



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

DATE: Wednesday, February 24, 2016

LOCATION: MetroPlan Orlando  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

TIME: 9:30 a.m.

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*Chairman Tom O'Hanlon presided*

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**Members in attendance were:**

Ms. Asima Azam, Orange County  
Ms. Keri Caffrey, MetroPlan Appointee  
Mr. Jeffrey Campbell, Seminole County  
Ms. Karolyn Campbell, MetroPlan Appointee  
Mr. Bill Carpenter, Seminole County  
Mr. Bill Dehlinger, MetroPlan Appointee  
Mr. Hector Lizasuain, Osceola County  
Mr. Jacob Lujuan, MetroPlan Appointee  
Mr. Mark Loeb, MetroPlan Appointee  
Mr. Robert McKey, MetroPlan Appointee  
Mr. Atlee Mercer, Osceola County  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Brindley Pieters, Seminole County  
Ms. Marissa Salas, MetroPlan Appointee  
Mr. Casmere Shaw, Osceola County  
Mr. Dan Stephens, MetroPlan Appointee  
Mr. Tony Tizzio, Seminole County  
Mr. Adam Valencic, MetroPlan Appointee

**Members not in attendance were:**

Fr. Jabriel Ballentine, Orange County  
Ms. Pat Devillers, City of Kissimmee  
Ms. Sarah Elbadri, City of Orlando  
Mr. John Florio, City of Altamonte Springs  
Mr. Tyghe (T.J.) Legacy-Cole,  
MetroPlan Appointee  
Mr. Brady Lessard, City of Sanford  
Mr. Christopher Maier, MetroPlan Appointee  
Mr. Keith Trace, City of St. Cloud  
Mr. Scott Zubarik, MetroPlan Appointee

Mr. Wade Vose, Orange County  
Ms. Leslie Wolcott, MetroPlan Appointee

Others in attendance were:

Mr. Jamil Gutierrez, FDOT  
Mr. Myles O'Keefe, LYNX  
Ms. Carol Scott, Florida's Turnpike Enterprise  
Mr. Gary Huttman, MetroPlan Orlando  
Mr. Alex Trauger, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Mr. Harry Barley, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Chairman Tom O'Hanlon called the Community Advisory Committee meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Mr. Jeffrey Campbell led the Committee in the Pledge of Allegiance.

Chairman Tom O'Hanlon called attention to congestion on SR 417 and noted that discussion on the corridor will take place at the March MetroPlan Orlando board meeting. He told CAC members that the discussion will center on the possibility of an exchange of roadway segments between Florida's Turnpike Enterprise and the Central Florida Expressway Authority. This effort is underway, he noted, so that local toll facilities will have consistent ownership allowing for better planning efforts.

Vice-Chair Rob McKey called attention to the Shingle Creek newsletter that was included in the agenda packet. He suggested a future CAC field trip to see the progress of the project.

Mr. Atlee Mercer provided a brief history of the Osceola Expressway Authority and an update on projects they have underway and planned. He told committee members that the Poinciana Parkway will be completed and have a grand opening celebration April 30<sup>th</sup>. The Poinciana Parkway, he noted, provides a much needed outlet from the highly populated Poinciana area and will be free the first two weeks to allow residents to become accustomed to the route. Mr. Mercer added that a request for letters of interest will be issued in the next couple of

months for the first segment of a beltway in Osceola County which will link into the Wekiva Parkway and SR 417. Osceola Expressway Authority, he informed CAC members, is looking to form a public/private partnership in order to facilitate that \$2 to \$3 billion project.

### III. AGENDA REVIEW

Ms. Cynthia Lambert called attention to the call for nominees for this year's Clean Air Award. A link to information on the award and an entry form was included in the agenda. Ms. Lambert next reviewed items in the supplemental folders which included: the latest legislative report, ITS fact sheet, and a copy of the new MetroPlan Orlando brochure. She thanked new CAC members that have met one-on-one with her so far and added that she will be contacting those she has not met with to schedule meetings.

### IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed that a quorum was present.

### V. PUBLIC COMMENTS ON ACTION ITEMS

None.

### VI. ACTION ITEMS

#### A. *Approval of January 27, 2016 Meeting Minutes*

Approval was requested of the January 27, 2016 meeting minutes.

**MOTION:** Mr. Casmore Shaw moved for approval of the January 27, 2016 meeting minutes. Mr. Tony Tizzio seconded the motion, which passed unanimously.

#### B. *FDOT Amendment to 2015/16-2019/20 Transportation Improvement Program*

Mr. Jamil Gutierrez, FDOT, requested the CAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for improvements on Goldenrod Road and on US 192 at Hoagland Boulevard. A letter explaining the amendments was provided. Mr. Gutierrez reviewed the projects included in the amendment letter. Vice-Chair McKey noted that the costs listed were minimal for design and asked about the construction cost. Mr. Gutierrez responded that they only had the cost for design so far and construction cost would be determined after design was completed. Mr. Dan Stephens inquired about trail traffic on the Hoagland Boulevard project and an issue with the bridge being too low and flooding. Mr. Mercer responded that as a solution to the issues on Hoagland, the roadway was excavated and dropped below the water line and a wall built. Chairman O'Hanlon asked Mr. Gutierrez to explain what safety improvements were defined as. Mr. Gutierrez responded that the types of safety improvements vary depending on the corridor. He added that studies are conducted to help resolve safety issues on a particular roadway and safety is a major concern and consideration for FDOT. Mr. Hector Lizasuain told CAC members that the Osceola County Community Traffic Safety Team (CTST) had identified

issues with bidirectional lanes in the area. The Osceola CTST, he noted, gave that information to FDOT who provided funding to fix the issues identified.

**MOTION:** Mr. Atlee Mercer moved for approval of the amendments to the FY 2015/16-2019/20 TIP. Ms. Theresa Mott seconded the motion, which passed unanimously.

### ***C. Approval of FY 2016/17-2017/18 Unified Planning Work Program***

Action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of the FY 2016/17-2017/18 Unified Planning Work Program (UPWP). The draft UPWP could be reviewed at: [http://www.metroplanorlando.com/files/view/draft\\_fy2017\\_fy2018\\_upwp\\_as\\_of\\_2\\_17\\_16.pdf](http://www.metroplanorlando.com/files/view/draft_fy2017_fy2018_upwp_as_of_2_17_16.pdf). Mr. Huttman explained that the UPWP is MetroPlan Orlando's two-year working budget and the SU funding represented federal funding the MPO receives. He noted that staff looked to align goals listed in the UPWP with activities undertaken by MetroPlan Orlando. Mr. Huttman told committee members that staff had received supportive comments on the work proposed in the UPWP. Discussion ensued regarding projected declining funds, dedicated funding for transit, and legislative action on funding and distracted driving. Mr. Huttman responded that MetroPlan Orlando has been looking into a new distracted driving initiative called Teen Drive Alert and the possibility of helping jump start the program in the three county area by way of a monetary contribution.

**MOTION:** Mr. Atlee Mercer moved for approval of the FY 2016/17-2017/18 Unified Planning Work Program. Mr. Bill Carpenter seconded the motion, which passed unanimously.

### ***D. District Dedicated Revenue (DDR) Process***

As a follow-up to the discussion at the February Board meeting on MetroPlan Orlando's policy regarding the use of district dedicated revenue funds (a category of state gas taxes) for premium transit projects, action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of this process. A draft resolution and overview of the overall prioritization process had been sent out electronically prior to the meeting and also were provided in supplemental folders. Mr. Huttman provided a brief history of the DDR discussion and the subsequent draft policy of allocating up to 30% of DDR funds to premium transit. He noted that the Citizens' Advisory Committee had not been supportive of the policy in 2015, the Bicycle and Pedestrian Advisory Committee had given their approval, and the Technical Advisory Committee had supported the policy with the caveat that it be modeled after the FDOT service development grant process. Mr. Huttman told CAC members that MetroPlan Orlando's recent market research efforts had indicated that the public wants a more balanced transportation system. Mr. Bill Dehlinger inquired about the proposed Maglev project. Mr. Huttman responded that it was his understanding that different technology was being looked at for the project. He told committee members that Orange County had requested further details on the process used to prioritize projects for the DDR funding. He added that a draft resolution had been

provided that would replace resolution 15-08 based on the new discussion and an attachment was included that explained the prioritization process in place. Chairman O'Hanlon inquired about how the 30% DDR funds proposed in the new policy had previously been allocated. Mr. Huttman responded that the funds had been used on more traditional highway projects, SunRail, and some multimodal projects. He noted that the trend was moving away from adding capacity and the hope was that these funds would help jump start premium transit projects. Discussion ensued regarding the formula used for the local share for projects, examples of premium transit projects, any restrictions on use of funds on non-state corridors, the ability to bank funding if not needed in a particular year, use of technology to reduce cost, and the methodology used in determining the up to 30% allocation of funds. A suggestion was made to change the fourth statement in the resolution from "the Central Florida Regional Transportation Authority (LYNX) is the transit operator" to "(LYNX) is one of the transit operators".

**MOTION:** Mr. Bill Carpenter moved for approval of the District Dedicated Revenue (DDR) Process. Mr. Tony Tizzio seconded the motion, which passed unanimously.

#### ***E. Discussion: Community Advisory Committee Start Time***

This discussion was a follow-up to a request made at the January Community Advisory Committee meeting. A member requested that the committee consider adjusting the meeting start time to better align with the SunRail schedule. Ms. Cynthia Lambert, MetroPlan Orlando staff, reported on the results of the poll sent out to committee members about meeting times. Chairman O'Hanlon then moderated the discussion. Mr. Tony Tizzio suggested making the CAC start time later to assist with ACCESS LYNX scheduling.

**MOTION:** Mr. Rob McKey moved for approval of changing the CAC start time to 9:00 a.m. The motion died for lack of a second.

Discussion ensued regarding traffic issues with an earlier start time, the number of CAC SunRail riders, and employment obligations as a deterrent to a later start time.

**MOTION:** Mr. Casmore Shaw moved for approval keeping the CAC start time at 9:30 a.m. Mr. Brindley Pieters seconded the motion, which passed unanimously.

## **VII. PRESENTATIONS AND STATUS REPORTS**

### ***A. Orientation Presentation: Pedestrian and Bicycle Crash Trends***

Mr. Mighk Wilson, MetroPlan Orlando staff, gave a presentation on pedestrian and bicycle crash trends in the three-county area. Mr. Wilson reviewed the key elements in bicycle and pedestrian planning which included: long range planning, bicycle and pedestrian project prioritization, multimodal and complete streets planning, and safety. In addition, he covered the crash trend data collected from 2007 through 2015, including the 2014/15 percentages for pedestrian/motorist and bicyclist/motorist crashes. Discussion ensued regarding volume of bicycles on the road, similar trends in other areas, the impact of

tourists and population growth on the data, changes in law enforcement reporting and technology.

***B. Status Report on Intelligent Transportation System (ITS) Master Plan - taken out of order***

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the ITS Master Plan that is currently under development. Mr. Hill reviewed the causes of road congestion such as bottlenecks, bad weather, work zones, etc. and the percentage of total congestion those causes represented. He told committee members that the ITS Master Plan kick off meeting was held January 20<sup>th</sup> and a scope is being prepared for the study. Mr. Hill provided a Master Plan schedule along with the tasks to be completed during the time frames. A Steering Committee, he noted, is slated to be formed under Task I to review documents and resource material. Discussion ensued in regards to autonomous and connected vehicles.

***C. Presentation on ETDM Planning Screen for SR 434 Widening Project - information from this presentation will be provided at a later date.***

***D. Project Prioritization: Process Review - taken out of order***

Mr. Alex Trauger, MetroPlan Orlando staff, provided an introductory presentation about the past and future of MetroPlan Orlando's project application, assessment, and prioritization process. He noted that the future process will involve two components, the first will be a 4P (Priority Projects Programming Process) application submitted by local governments to FDOT through MetroPlan Orlando's web-based application tool and the second component is a corridor/intersection profile developed by MetroPlan Orlando staff utilizing land use and transportation data. Mr. Trauger told CAC members that future prioritization will be conducted through the Technical Advisory Committee and the Transportation Systems Management and Operations Committees with recommendations from all MetroPlan Orlando committees and the Regional Leadership Council. The Regional Leadership Council, he added, will then report their recommendations to the MetroPlan Orlando Board, who will have the final approval. Chairman O'Hanlon noted his approval of the moving to a web-based application process.

**VIII. GENERAL INFORMATION**

***A. Legislative Update***

The latest legislative update for the 2016 session of the Florida Legislature was provided.

***B. 2016 Preview & Approval Schedule for Transportation Improvement Program (TIP) and Prioritized Project List (PPL)***

The 2016 preview and approval schedule for the FY 2016/17-2020/21 TIP and FY 2021/22-2039/40 PPL was provided.

**C. *FDOT Monthly Construction Status Report***

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

**D. *Call for Entries: 2016 Clean Air Award***

A link to the 2016 Clean Air Award application was provided.

**E. *Shingle Creek Regional Trail: Winter 2015 Newsletter***

The latest copy of the Shingle Creek Regional Trail newsletter was provided.

**F. *MetroPlan Orlando Board Highlights***

Highlights from the February 2016 MetroPlan Orlando Board meeting were provided.

**IX. UPCOMING MEETINGS OF INTEREST**

**A. *Next Community Advisory Committee meeting***

The next CAC meeting will be on April 27, 2016. There is no meeting scheduled in March.

**X. MEMBER COMMENTS**

None.

**XI. PUBLIC COMMENTS (GENERAL)**

None.

**XII. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:37 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 27th day of April 2016.

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Chairperson

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Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.