

**COMMUNITY ADVISORY COMMITTEE
MEETING NOTICE**

DATE: Wednesday, October 26, 2016

LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 S. Orange Avenue, Suite 200
Orlando, FL 32801
****[Click here for Directions to Our Office](#)****

TIME: 9:30 a.m.

AGENDA

Thank you for silencing your cell phones during the meeting.



Wireless Access Available
Network = MpoBoardRoom
Password = mpoaccess

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. CHAIRMAN'S COMMENTS – Chairman Tom O'Hanlon
 - IV. AGENDA REVIEW – Ms. Cynthia Lambert
 - V. CONFIRMATION OF QUORUM – Ms. Cathy Goldfarb
 - VI. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes. People wishing to speak on other items will be acknowledged under Agenda Item XI.

VII. ACTION ITEMS

A. *Approval of August 24, 2016 Meeting Minutes (Tab 1)*

Approval is requested of the August 24, 2016 meeting minutes, provided at **Tab 1**.

B. *FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: Roll-forward Projects (Tab 2)*

Mr. Jamil Gutierrez, FDOT, is requesting the CAC's recommendation to amend the FY 2016/17-2020/21 Transportation Improvement Program (TIP) to include projects that rolled forward from FY 2015/16 to FY 2016/17 based on the FY 2016/17-2020/21 Adopted Five Year Work Program, as well as other minor changes and corrections. A letter explaining the amendments is provided in **Tab 2**, along with a list of lighting improvements referred to in the letter.

The descriptions of all the funding codes used by FDOT in the Five Year Work Program and TIP, including those in the attached letter, may be found at this link from FDOT's Five Year Work Program Instructions:

<http://www2.dot.state.fl.us/fmsupportapps/workprogram/support/appendixd.aspx?CT=FC>

C. *FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: SunRail Operating Funds*

Mr. Jamil Gutierrez, FDOT, is requesting the CAC's recommendation to amend the FY 2016/17-2020/21 TIP to include operating funds for the SunRail system from FY 2017/18 through FY 2020/21. *Supporting information will be emailed to members before the meeting and included in supplemental folders.* (The FY 2016/17 funds were approved by the MetroPlan Orlando Board in an emergency TIP amendment at their September 14th meeting. See agenda item IX-B.)

D. *FDOT Amendment to FY 2016/17-2020/21 Transportation Improvement Program: SUN Trail Program (Tab 3)*

Mr. Jamil Gutierrez, FDOT, is requesting the CAC's recommendation to amend the FY 2016/17-2020/21 TIP to include additional funding for several trail projects in the area as described in the letter in **Tab 3**. Additional information on these projects, which are part of the SUN Trail program, is included under agenda item IX-C.

E. *Use of Funds Made Available from Old Earmarks (Tab 4)*

Mr. Keith Caskey, MetroPlan Orlando staff, is requesting approval of this recommendation. As a follow-up to the action and discussion at previous CAC meetings regarding the use of \$2.6 million in funds from old federal earmarks made available for other projects, staff is recommending that these funds be programmed for the following projects: US 192 BRT project in Osceola County (\$1,300,000); Shingle Creek Trail project from Destination Parkway to Sand Lake Road in Orange County (\$900,000); Traffic Signal Retiming (\$300,000); and CFX Laser Scan Project (\$100,000). A memo providing more details on this recommendation is included at **Tab 4**.

F. *Appointment of Subcommittee for Officer Nomination and New Member Application Review*

Action is requested to establish a subcommittee to recommend candidates to serve as the CAC Chairman and Vice-Chairman from January through December 2017. The subcommittee will also review applications for two open CAC vacancies and will make recommendations on new members. Election of officers and new members will be on the November CAC agenda.

G. Approval of the Proposed 2017 Board/Committee Meeting Schedule (Tab 5)

Approval is requested of the 2017 MetroPlan Orlando Advisory Board/Committee Meeting Schedule, provided at **Tab 5**.

VIII. PRESENTATIONS AND STATUS REPORTS

A. ITS Quarterly Update & Travel Time & Delay Study (Tab 6)

Mr. Eric Hill, MetroPlan Orlando staff, will give the quarterly update on the ITS Master Plan and presentation on MetroPlan Orlando's 2016 Travel Time and Delay Study. A fact sheet on the ITS Master Plan and an infographic on the Travel Time and Delay Study are included at **Tab 6**.

B. Request for Input on 2017 Legislative Priorities (Tab 7)

Ms. Virginia Whittington, MetroPlan Orlando staff, is requesting input/recommendations from the CAC regarding MetroPlan Orlando's priorities for the Florida Legislature's 2017 session. A copy of this year's priorities is included at **Tab 7** to aid in the discussion.

IX. GENERAL INFORMATION (Tab 8)

A. Update on Eastern Extension of SR 408

Information on the latest status of the eastern extension of SR 408 is attached. This follow-up was requested at the last CAC meeting.

B. Board Action on Emergency TIP Amendment

The MetroPlan Orlando Board approved an emergency amendment to the TIP at its September 14th Board meeting regarding SunRail operating funds for FY 2016/17. The TIP amendment resolution signed by the board chairman is enclosed.

C. SUN Trail Funding Information

FDOT has released a statewide list of projects that will receive funding under the Shared Use Non-motorized (SUN) Trail program. The projects within the MetroPlan Orlando region receiving this funding include the Spring to Spring Trail in Seminole and Volusia Counties, the Orange County Gap Segment 2 in Orange County, and the Shingle Creek Trail South Phase 1B in Osceola County. (See the TIP amendment under agenda item VII-D). Additional information is enclosed.

D. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area is enclosed.

E. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area is enclosed.

F. MetroPlan Orlando Board Highlights

Highlights from the September 2016 MetroPlan Orlando Board meeting are enclosed.

X. UPCOMING MEETINGS OF INTEREST

A. *Next Community Advisory Committee meeting*

The next CAC meeting will be on **November 30, 2016**. This is the last meeting of the year and will combine November and December business.

B. *Transportation Disadvantaged Riders' Forum (Tab 9)*

The Transportation Disadvantaged Local Coordinating Board Riders' Forum will be held on **November 10, 2016** at the Marks Street Senior Recreation Complex. Additional information on the forum is provided in the attached invitation.

C. *FDOT Five-Year Work Program Public Hearing*

FDOT District 5 will be holding an online public hearing to review the new FY 2017/18-2021/22 Tentative Five Year Work Program from **Monday, December 5 through Friday, December 9, 2016**. More detailed information about the hearing is available at the following link: http://www.d5wpph.com/2016/public_hearing_shtml

D. *Save the Date: Volunteer Appreciation Luncheon & Toy Drive*

MetroPlan Orlando is holding its annual Volunteer Appreciation Luncheon and toy drive for Board and committee members, aides and staff assistants on Thursday, **December 15, 2016** at 12:00 p.m. in the MetroPlan Orlando David L. Grovdahl Board Room.

XI. MEMBER COMMENTS

XII. PUBLIC COMMENTS (GENERAL)

XIII. ADJOURNMENT

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodations to participate in this proceeding, he or she should contact MetroPlan Orlando staff member Ms. Cathy Goldfarb (contact info below), at least three days prior to the event. In addition, persons requiring translation services, which are provided at no cost, should also contact Ms. Goldfarb at least three business days prior to the event. Contact Information: Cathy Goldfarb | (407) 481-5672 x315 | Email: cgoldfarb@metroplanorlando.com | Address: MetroPlan Orlando, 250 S. Orange Avenue, Suite 200, Orlando, Florida, 32801