



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, November 13, 2019

TIME: 9:00 a.m.

LOCATION: MetroPlan Orlando
Park Building
250 S. Orange Ave, Suite 200
Orlando, FL 32801

Commissioner Betsy VanderLey, Board Chairwoman, Presided

Members

Hon. Jose Alvarez, City of Kissimmee
Hon. Pat Bates, City of Altamonte Springs
Hon. Jerry L. Demings, Orange County
Hon. Buddy Dyer, City of Orlando
Hon. Samuel B. Ings, City of Orlando
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission
Hon. Dale McDonald, Municipal Advisory Committee
Hon. Christine Moore, Orange County
Hon. Doug Bankson for Hon. Bryan Nelson, City of Apopka
Hon. Maribel Gomez Cordero for Hon. Victoria Siplin, Orange County
Mr. Stephen Smith, Sanford Airport Authority
Hon. Mayra Uribe, Orange County
Hon. Betsy VanderLey, Orange County
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

Mr. Benton Bonney, Transportation Systems Management & Operations Committee

Mr. Will Hawthorne, Technical Advisory Committee
Mr. Thomas Kapp, Kissimmee Gateway Airport
Mr. Atlee Mercer, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Emily Bonilla, Orange County
Hon. Bob Dallari, Seminole County
Mr. M. Carson Good, GOAA
Hon. Cheryl L. Grieb, Osceola County
Vacant, Central Florida Expressway Authority
FDOT Secretary Mike Shannon, District 5
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert
Mr. Gary Huttman
Mr. Jason Loschiavo
Mr. Keith Caskey
Mr. Nick Lepp
Mr. Eric Hill
Mr. Joe Davenport
Ms. Lisa Smith
Ms. Cathy Goldfarb
Ms. Mary Ann Horne
Ms. Sally Morris
Mr. Alex Trauger
Ms. Virginia Whittington
Mr. Mighk Wilson
Ms. Leilani Vaiaoga
Ms. Lara Bouck
Ms. Sarah Larsen

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Betsy VanderLey called the meeting to order at 9:00 a.m. and welcomed everyone. Mayor Buddy Dyer led the Pledge of Allegiance.

II. CHAIRMAN'S ANNOUNCEMENTS

Commissioner VanderLey called upon Mayor Dyer who provided a report on the October 31st Commuter Rail Commission meeting. Mayor Dyer reported that at the meeting Secretary Shannon provided an update on the \$34 million that will become available if Phase II North is not completed. He added that a letter to DOT is being prepared that will be signed by the five funding partners requesting postponing action regarding these funds. Mayor Dyer noted that SunRail was at 78% ridership for September and expected to meet their goal in 2019. SunRail, he added, was starting a 'Let's go Zero' campaign targeting vehicles that stop on the tracks and signal construction for quiet zones has been completed in Seminole County, Maitland,

Orange County and Winter Park. Mayor Dyer reported that Positive Train Control testing is underway and expected to be completed in December 2019 and SunRail fare enforcement efforts are also underway.

Mr. Huttman provided a report on the October 30th MPOAC meeting. He reported that MPOAC Director, Mr. Carl Mikyska spoke about Work Program activities and announced the 2020 MPOAC Weekend Institute will be held March 20-22 in Orlando and April 17-19 in Tampa. In addition, Mr. Mikyska provided a 2019 legislative update. Mr. Huttman noted that attendees heard a discussion on the PL distribution formula and a presentation from DOT on consolidating FHWA and FTA grants. The next MPOAC meeting, he added, is scheduled on January 30, 2020.

III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman called attention to the numerous events staff participated in since the September Board meeting. He recognized alternates in attendance Commissioner Maribel Gomez Cordero for Commissioner Siplin and Vice Mayor Doug Bankson for Mayor Nelson. Mr. Huttman called attention to recent Best Foot Forward enforcement efforts and the launch of Best Foot Forward in Seminole County October 2nd. He noted other events staff participated in including the Blue Zones Project, City of Edgewood quiet zones unveiling and Blind Americans Day. Mr. Huttman reported that he attended the AMPO Conference October 21-25 and the NARC Conference October 27-30. He thanked board and committee members who attended the Strategic Plan Retreat October 16th

IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 13 voting members present.

V. AGENDA REVIEW

Mr. Huttman stated under Agenda item VIII.C. the correct travel report for August was in the supplemental folders. In addition, under agenda Item VIII. E. discussion is needed regarding a conflict with the November Board meeting date.

VI. COMMITTEE REPORTS

Mayor Dale McDonald reported that MAC met on November 7th and celebrated with their member from the City of Edgewood, on the quiet zone established in the city. MAC recommended approval of an amendment to the Transportation Improvement Program, and approval of the 2020 meeting schedule. He noted that MAC presentations included updates on the Orlando Sanford International Airport and the Florida Transportation Plan.

Mr. Atlee Mercer reported that Community Advisory Committee members met on October 23rd and Vice Chairwoman Sarah Elbadri chaired the meeting. CAC members, he noted, recommended approval of an amendment to the Transportation Improvement Program, appointed an Officer Selection Subcommittee and recommended approval of the 2020 Board & Committee Meeting Schedule. Mr. Mercer reported that committee members received updates on the 2045 Florida Transportation Plan; activities at the Orlando Sanford International Airport; and requirements of the Florida Sunshine Law. In addition, CAC members

watched an excerpt from national transit expert Jarrett Walker's speech earlier this year to the Orlando Economic Partnership.

Mr. Will Hawthorne reported that Technical Advisory Committee members met on October 25th and recommended approval of the TIP amendment requests for the LYNX roll forward and LYMMO electric bus projects. TAC members also appointed the members of the Officer Selection Subcommittee and recommended approval of the 2020 Board and committee meeting schedule. Presentations, he noted, included the 2045 Florida Transportation Plan, the Orlando Sanford International Airport and an update on Florida Sunshine Law requirements.

Mr. Benton Bonney reported that the Transportation Systems Management & Operations Committee met on October 25th and approved the August 23, 2019, TSMO Meeting Minutes and amendments to the FY 2019/20 - 2023/24 TIP. TSMO members, he noted, also approved an Officer Selection Subcommittee and the proposed 2020 Board/Committee Meeting Schedule. Committee members had presentations from Ms. Judy Pizzo, FDOT on the 2045 Florida Transportation Plan, and Mr. Dale Cody, Metrics on the Osceola County TSMO Strategic Plan. In addition, TSMO members were encouraged to participate in the Great American Teach-In being held in Seminole County Public Schools on November 12th and Orange County Public Schools on November 21st.

VII. PUBLIC COMMENTS ON ACTION ITEMS

None.

VIII. CONSENT AGENDA

- A. Approval of Minutes from September 11, 2019 Board meeting**
- B. Approval of Financial Report for August & September 2019**
- C. Approval of Travel Report for August & September 2019**
- D. Approval of FY 20 Budget Amendment #3**
- E. Approval of 2020 Board and Committee Meeting Schedule**

MOTION: Commissioner Viviana Janer moved approval of Consent Agenda, Action Items A-D with Agenda Item VIII.E. pulled for discussion. Mayor Dale McDonald seconded the motion, which passed unanimously.

Board members discussed the conflict with the November 2020 board meeting falling on Veteran's Day. Staff reported that a November meeting is needed and options include rescheduling the meeting in October, which would require shuffling other committee meetings, or moving the meeting to November 18th, a week later.

MOTION: Commissioner Mayra Uribe moved approval of moving the November 2020 board meeting to November 18th. Commissioner Samuel Ings seconded the motion, which passed unanimously.

IX. OTHER ACTION ITEMS

A. Approval of the TIP Amendments

Mr. Keith Caskey, MetroPlan Orlando staff, requested approval of the FY 2019/20 - 2023/24 Transportation Improvement Program (TIP) being amended to include funds rolling forward from FY 2018/19 to FY 2019/20 for LYNX's transportation disadvantaged program and a \$2 million FTA grant for LYNX to purchase 7 new battery electric buses (BEBs) for the LYMMO downtown circulator. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff, the draft resolution, and a press release regarding the BEB project.

MOTION: Commissioner Samuel Ings moved approval of the amendments to the FY 2019/20 - 2023/24 Transportation Improvement Program. Commissioner Christine Moore seconded the motion, which passed unanimously (Roll call vote conducted).

B. Approval & Acceptance of the Annual Financial Report & Audit

Mr. William Blend, Moore Stephens Lovelace gave a presentation on the MetroPlan Orlando audit for the fiscal year ending in June 2019. He reviewed the deliverables and reports, required communications and financial highlights. The required audit letter was provided.

MOTION: Commissioner Viviana Janer moved approval of the annual financial report and audit. Commissioner Mayra Uribe seconded the motion, which passed unanimously.

X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT

A. Executive Director's Report

B. FDOT Monthly Construction Status Report

C. FDOT Quarterly Variance Report

D. Air Quality Status Report

E. Historical Air Quality Report – 2010-2019

F. Correspondence from Amanda Day re: Best Foot Forward

G. Legal Opinion from Mr. Steve Bechtel re: Florida Sunshine Law Requirements

H. 2020 Legislative Priorities and Positions

I. Featured Articles and Research

NBC News: Some states are charging extra for drivers who buy electric vehicles

<https://apple.news/A3vcVBnX1SDiXpTuqDwBMdw>

City Lab: Should Electric Vehicle Drivers Pay More Per Mile?

https://www.citylab.com/transportation/2019/07/electric-vehicles-gas-tax-mileage-fees-highway-trust-fund/594466/?utm_campaign=citylab-daily-newsletter&utm_medium=email&silverid=%25%25RECIPIENT_ID%25%25&utm_source=newsletter

ENO Center for Transportation: Measure M: Lessons from a Successful Transportation Ballot Campaign

<https://www.enotrans.org/etl-material/measure-m-lessons-from-a-successful-transportation-ballot-campaign/>

Governing: Its Been a Rough Year for Mass Transit

https://www.governing.com/columns/assessments/gov-transit-disconnect.html?utm_term=COMMENTARY%20%7C%20It%27s%20Been%20a%20Rough%20Year%20for%20Mass%20Transit&utm_campaign=State%20Transportation%20Funding%20Boosts%20Can%27t%20Replace%20Federal%20Dollars%2C%20Road%20Builders%20Say&utm_content=email&utm_source=Act-On+Software&utm_medium=email

Route Fifty: These Are the Places Where Walking is a Transportation Option

<https://www.routefifty.com/infrastructure/2019/06/these-are-places-where-walking-transportation-option/157952/>

MOTION: Commissioner Samuel Ings moved approval of the information items for acknowledgement. Mayor Dale McDonald seconded the motion, which passed unanimously.

XI. OTHER BUSINESS/PRESENTATIONS

A. Florida Transportation Plan (FTP) 2045

Ms. Judy Pizzo, FDOT, gave a presentation on FDOT's 2045 Florida Transportation Plan. She reviewed what the Florida Transportation Plan is, why it is important, the three main elements, vision, policy and Implementation and the goals of the plan. She reported that the plan has a 25 year horizon. Ms. Pizzo noted that FDOT was looking for input from throughout the District. She reported that two subcommittees have been formed that include Automated, Connected, Electric and Shared (ACES) vehicles and Resilience. A third subcommittee is being planned. Ms. Pizzo explained what would be done with the input received and she provided information on upcoming FTP events and meetings.

B. Orlando Sanford International Airport Update

Ms. Diane Crews, Orlando Sanford Airport Authority, gave a presentation on the latest activities at the Airport. Ms. Crews provided passenger statistics, airport ranking, airlines and their markets and economic impact information for Orlando Sanford International Airport. She reviewed the current projects and the non-aviation master plan. Ms. Crews called attention to events planned for 2020 including an Aviation Day and an Air Show.

C. CAV Readiness Update

Mr. Eric Hill, MetroPlan Orlando Staff, gave an update on the CAV Readiness Study. Mr. Hill provided information on the study selection process and steering committee, the themes and tasks associated with the project. He provided examples of connected vehicles and automated vehicles and the technology associated with each. In addition he reviewed Technical Memorandums one and two; potential opportunities, CAV pilot deployments in the region, challenges of technology and the public engagement that has been part of the CAV Readiness Study. Discussion ensued regarding the impact of an impending data shift, sensors used, vehicles reaction to signals and how they communicate with traffic cameras and other vehicles.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. NEXT MEETING: Wednesday, December 11, 2019

XIV. ADJOURN BOARD MEETING

There being no further business, the meeting adjourned at 10:12 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 11th day of December 2019.



Commissioner Betsy VanderLey, Chairwoman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator/ Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

