



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, November 14, 2018

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Pete Clarke, Board Vice Chairman, Presided

Members

Hon. Jose Alvarez, City of Kissimmee
Mr. Dean Asher, GOAA
Hon. Pete Clarke, Orange County
Hon. Lee Constantine, Seminole County
Hon. Bob Dallari, Seminole County
Hon. Peggy Choudhry for Hon. Cheryl L. Grieb, Osceola County
Hon. Teresa Jacobs, Orange County
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Rod A. Love, Orange County
Hon. Bryan Nelson, City of Apopka
Mr. Stephen Smith, Sanford Airport Authority
Hon. Jennifer Thompson, Orange County
Hon. Betsy VanderLey, Orange County

Advisors in Attendance:

Mr. Kelly Brock, Transportation Systems Management & Operations Committee
Mr. Hazem El-Assar, Technical Advisory Committee

Mr. Atlee Mercer, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Pat Bates, City of Altamonte Springs
Hon. John Dowless, Municipal Advisory Committee
Hon. Buddy Dyer, City of Orlando
Hon. Fred Hawkins, Jr., Central Florida Expressway Authority
Hon. Samuel B. Ings, City of Orlando
FDOT Secretary Mike Shannon, District 5
Hon. Victoria Siplin, Orange County
Hon. Jeff Triplett, City of Sanford
Vacant, Kissimmee Gateway Airport

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert
Mr. Keith Caskey
Ms. Lisa Smith
Ms. Cathy Goldfarb
Ms. Mary Ann Horne
Mr. Gary Huttman
Ms. Cynthia Lambert
Mr. Nick Lepp
Mr. Jason Loschiavo
Ms. Virginia Whittington
Mr. Mighk Wilson
Mr. Joe Davenport

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Pete Clarke called the meeting to order at 9:00 a.m. Commissioner Jennifer Thompson led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner Clarke congratulated those who won their elections on November 6, Commissioner Grieb, Commissioner Janer and Mayor Triplett. Commissioner Constantine provided a report on the October 12th Central Florida MPO Alliance meeting. He called attention to the ongoing regional truck parking issue and the need for a truck stop location. Commissioner Constantine reported that CFMPOA members held a workshop to discuss reaffirm their commitment to the regional partnership. In addition, he noted, committee members approved the 2019 meeting schedule and held their officer elections. Mr. Huttman provided a report on the October 25th Executive Committee meeting where committee members discussed 2019 legislative priorities and the 2019 Board officers. He reported that Commissioner Grieb represented MetroPlan Orlando at the November 1st MPOAC meeting.

Commissioner Dallari conducted the recognition of outgoing Board members Mayor Jacobs, Commissioner Clarke, Commissioner Thompson and Commissioner Love. Outgoing Board members were presented with a token of appreciation and had the opportunity to speak briefly.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman called attention to the large number of events that staff had attended over the last two months. He reported that Commissioner Peggy Choudhry, was in attendance for Commissioner Cheryl Grieb and that Council President Dowless was unable to attend today's meeting. MAC, he added, did approve all of the action items brought before them. He called attention to Hillsborough and Broward County's approval of an additional sales tax. Mr. Huttman noted that population estimates, comparing the 2017 and 2018 numbers are published and that the information is included in the supplemental folders. He announced that the 2019 MPOAC Weekend Institute would be held March 29-31 in Orlando and May 31-June 2 in Tampa. Mr. Huttman stated that he would make the new Board members aware of the MPOAC Institute. He called attention to another car sharing model that is gaining momentum and some related issues at Orlando International Airport. Mr. Huttman recognized Mr. Jason Loschiavo for his 15 year anniversary at MetroPlan Orlando in September and Mr. Mighk Wilson for his 25 year anniversary at MetroPlan Orlando in November. He reported that the Executive Committee will meet December 12th and that the Holiday Open House is scheduled for December 14th. Mr. Huttman also mentioned that the annual Toy Drive recipient will be Great Oaks Village in Orange County.

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 13 voting members present.

V. AGENDA REVIEW

Mr. Huttman stated that they were ready to move forward with the agenda.

Commissioner Clarke noted that Council President Dowless was unable to attend the meeting due to the passing of his nephew. He asked Board members to keep Council President Dowless in their thoughts.

VI. COMMITTEE REPORTS

There was no MAC representative in attendance.

Mr. Atlee Mercer reported that Community Advisory Committee members met on October 24, 2018 and recommended approval of: the FDOT and Turnpike amendments to the Transportation Improvement Program; the performance measures; the Title VI program; and the 2019 meeting calendar. CAC members, he noted, also appointed an officer selection subcommittee and a member to serve on the Connected & Autonomous Vehicle Readiness Study committee. Mr. Mercer added that committee members received presentations on Florida's Coast to Coast Trail, MetroPlan Orlando's health and sustainability white papers, and transit-oriented development and had a brief discussion on potential legislative priorities for the upcoming session.

Mr. Hazem El-Assar reported that Technical Advisory Committee members met on October 26, 2018 and recommended approval of the TIP amendment requests for the sidewalk and Turnpike projects, FDOT's National Highway System Performance Measures and targets as well as MetroPlan Orlando's Title VI Program. He added that TAC members appointed the members of the Officer Selection Subcommittee and the Connected and Autonomous Vehicle Readiness Study Steering Committee and recommended approval of the 2019 Board and committee meeting schedule.

Mr. Kelly Brock reported that the Transportation Systems Management & Operations Committee met on October 26, 2018 approved the August 24, 2018, TSMO Meeting Minutes, the FDOT Amendment to the FY2018/19-2022/23 TIP, and the FTE Amendment to the FY 2018/19 - 2022/23 TIP. In addition, TSMO members approved support of FDOT's National Highway System Performance Measures and targets for bridge, pavement and travel times, MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan and members of the TSMO Officer Selection Subcommittee. Mr. Brock noted that Committee members approved changing the number of TSMO members on the CAV Readiness Study Steering Committee from one to three and approved the members to serve on the Steering Committee, they also approved the 2019 Board/Committee Meeting Schedule. TSMO members received a presentation by Mr. Matt Nasworthy, Florida Public Affairs Director, AAA - The Auto Club Group, on response to a multi-year survey of its members' perception on Autonomous Vehicles.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from September 12, 2018 Board meeting
- B. Approval of August-September 2018 Financial Report
- C. Acknowledgement of August-September 2018 Travel Report
- D. Approval and Acceptance of the Annual Financial Report and Audit
- E. Approval of Contract Renewal for Crash Database with the University of Florida
- F. Approval of General Planning Consultant (GPC) Contract
- G. Ratification of Approval of Contract with East Central Florida Regional Planning Council
- H. Approve the 2019 Board & Committee Schedules

MOTION: Commissioner Bob Dallari moved approval of Consent Agenda, Action Items A-H. Mayor Jose Alvarez seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. *FDOT Amendment to FY 2018/19 - 2022/23 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval of the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP) to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. A letter from FDOT explaining the amendment request was provided.

MOTION: Mayor Jose Alvarez moved approval of the FDOT amendment to the FY 2018/19 - 2022/23 Transportation Improvement Program. Commissioner Bob Dallari seconded the motion, which passed unanimously.

B. *FTE Amendment to FY 2018/19 - 2022/23 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval of the FY 2018/19 - 2022/23 TIP to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. A letter from Florida's Turnpike Enterprise (FTE) explaining the amendment request was provided.

MOTION: Commissioner Viviana Janer moved approval of the FTE amendment to the FY 2018/19 - 2022/23 Transportation Improvement Program. Mayor Jose Alvarez seconded the motion, which passed unanimously.

C. *FDOT National Highway System Performance Measures & Targets*

Mr. Nick Lepp, MetroPlan Orlando staff, requested the Board approve support for FDOT's National Highway System performance measures and targets. An attachment was provided. Mr. Lepp reviewed the five National Highway System performance measures and targets: Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Asset Management. He noted that a target zero approach is what is used for safety. Mr. Lepp called attention to a question that was raised by Commissioner Dallari at the previous MetroPlan Orlando Board meeting as to why any percent of "poor" bridge condition was considered acceptable. After researching that question, Mr. Lepp reported that a "0" target would cause all funding to shift to fix that project, so an allowance was made to allow a small percentage above "0" or "poor" to be acceptable. He added that a report on performance measures and targets will be generated annually in a scorecard format and priorities will shift if needed.

MOTION: Commissioner Bob Dallari moved approval of supporting FDOT's National Highway System performance measures and targets. Mayor Jose Alvarez seconded the motion, which passed unanimously.

D. *Title VI Program: Nondiscrimination & Language Plan*

Ms. Cynthia Lambert, MetroPlan Orlando staff, requested Board approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. An attachment was provided. Ms. Lambert told Board members that the Title VI Program prohibits discrimination and that MetroPlan Orlando is required to adhere to the policy of non-discrimination. She reviewed those defined as protected classes and how MetroPlan Orlando, which is a majority-minority region complies and discussed the regions limited

English proficiency statistics. Ms. Lambert noted that there is a process for complaints regarding violations of Title VI. She provided maps detailing the environmental justice areas and where there are concentrations of the underserved population. Ms. Lambert added that TDLCB members would have the opportunity to provide input on the Title VI Plan at their November 15th meeting. Commissioner Janer noted that the document included in the agenda binder was in black and white and asked if the color version could be provided to better distinguish maps and graphics. Staff will provide Board members with a link to the color version of the document.

MOTION: Mayor Jose Alvarez moved approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Commissioner Viviana Janer seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

A. Executive Director's Report

B. Status Updates

- FDOT Quarterly Variance Report
- FDOT Monthly Construction Status Report – September 2018

C. General Information

- The Continuity of Operations Plan (COOP) was updated in October 2018
- FDOT On line Public Hearing – December 3-7, 2018
- Holiday Volunteer Appreciation – December 14, 2018
- Executive Committee Meeting – December 12, 2018

D. Featured Articles and Research

- *"Public Transit Is Key Strategy in Advancing Vision Zero, Eliminating Traffic Fatalities"*, American Public Transit Association. www.bit.ly/2wDVMob
- *"Want Greener Streets? Make Room for Bikes and Trees"*
https://www.citylab.com/transportation/2018/09/want-greener-streets-make-room-for-bikes-and-trees/570112/?utm_source=nl_link4_091318&utm_medium=silverid=Mzk3MjE1NDQ0MjM4S0&utm_source=citylab-daily&utm_medium=silverid=Mzk3MjE1NDQ0MjM4S0
- *"Universal Basic Mobility is coming. And it's long overdue."*
<https://www.citylab.com/perspective/2018/10/universal-basic-mobility-is-coming-and-its-long-overdue/572017/>
- *League of Women Voters Transportation Report Card*
https://metroplanorlando.org/wpcontent/uploads/LWVOC_2018_Transportation_Report_Card-Final_09-24-2018.pdf

MOTION: Mr. Dean Asher moved approval of the Information Items for Acknowledgement. Mayor Teresa Jacobs seconded the motion, which passed unanimously.

XI. OTHER BUSINESS

A. Health and Sustainability White Papers

<https://metroplanorlando.org/programs-resources/health-transportation/>

Ms. Elizabeth Whitton, MetroPlan Orlando staff, provided an overview of the agency's FHWA-funded INVEST project. Her presentation focused on 3 recently released white papers: Framing the Future, Tran\$formation, and Housing: A Primer for Transportation Professionals. Ms. Whitton reported that MetroPlan Orlando received the INVEST Grant in early 2017 and a three phase project was proposed which included an evaluation, a Summit and a white paper series. She added a Transportation Think-In was held earlier in the year as part of the Summit phase and input on transportation issues was gathered from a diverse group of local stakeholders. Ms. Whitton told Board members that MetroPlan Orlando work products were evaluated against the FHWA INVEST criteria. We determined that the agency does well in Transportation Systems Management and Operations and Transportation Demand Management; however it scores poorly on Access/Affordability, Resiliency and Multimodal/Public Health Issues. She noted that housing and transportation were the biggest expenses for our population; also that housing affordability and the jobs/housing imbalance were big issues. Commissioner Dallari asked how success of health-related projects was measured. Ms. Whitton responded that the first step is to identify health related projects (bicycle/pedestrian projects, complete street and transit projects) then a literature review was conducted to identify the health outcomes. She added that she can provide that document. Ms. Whitton reported that goals were identified along with tactics to address each goal and their transportation relationship. Possible sources for future funding were also identified. Commissioner Dallari commented that single-platform smart phone technology is utilized in other areas and stated that same technology should be implemented locally to facilitate travel.

B. Transit Oriented Development & Potential SunRail Riders

<https://metroplanorlando.org/programs-resources/transit/>

Ms. Elizabeth Whitton, MetroPlan Orlando staff, shared research on the relationship between recent transit-oriented developments and SunRail riders. This research was a collaboration between MetroPlan Orlando and Florida State University. Ms. Whitton reviewed data from the study, the major takeaways, what is needed to increase ridership, recommendations on what can be done as a region to encourage ridership and additional research needed. Mayor Alvarez commented on the large amount of growth in the Kissimmee area, both residential and business-wise with SunRail. Mayor Nelson asked if the ridership impact of connections to Orlando International Airport, such SunRail, Brightline and possibly the Orange Blossom Express, could be looked at in the future. Commissioner Choudhry commented that feedback she had received regarding ridership indicated the need for easier accessibility and more affordability.

C. SunRail Southern Expansion Update

Ms. Nicola Liquori, SunRail, provided an update on SunRail ridership based on early southern expansion data. She reviewed the 2018 total ridership by month, average daily ridership, boardings and alightings by station, growth at area hospital stations and 2018 revenue. Ms. Liquori called attention to a Game Night Train trial program that had recently been implemented to accommodate those attending Orlando Magic games. She added that updated information can be accessed through the SunRail Newsletter and provided the link www.SunRail.com/On-Track to access the newsletter online.

D. Lynx Autonomous Vehicle Initiative

Mr. Doug Jamison, LYNX, presented on the Federal Transportation Strategic Transit Automation Research (STAR) program, the development of the LYNX Automated Vehicle Initiative, and some of the issues that require further research and investigation during the development of automated vehicle demonstrations and deployments. Mr. Jamison reviewed the levels of automation and the Strategic Transit Automation Research, including a timeline for the research. He also called attention to the LYNX Automated Vehicle Initiative, which LYNX is partnering on with MetroPlan Orlando, the City of Orlando and FDOT. Mr. Jamison presented the numerous issues that need to be explored in regard to autonomous vehicles. Commissioner Choudhry commented on the advancement of technology and the need to remain current with technology.

E. Florida's Coast to Coast Trail & Stakeholder Activities –

Ms. Julia Holtzhausen, in-house consultant for FDOT, gave an update on efforts to close the gaps in Florida's Coast to Coast Trail. Ms. Holtzhausen reported that 22 miles of the trail had been completed since the last update last year. SunTrail program funding is being used on 6 of the 13 active projects. She reviewed a map of the Coast to Coast Trail that indicated what sections were complete, along with the gaps that still need to be completed and the status of those gaps. Ms. Holtzhausen reviewed the remaining gaps and their length, adding that as funding becomes available, the gaps would be completed. Funding, she noted, was currently programmed through 2025.

Ms. Tara McCue, of the East Central Florida Regional Planning Council, provided an update on stakeholder activities. She reported that a stakeholder meeting was held which included presentations from FDOT on the trail progress, the City of Titusville on their redevelopment plans involving the trail and their "Bike/Boat Friendly Business" program and the City of Clermont on their "Meet in the Middle" trail head program and the \$33 million in redevelopment projects downtown. She noted that both Titusville and Clermont are designated DEP Trail Towns. Ms. McCue reported that Visit Florida spoke about how to market the trail and funding opportunities for branding and marketing including a Regional Coop Grant that would involve multi-counties. Other discussions took place, she added, including next steps, a consistent data set, mile/pavement markers, trail safety, grant submission and a trail events calendar. Ms. McCue reported that the next stakeholder meeting is scheduled for the spring of 2019.

XII. BOARD MEMBER COMMENTS

None.

XIII. PUBLIC COMMENTS (GENERAL)

Mr. Joe Dunn, representing Friends of Lake Apopka, commented on the value of the Lake Apopka Loop Trail project and requested Board members support for the project.

Ms. Joanne Counelis commented on the need for 24 hour bus and train service, 7 days a week and on holidays. In addition, she commented on the need for an ADA compliant bus stop at Douglas Avenue and Wymore Road.


XIV. NEXT MEETING: Wednesday, December 12, 2018

XV. ADJOURNMENT

MOTION: Commissioner Bob Dallari moved approval of adjourning the November 14, 2018 Board meeting. Commissioner Lee Constantine seconded the motion, which passed unanimously.

There being no further business, the meeting adjourned at 11:00 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 12th day of December 2018.



Commissioner Cheryl L. Grieb, Chairwoman

Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

