



# metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

## COMMUNITY ADVISORY COMMITTEE MEETING MINUTES

DATE: Wednesday, October 24, 2018

LOCATION: MetroPlan Orlando  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

TIME: 9:30 a.m.

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*Chairman Atlee Mercer presided*

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Members in attendance were:

Ms. Asima Azam, Orange County  
Ms. Karolyn Campbell, MetroPlan Appointee  
Mr. Jeffrey Campbell, Seminole County  
Ms. Sarah Elbadri, City of Orlando  
Mr. Russ Hauck, City of Altamonte Springs  
Mr. Brady Lessard, City of Sanford  
Mr. Hector Lizasuain, Osceola County  
Mr. C.J. Maier, MetroPlan Appointee  
Mr. Atlee Mercer, Osceola County  
Ms. Theresa Mott, City of Apopka  
Mr. R.J. Mueller, MetroPlan Appointee  
Mr. Thomas O'Hanlon, Seminole County  
Mr. Brindley Pieters, Seminole County  
Ms. Lisa Portelli, MetroPlan Appointee  
Ms. Marissa Salas, MetroPlan Appointee  
Mr. Tony Tizzio, Seminole County  
Mr. Keith Trace, City of St. Cloud  
Mr. Jeff Piggrem for Ms. Venise White,  
MetroPlan Appointee

Others in attendance were:

Mr. Jim Martin, Florida's Turnpike Enterprise

Members not in attendance were:

Fr. Jabriel Ballentine, Orange County  
Mr. Edmund Cid, City of Kissimmee  
Mr. Bill Dehlinger, MetroPlan Appointee  
Mr. Gregory Eisenberg, MetroPlan Appointee  
Mr. Tyghe (T.J.) Legacy-Cole,  
MetroPlan Appointee  
Mr. Robert McKey, MetroPlan Appointee  
Ms. Kayla Mitchell, MetroPlan Appointee  
Ms. Carmen Rasnick, Alternate  
Mr. Casmore Shaw, Osceola County  
Mr. Dan Stephens, MetroPlan Appointee  
Mr. Adam Valencic, MetroPlan Appointee  
Mr. Wade Vose, Orange County  
Mr. Scott Zubarik, MetroPlan Appointee  
Vacant, MetroPlan Appointee

Ms. Kellie Smith, FDOT  
Mr. Bruce Detweiler, LYNX  
Ms. Julia Holtzhausen, FDOT  
Ms. Tara McCue, ECFRPC  
Mr. Nick Lepp, MetroPlanOrlando  
Mr. Gary Huttman, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Ms. Elizabeth Whitton, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Mr. Jason Loschiavo, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete listing of other attendees may be obtained upon request.

#### **I. CALL TO ORDER**

Chairman Atlee Mercer called the Community Advisory Committee meeting to order at 9:35 a.m.

#### **II. PLEDGE OF ALLEGIANCE**

Mr. Jeffrey Campbell led the Committee in the Pledge of Allegiance.

#### **III. CHAIRMAN'S COMMENTS**

Chairman Mercer welcomed everyone. He gave the floor to Mr. Tom O'Hanlon who spoke about his driving experience in his new Tesla.

#### **IV. AGENDA REVIEW**

Ms. Cynthia Lambert informed CAC members that Mr. Bruce Detweiler was in attendance representing LYNX. She called attention to supplemental items, which included the most recent MetroPlan Orlando Annual Report, an ITE 2019 calendar and a Seminole County Health Department Bike to Work Day flyer. Ms. Lambert noted that the WiFi network name had changed to MPOGuest.

#### **V. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed that a quorum was present.

#### **VI. PUBLIC COMMENTS ON ACTION ITEMS**

None.

## VII. ACTION ITEMS

### A. *Approval of August 22, 2018 Meeting Minutes*

Approval was requested of the August 22, 2018 meeting minutes, which were provided.

**MOTION:** Ms. Karolyn Campbell moved for approval of the August 22, 2018 meeting minutes. Mr. Jeffrey Campbell seconded the motion, which passed unanimously.

### B. *FDOT Amendment to Fiscal Year 2018/19 - 2022/23 Transportation Improvement Program: Sand Lake Road Sidewalk Project*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC recommend that the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP) be amended to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. A letter from FDOT explaining the amendment request was provided.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the FDOT amendment to the FY 2018/19 - 2022/23 Transportation Improvement Program. Ms. Sarah Elbadri seconded the motion, which passed unanimously.

### C. *FTE Amendment to FY 2018/19 - 2022/23 Transportation Improvement Program: Florida's Turnpike in Osceola County*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC to recommend that the FY 2018/19 - 2022/23 TIP be amended to include a project to widen the northbound shoulder of a section of Florida's Turnpike in Osceola County. A letter from Florida's Turnpike Enterprise (FTE) explaining the amendment request was provided. Mr. Atlee Mercer asked what the completion date was for the section referred to in the amendment. Mr. Jim Martin, FTE, responded that he didn't have that information and would research it and let him know.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the FTE amendment to the FY 2018/19 - 2022/23 Transportation Improvement Program. Ms. Theresa Mott seconded the motion, which passed unanimously.

### D. *FDOT National Highway System Performance Measures & Targets*

Mr. Nick Lepp, MetroPlan Orlando staff, requested the CAC recommend that the MetroPlan Orlando Board support FDOT's National Highway System performance measures and targets. An attachment was provided. Mr. Lepp reviewed the five National Highway System performance measures and targets Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Asset Management. He noted that a target zero approach is what is used for safety. Mr. Lepp told CAC members that a question was raised at the MetroPlan Orlando Board meeting as to why any percent of "poor" bridge condition was considered acceptable. After researching that question, Mr. Lepp reported that a "0" target would cause all funding to shift to fix that project, so an allowance was made to allow a small percentage above "0" or "poor" to be acceptable. Chairman Mercer asked what the 1.75 and 2.00 figures associated with freight reliability signified. Mr. Lepp responded that those numbers represented the ratio of freight travel time versus actual travel time. Mr. Tom O'Hanlon asked how autonomous vehicles fit in the

performance measures. Mr. Lepp responded that those vehicles fit in under travel time reliability and safety. Ms. Karolyn Campbell asked if autonomous vehicle data was reported directly. Mr. Lepp responded that this was an issue that needed to be addressed.

**MOTION:** Mr. Tom O'Hanlon moved for approval of recommending that the MetroPlan Orlando Board support FDOT's National Highway System performance measures and targets. Mr. Brindley Pieters seconded the motion, which passed unanimously.

**E. *Title VI Program: Nondiscrimination & Language Plan***

Ms. Cynthia Lambert, MetroPlan Orlando staff, requested the CAC to recommend that MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan be approved. An attachment was provided. Ms. Lambert told CAC members that the Title VI Program prohibits discrimination and MetroPlan Orlando is required to adhere to the policy. She reviewed who the protected classes include, how MetroPlan Orlando, which is a majority-minority region, complies and limited English proficiency statistics. Ms. Lambert noted that there is a process for complaints regarding violations of Title VI and originally there had been two separate parts to the Title VI program but that they now have been combined. She provided a maps detailing the environmental justice areas and where the underserved population resided. Chairman Mercer asked for a definition of "underserved" and how MetroPlan Orlando addresses the limited English proficiency issue. Ms. Lambert responded that page 13 of the Title VI document provides a comprehensive definition of "underserved". She added that Spanish is the language of a majority of the limited-English speakers and MetroPlan Orlando prints a number of documents in Spanish.

**MOTION:** Mr. Tom O'Hanlon moved for approval of MetroPlan Orlando's Title VI Program. Mr. Jeffrey Campbell seconded the motion, which passed unanimously.

**F. *Appointment of Officer Selection Subcommittee***

Action was requested to approve the establishment of a subcommittee to select candidates to serve as the CAC Chairman and Vice-Chairman from January through December 2019. Chairman Mercer requested volunteers, representing all three counties, to serve on the Officer Selection Subcommittee. Mr. Tony Tizzio, Mr. Hector Lizasuain, Ms. Theresa Mott and Ms. Karolyn Campbell volunteered to serve. The Officer Selection Subcommittee will meet immediately preceding the November 28<sup>th</sup> CAC meeting.

**MOTION:** Mr. Tom O'Hanlon moved for approval of Officer Selection Subcommittee. Mr. Tony Tizzio seconded the motion, which passed unanimously.

**G. *Approval of the Proposed 2019 Board/Committee Meeting Schedule***

Approval was requested of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule, a copy of which was provided.

**MOTION:** Mr. Tom O'Hanlon moved for approval of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. Ms. Sarah Elbadri seconded the motion, which passed unanimously.

#### **H. Appointment of Connected and Autonomous Vehicle Readiness Study Steering Committee**

Staff requested a volunteer to serve as CAC representative on Connected and Autonomous Vehicle Readiness Study Steering Committee. The Steering Committee will assist staff in selecting a consultant and managing the study. A similar request was made to the Transportation Advisory Committee, Transportation Systems Management and Operations, and Transportation Disadvantaged Local Coordinating Board. The FDOT D5 was also asked to appoint a staff member. Mr. Tom O'Hanlon volunteered to serve as the CAC representative on the Connected and Autonomous Vehicle Readiness Study Steering Committee.

**MOTION:** Ms. Theresa Mott moved approval of Mr. Tom O'Hanlon serving as the CAC representative on the Connected and Autonomous Vehicle Readiness Study Steering Committee. Ms. Sarah Elbadri seconded the motion, which passed unanimously.

### **VIII. PRESENTATIONS AND STATUS REPORTS**

#### **A. Florida's Coast to Coast Trail & Stakeholder Activities**

Ms. Julia Holtzhausen, in-house consultant for FDOT, & Ms. Tara McCue, East Central Florida Regional Planning Council, gave updates on efforts to close the gaps in Florida's Coast to Coast Trail. Highlights included stakeholder activities such as trail branding and wayfinding, economic development activities, and marketing. Ms. Holtzhausen told CAC members that 22 miles of the trail had been completed since the last update last year and of the 13 projects, ongoing SunTrail funding is being used on 6. She reviewed a map of the Coast to Coast Trail that indicated what sections were complete, along with the gaps that still need to be completed and the status of those gaps. Discussion ensued regarding a time frame for completion and the total mileage for the gaps. Ms. Holtzhausen reviewed the remaining gaps and their length, adding that as funding became available, the gaps would be completed. Funding, she noted, was currently programmed through 2025. Ms. Kellie Smith, FDOT, told committee members that there are three tiers for SunTrail funding and the first two are in District V. She added that SunTrail funds cannot be used for purchasing right-of-way.

Ms. Tara McCue provided an update on stakeholder activities. She reported that a stakeholder meeting was held which included presentations from FDOT on the trail progress, the City of Titusville on their redevelopment plans involving the trail and their "Bike/Boat Friendly Business" program and the City of Clermont on their "Meet in the Middle" trail head program and the \$33 million in redevelopment projects downtown. She noted that both Titusville and Clermont are designated DEP Trail Towns. Ms. McCue told CAC members that Visit Florida spoke about how to market the trail and funding opportunities for branding and marketing including a Regional Coop Grant that would involve multi-counties. Other discussions took place, she added, including next steps, a consistent data set, mile/pavement markers, trail safety, grant submission and a trail events calendar. Ms. McCue reported that the next stakeholder meeting is scheduled for the spring of 2019. Chairman Mercer asked what trail safety encompassed. Ms. McCue responded that trail safety involved all aspects of safety including trail crossings, injuries, etc.

#### **B. Health and Sustainability White Paper Series**

Ms. Elizabeth Whitton, MetroPlan Orlando staff, provided an overview of the agency's FHWA-

funded INVEST project. Her presentation focused on 3 recently released white papers: Framing the Future, Tran\$formation, and Housing: A Primer for Transportation Professionals. Ms. Whitton told CAC members that MetroPlan Orlando received the INVEST Grant in early 2017 and a three phase project was proposed which included an evaluation, a Summit and a white paper series. She added a Transportation Think-In was held earlier in the year as part of the Summit phase and input on transportation issues was gathered from a diverse group of local stakeholders. Ms. Whitton reported that all that MetroPlan Orlando does was evaluated based on 17 criteria and it was determined that the agency does well in terms of Transportation Systems Management and Operations and Transportation Demand Management; however it does poorly in Access/Affordability, Resiliency and Multimodal/Public Health Issues. Ms. Whitton noted that housing and transportation were the biggest expenses for the population and housing affordability and job/housing imbalance were big issues. She reported that 5 goals transportation influences were identified along with tactics to address each goal and possible sources for future funding. Discussion ensued regarding funding through managed lanes, affordable housing and impact fees, looking at housing unit density, looking at the impact of tourism and increasing car rental fees as a possible funding source.

**C. *Transit-Oriented Development & Potential SunRail Riders***

Ms. Elizabeth Whitton, MetroPlan Orlando staff, shared forthcoming research on the relationship between recent transit-oriented developments and SunRail riders. This research was a collaboration between MetroPlan Orlando and Florida State University. Ms. Whitton reviewed data from the study, the major takeaways, what is needed to increase ridership, recommendations on what can be done as a region to encourage ridership and additional research needed. Discussion ensued regarding when updated data would be available, affordability, the impact of jobs around stations such as Orlando Health and a value capture for SunRail. Ms. Whitton told committee members that new data would be available from the 2020 census and schedule tweaks and employee ridership benefit reductions impacted ridership at Orlando Health. She added that state approval was required to do a value capture.

**D. *Request for Input on 2019 Legislative Priorities***

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input on MetroPlan Orlando's potential legislative priorities for the 2019 legislative session. Ms. Whittington reported that nothing is happening legislatively at this time due to the upcoming elections. She noted that the lobbying team in Tallahassee will work with MetroPlan Orlando on legislative priorities and the Executive Committee had met to discuss priorities for 2019. Ms. Whittington told CAC members that the top priorities remained the same as last year (increase funding for bike/ped safety, advocate for texting while driving legislation, funding for Phase II south quiet zones and flexibility for local option taxes), as well as the items to support and oppose. She added that the rental car surcharge remains on the radar and CAC members could provide additional suggestions either at the meeting or via email to her. Mr. Lizasuain asked if the rental car surcharge could be looked into now in case there was a change in the legislative climate for that item.

**IX. GENERAL INFORMATION**

**A. *FDOT Quarterly Variance Report***

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

**B. FDOT Monthly Construction Status Report**

The latest FDOT monthly construction status report for the Orlando area was provided.

**C. League of Women Voters Transportation Report Card**

A report card from the League of Women Voters on transportation in the MetroPlan Orlando region was provided.

**D. MetroPlan Orlando Board Highlights**

Highlights from the September 2018 MetroPlan Orlando Board meeting were provided.

**E. LYNX Press Releases**

The latest press releases from LYNX were provided.

**F. Bicycle and Pedestrian Activities Update**

The latest update on bicycle and pedestrian activities in the Central Florida region was provided.

**G. 2018 Annual Report: Powered by People**

The latest MetroPlan Orlando report to the community was provided at the meeting.

**X. UPCOMING MEETINGS OF INTEREST**

**A. Next Community Advisory Committee meeting**

The next CAC meeting will be on **November 28, 2018**. Please note that this will be the last meeting of the year.

**B. Volunteer Appreciation Reception & Toy Drive**

MetroPlan Orlando is holding its volunteer appreciation reception and toy drive for board and committee members, aides and staff assistants in the MetroPlan Orlando Board Room on Friday, December 14, 2018. More details will be provided at a later date.

**XI. MEMBER COMMENTS**

Mr. Russ Houck commented that he received a response regarding driving record checks for train operators and employers can't go back more than 3 years.

Mr. Tony Tizzio apologized for arriving late to the CAC meeting.

XII. PUBLIC COMMENTS (GENERAL)

Mr. David Bottomley, Orange County resident, commented that Forbes lists Florida as the number two worst place for pedestrians.

XIII. ADJOURNMENT

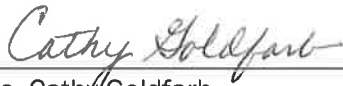
There being no further business, the meeting adjourned at 11:31 a.m.

Respectfully transcribed and submitted by Ms. Cathy Goldfarb, MetroPlan Orlando.

Approved this 28th day of November 2018.



Mr. Atlee Mercer, Chairman



Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.