly Meeting – May 10, 2018
- USDOT Announcement Launching the BUILD Transportation Grant Program, replacing the TIGER Grant Program – April 25, 2018
- State of Orange County Address – May 18, 2018 – Dr. Phillips Performing Art Center
- Central Florida Commuter Rail Commission Meeting – May 31, 2018
- 2018 Annual Conference of the National Association of Regional Councils (NARC) hosted by MetroPlan Orlando – June 3-6, 2018 – Wyndham Lake Buena Vista Hotel Orlando
- Florida MPO Advisory Council Quarterly Meeting – June 7, 2018 – Orlando, Florida

C. Featured Articles and Research

- *“Preparing Communities for Autonomous Vehicles,”* American Planning Association – 2018 <https://www.planning.org/media/document/9144551/>
- *“Spotlight on Highway Safety,”* (National and State Trends in Pedestrian Traffic Fatalities) – Governors Highway Safety Association – 2017 <https://www.ghsa.org/sites/default/files/2018-02/pedestrians18pdf>
- *Public Private Partnerships – A Growing Option in Infrastructure Delivery Toolbox,”* HNTB – 2018

MOTION: Commissioner Viviana Janer moved approval of the Information Items for Acknowledgement. Commissioner Jim Fisher seconded the motion, which passed unanimously.

XI. PRESENTATIONS

A. Report from the 2018 Florida Legislative Session

Mr. Ryan Matthews (Peebles, Smith & Matthews) provided a report on the 2018 legislative session. Mr. Matthews explained that a number of events impacted the 2018 legislative session including a budget deficit, hurricane Irma, harassment allegations, and the Parkland school shooting tragedy, which triggered policy debates on guns and additional funding for mental health and security measures for schools. Also influencing the next session, he noted, will be the exit of the current Florida House Speaker, Richard Corcoran, and the change to the new House speaker, Jose Olivo. Mr. Matthews reported that a large amount of preemptions were introduced during the session including dockless bicycles for last mile transportation, and bills related to red light cameras, autonomous vehicles, and a Charter County Infrastructure Surtax. He noted that bills were

introduced regarding MPOs that would limit board size and proposed term limits, but no action was taken on that proposed legislation. Mr. Matthews added that Senator Jeff Brandes introduced a transportation bill, which included MPO language, with amendments proposed by Senator Linda Stewart to remove the MPO language, however the bill did not pass. He called attention to the recent Florida Constitutional review, which is done every 20 years, by a 37 member body which came up with sixteen issues. Mr. Matthews urged Board members to continue to be involved as some of the proposed legislation that failed this past session may resurface and other issues could arise. Commissioner Dallari noted that the 2019 legislative session will be coming up and asked when was the best time to meet with legislators in advance of that start to better position local agencies/government. Mr. Matthews responded that early fall would be the best time to start lobbying due to the session starting in March next year and November elections upcoming. Commissioner Ortiz commented that he and Mayor Bruhn are on the Florida League of Cities board and he felt that it was important to educate constituents on home rule. He noted the "Let the Cities Work" campaign underway that calls attention to the importance of governing at the local level.

B. Preview of Performance Measures and Prioritization Process

Mr. Nick Lepp, MetroPlan Orlando staff, presented a preview of MetroPlan Orlando's transportation performance measures. Mr. Lepp reviewed the old planning process along with the new planning process for 2045, which will include the performance measures and targets. He reviewed the current performance measures and the proposed measures and criteria, noting that the planning factors needed to match the goals and be consistent with the Long Range Plan. In terms of the new process, he reported a layering process will be used. He noted that corridors will be identified first, ranked next and then projects will be looked at, including if they were ready to move forward, to formulate a condensed project priority list. The list of goals and targets will be evaluated every five years. Mr. Lepp added that approval of the performance measures and prioritization process will be requested at the June Board meeting. Mr. Atlee Mercer asked about proportional compensation for the smaller cities and counties, which may have the largest growth. Mr. Lepp responded that growth was something they would be looking at for 2045 and there would be no change to the allocation percentages and equity issues will be addressed across the counties. Ultimately, he added, project readiness will play a major role.

C. FY 2016/2017 Travel Time Delay Study

Ms. Crystal Mercedes, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's FY 2016/17 Travel Time Delay Study. Ms. Mercedes noted that 2016/17 was the second year that MetroPlan Orlando was responsible for conducting the retiming work. She reported that 23 corridors were retimed in 2017 (over 58 miles) and she provided a breakdown of corridors by county. Ms. Mercedes gave a retiming benefit cost analysis, using a section of Curry Ford Road as an example, and provided information on the benefit cost analysis trend data from 2010 to 2017. She also reviewed the timeline trend, other measures considered outside of retiming to mitigate congestion and key observations. Mr. Barley called attention to a Travel Time Study infographic that was included in the supplemental folders. Commissioner Ortiz asked if population growth

played a role in the formula. Ms. Mercedes responded that the retiming is based on traffic volumes which can be related to growth. Commissioner Siplin commented on a number of calls she had received regarding traffic signal issues on SR 50 in the Pine Hills area and asked if that was one of the corridors in the study. Ms. Mercedes responded that corridor selection is based on volume of citizen complaints and Pine Hills Road was not one of the corridors in the study. Mr. Hazem El-Assar added that Pine Hills Road is on the list of corridors Orange County will be looking to add for the next study.

D. Regional Transit Study

Mr. Mark Hardgrove, Planning Innovations, gave a presentation on the Regional Transit Study for the Central Florida MPO Alliance region. Ms. Virginia Whittington, MetroPlan Orlando provided some background information on the study, which had been conducted by Hanson and Planning Innovations. She noted that the Central Florida MPO Alliance was slated to approve the study results at their July 2018 meeting. Ms. Whittington introduced Mr. Hardgrove who reviewed the purpose of the study, scope, benefits of the study and who constituted the Project Advisory Group. He reported that the Regional Transit Study looked at coordination with other studies and plans and gaps were identified along with travel patterns and a market analysis. He noted that the study looked at 2040 and 2060 and included the impact of the Desert Ranch. Major activity centers were identified with little change from 2040 to 2060 and he added and the study provided a long-term vision and framework for the ten county area. Mr. Hargrove covered the next steps for the study which included presenting the study findings to the participating M/TPOs and seeking approval at the July CFMPOA meeting. Commissioner Dallari commented that "How Shall We Grow?" had not been adopted by all cities and needed to be in the local comp plans. He added that a gap was shown on SR 46 which is rural and needed to stay rural. Mr. Hardgrove responded that not all gaps identified were necessarily gaps that needed to be addressed.

XII. PUBLIC COMMENTS (GENERAL)

Ms. Joanne Counelis commented on the need for a bus stop at SR 436 and Douglas Avenue in Altamonte Springs.

Commissioner Constantine commented on Ms. Counelis' dedication as a transit user and that the bus stop issue at Douglas Avenue was related to the I-4 construction and should be addressed soon.

XIII. BOARD MEMBER COMMENTS

Commissioner Dallari wished everyone a Happy Mother's Day.

Mr. Barley called attention to Commissioner Dallari being the current National Association of Regional Councils (NARC) President and the upcoming NARC Conference scheduled for June 3-6 in Orlando.

Mr. Atlee Mercer commented that as Chairman of Osceola Expressway Authority he was able to attend a recent TEAM FL quarterly meeting in South Florida, which included a Brightline station tour.

Commissioner Grieb requested an update on the SunRail connection to Orlando International Airport at the next Board meeting. Commissioner Janer suggested the July meeting might be better for an update since the PD&E results would be available by then.

Commissioner Thompson requested an update from both Central Florida Expressway Authority and Florida's Turnpike Enterprise on the proposed SR 408 Extension and the Colonial Parkway project.

Commissioner Dallari requested that the SunRail update include the larger items for SunRail that have not been completed such as the Phase II North extension in Volusia County.

Commissioner Grieb noted that tours of the Second Harvest Food Bank operation were available after the meeting for those who would like to participate.

XIV. ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 13th day of June 2018.



Commissioner Cheryl L. Grieb, Chairwoman

Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

