



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE MINUTES

DATE: Thursday, November 6, 2014

LOCATION: MetroPlan Orlando Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida

TIME: 9:00 a.m.

Mayor Ken Bradley, Chairman, presided

Members in attendance:

Mayor Ken Bradley, City of Winter Park
Council President John Dowless, City of Edgewood
Commissioner Joe Durso, City of Longwood
Mayor Gary Bruhn, Town of Windermere
Commissioner Joel Keller, City of Ocoee
Mayor Charles Lacey, City of Winter Springs
Commissioner Joseph McMullen, Town of Oakland
Commissioner Robert "Bobby" Olszewski, City of Winter Garden
Mayor Howard Schieferdecker, City of Maitland
Mr. Steve Noto, City of Lake Mary

Members not in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Bill Brooks, City of Belle Isle
Mayor Charlene Glancy, City of Casselberry
Mayor Bruce Mount, Town of Eatonville
Mayor Dominic Persampiere, City of Oviedo

Others in attendance were:

Mr. Gene Ferguson, FDOT
Mr. Duane Compo, FDOT
Mr. Tony Rodriguez, LYNX
Ms. Marianne Gurnee, SunRail
Ms. Loreen Bobo, FDOT
Mr. Eric Hill, MetroPlan Orlando
Ms. Gabriella Arismendi, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Ken Bradley called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Bradley provided the invocation and led the Committee in the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Bradley welcomed everyone and turned the meeting over briefly to Ms. Virginia Whittington who introduced Mr. Duane Compo, the new MetroPlan liaison for District V. Mr. Compo is replacing Mr. Gene Ferguson, who will be the new River to Sea (Volusia) TPO liaison. Chairman Bradley thanked Mr. Ferguson for his service and wished him well in his new role. He then called attention to two important meetings held recently at MetroPlan Orlando. The first, he told committee members, was a meeting on October 8th of a newly formed task force, to be named the Regional Leadership Council, which was comprised of officers from MetroPlan Orlando board and each of the committees. The Regional Leadership Council was formed as a result of MetroPlan Orlando's most recent strategic business plan and the group was briefed on proposed changes to the current committee structure which were a result of the strategic business plan as well. The second meeting was the MetroPlan Orlando Executive Committee meeting held October 23rd where Chairman Bradley made a request for a MAC voting seat on the MetroPlan Orlando board. The Executive Committee, he informed MAC members, took no action on the request at the time. The consensus among Executive Committee members was that a request for a MAC voting seat was something that should be reviewed and action taken by the full MetroPlan Orlando board. Although the topic had not come up, he told MAC members that Ms. Whittington has put together some funding scenarios for MAC members' contribution, if needed. Chairman Bradley encouraged committee members to speak to board members in regard to a getting a voting seat on the MetroPlan Orlando board. Mayor Schieferdecker commented that there has been some changes in the MetroPlan Orlando board that may create a more favorable climate for adding a MAC voting seat. Chairman Bradley will be representing MAC at the board meeting and will make the request for the voting seat.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington recognized Mr. Steve Noto who is in attendance representing the City of Lake Mary.

VI. Partner Reports

LYNX

Mr. Tony Rodriguez, LYNX, reported that LYNX is gearing up for their December service changes. He noted that adjustments are being made to 10 service routes and service is being eliminated on Link 204 (Clermont express bus) and Link 505 (Longwood/Winter Springs). He announced a new NeighborLink service that will be implemented and connect the Maitland SunRail station with Maitland Center.

FDOT

Mr. Gene Ferguson, FDOT, told MAC members that all projects are moving along. He noted an update on the I-4 Ultimate project is slated for later in the agenda. Mr. Ferguson reported that FDOT is finished with right-of-way acquisition in Seminole County for the Wekiva Parkway. He also reported that FDOT's Work Program public hearing is upcoming and will cover the projects FDOT has in the works for the next five years.

VII. Public Comments on Action Items

None.

VIII. Old Business

- Quiet Zone Update - Ms. Virginia Whittington

Ms. Whittington told committee members that she contacted Mr. Andre Goins who is in charge of the quiet zone application process and four local applications have been submitted. The quiet zone applications submitted were from Orange County including the City of Edgewood, City of Orlando, City of Winter Park, and Seminole County. The applications, she noted, are under review and awards are expected to be announced by the end of December. She reported that the match ranged from 50-62%. Ms. Whittington informed MAC members that when the MetroPlan Orlando Executive Committee met to discuss legislative priorities for 2015, they decided to continue to seek funding for quiet zones until the entire corridor is completed.

IX. Action Items

A. Approval of Minutes of Previous Meeting

Action was requested for approval of the September 4, 2014 meeting minutes.

MOTION: Mayor Gary Bruhn moved for approval of the September 4, 2014 meeting minutes. Commissioner Bobby Olszewski seconded the motion, which passed unanimously.

B. Approval of 2015 Board/Committee Meeting Schedule

Action was requested to approve the 2015 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. A copy of the draft schedule was provided. Ms. Whittington noted that in response to the Strategic Business Plan outcome to reduce the number of meetings, four MAC meetings have been eliminated for 2015. She called attention to the November meeting which had been rescheduled to Thursday, October 29th due to a conflict with Veterans Day next year.

MOTION: Commissioner Joel Keller moved for approval of the 2015 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. Mayor Gary Bruhn seconded the motion, which passed unanimously.

C. FDOT Amendment to FY 2014/15-2018/19 TIP

Mr. Gene Ferguson, FDOT, requested the MAC to recommend that the FY 2014/15-2018/19 Transportation Improvement Program (TIP) be amended to include a project length change for a safety project on US 441 and partial design funding for I-4 Ultimate from east of SR 434 to US 17/92. The amendments were described in the letter from FDOT that was provided.

MOTION: Mayor Gary Bruhn moved for approval of the amendment to the FY 2014/15-2018/19 Transportation Improvement Program (TIP). Mayor Howard Schieferdecker seconded the motion, which passed unanimously.

X. Presentations/Status Reports

A. Status Report on SunRail

Ms. Marianne Gurnee, FDOT, gave a status report on SunRail, primarily focusing on SunRail's performance since service began on May 1, 2014. Ms. Gurnee reported that now that service is running, they are conducting more outreach efforts to seniors and schools to promote midday ridership. She told committee members that FDOT is adding a 3rd car to the train when there is 85% capacity and has reinstated ambassadors at the SunRail stations to assist with ticket purchases and tap on/tap off procedures. Ms. Gurnee noted that FDOT continues to look into expanding service to nights and weekends and funding options for providing that service expansion. FDOT is preparing a white paper for Congressman Mica regarding the use of Diesel Multiple Units (DMUs) from South Florida to provide additional cars for expanded service. Information about service disruptions, she noted, is currently being tweeted, alerts are posted on the SunRail website homepage, and they hope

to have alerts integrated into the 511 system as well. She told MAC members that glitches with the ticket vending machines and system continue to be worked on with Xerox and safety remains a priority along with connectivity. Ms. Gurnee called attention to a new SunRail marketing initiative called "Train Your Brain" that FDOT will be co-branding with the I-4 Ultimate construction. She provided a customer service 800 number (855-RAIL-411) and told committee members that a Customer Service Advisory Committee is being established that will include riders who use the system. In terms of Phase II, she reported that \$63 million was included in the President's budget for that phase and they hope to have the JUAs approved this month. SunRail Phase III, connecting to Orlando International Airport, is being fast-tracked and FDOT is looking to get government support for the project. A project development request for Phase III was submitted to Federal Transit Administration (FTA) in June. Discussion ensued regarding the main type of riders, schedule for Phase II to be in operation, reason for the current uptick in ridership, and converting occasional riders to everyday riders. Ms. Gurnee told MAC members that a majority of riders are commuters and everyday riders and Phase II will be operational in 2017.

B. Discussion: Proposed Performance Indicators for SunRail

Ms. Gaby Arismendi, MetroPlan Orlando, led a discussion on a proposed set of key performance indicators for SunRail and gathered input from the MAC. The discussion, she noted, was an outgrowth of CAC members' request for information regarding whether SunRail performance indicators had been determined and if those performance indicators would be available for review. Background information was provided. Ms. Arismendi told committee members that certain data is routinely collected and could be reported. The Florida Transportation Commission has a set of performance indicators that it uses in overseeing FDOT and 10 independent agencies within the state. These, she noted, could be used as a basis for regularly reporting on SunRail's performance. Ms. Arismendi told MAC members that the interest is in having a dashboard type report that could provide ongoing updated information on SunRail performance. She reported on additional indicators CAC members proposed which included: tracking transit-oriented development, a customer service matrix, and a SunRail/LYNX connectivity report. Mayor Bradley suggested tracking ridership by station and Mayor Schieferdecker suggested tracking feeder bus service. Ms. Gurnee noted that regular reporting on some of the performance indicators is already being done at the monthly SunRail Transit Advisory Committee meetings. Ms. Whittington also called attention to a SunRail ridership report that was included under general information items in the agenda packet.

C. Status Report on I-4 Ultimate Project

Ms. Loreen Bobo, FDOT, presented a status report on the I-4 Ultimate project from west of Kirkman Road to east of SR 434. The report focused on the staging of the construction as well as maintenance of traffic while construction is under way. Ms. Bobo provided a brief overview of the I-4 project. She told MAC members that the project team, I-4 Mobility Partners, is dividing the project into four sections which include: the Attractions area, the Downtown area, the Ivanhoe area, and the Altamonte area and each section will have its own project manager. Construction is expected to start in all four areas in February 2015, she noted, with design speed to

be set at 60 mph as opposed to the current 50 mph. Ms. Bobo provided an example of a typical road section, proposed aesthetics for the project, and the planned work schedule. She noted that Secretary Prasad wanted the Ultimate I-4 to be a signature corridor. Ms. Bobo informed committee members that downtown construction will be completed last, as well as the express lanes, and FDOT will be setting and collecting tolls on the express lanes through an agreement with Florida's Turnpike Enterprise. She told MAC members that the website has a new address: I4Ultimate.com and if local jurisdictions had any questions they could call the phone number provided in the presentation (844-858-4636) or Ms. Bobo directly at 407-670-2341. MAC members inquired about the actual time frame for the public to see activity in terms of construction and where staging is planned. Ms. Bobo responded that activity will begin in February 2015 and staging will take place on the outside of the construction area. She informed committee members that the main construction office will be in Maitland and there will be four smaller offices throughout the corridor. Global 5, Ms. Bobo noted, is providing presentations on the project to area businesses and you can request a presentation through the website.

D. Presentation on Florida Autonomous Vehicle Working Group

Mr. Eric Hill, MetroPlan Orlando staff, gave a presentation on the current status of the Florida Autonomous Vehicle Working Group. Mr. Hill explained that autonomous vehicles would become part of the 21st century transportation system with 2025 as a target year for operation. He told committee members that autonomous vehicles would be instrumental in addressing roadway incidents and increasing mobility and Dedicated Short Range Communication (DSRC) and cellphone-based connection is already being tested. National Highway Traffic Safety Administration, he noted, recently released their preliminary statement of policy on autonomous vehicles which provided an overview of their research, recommended principles, and defined the levels of automation. The five levels of automation defined include: no automation, function specific automation, combined function automation, limited self-driving automation, and full self-driving automation. Mr. Hill informed MAC members that House Bill 1207 was passed by the state legislature in 2012 allowing testing of autonomous vehicles in Florida and the Department of Highway Safety and Motor Vehicles provided a report to the Florida Legislature on what the project status was and that no additional legislation was needed at the time. He called attention to FDOT's automated vehicle Initiatives which include: stakeholder working groups, pilot projects, research projects, and Annual Summits.

XI. General Information

A. SunRail Ridership Report

The latest SunRail Ridership Report was provided.

B. FDOT Quarterly Variance Report

The latest FDOT quarterly variance report for the three-county area was provided.

C. *FDOT Quarterly Construction Status Report*

The latest FDOT quarterly construction status report was provided.

D. *List of Draft 2015 Legislative Priorities*

The draft list of MetroPlan Orlando's priorities for the 2015 session of the Florida Legislature was provided. The MetroPlan Orlando Board Executive Committee met to discuss the draft priorities on Thursday, October 23, 2014. The MetroPlan Orlando Board will approve the draft priorities at their next meeting.

E. *Article on Updated Disability Signs*

An article on the updated design for disability access signs was provided.

F. *Volunteer Appreciation Luncheon & Toy Drive*

MetroPlan Orlando is holding its annual Volunteer Appreciation Luncheon and toy drive for board and committee members, aides and staff assistants in the MetroPlan Orlando David L. Grovdahl Board Room on **Wednesday, December 17th** from 11:30 a.m. to 1:30 p.m. Please contact Ms. Lena Tolliver to RSVP at: ltolliver@metroplanorlando.com. A handout with more information is attached.

G. *2040 LRTP Executive Summary*

Copies of the 2040 Long Range Transportation Plan (LRTP) Executive Summary were provided.

H. *Link to 2014 Travel Time Study*

MetroPlan Orlando's 2014 Travel Time Study was now available online at the following link: http://www.metroplanorlando.com/files/view/travel_time_study_2014.pdf

I. *Link to Coast-to-Coast Connector Video*

A video by the Florida Greenways & Trails Foundation was available about Florida's proposed Coast-to-Coast (C2C) Connector trail. The C2C Connector is a coordinated regional effort to create a multi-use trail from the Gulf of Mexico to the Atlantic Ocean. Learn more about the trail and its importance here: <http://vimeo.com/107843959>

J. *MetroPlan Orlando Board Highlights*

Highlights from the September MetroPlan Orlando Board meeting were provided.

XII. Upcoming Meetings of Interest to MAC Members

- A. MetroPlan Orlando Board Meeting - Wednesday, November 12, 2014; 9:00 a.m.
- B. Municipal Advisory Committee meeting - Thursday, December 4, 2014; 9:00 a.m.

XIII. Public Comments (General)

None.

XIV. ADJOURNMENT

Mayor Schieferdecker asked if any assistance was needed to help facilitate MAC's request for a voting seat on the MetroPlan Orlando board. Chairman Bradley responded that MAC members could speak to board members prior to the meeting and attend the meeting itself. The MetroPlan Orlando board meeting, he noted, is Wednesday, November 12 at 9:00 a.m.

Mayor Charles Lacey inquired about the probability of a decision being made by the board on MAC's voting seat at the November board meeting. Chairman Bradley responded that he did expect a decision to be made by the board.

Mayor Schieferdecker requested a list of current board members. Ms. Whittington will provide a list of board members to MAC members.

There being no further business Chairman Bradley adjourned the meeting of the Municipal Advisory Committee at 10:15 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 4th day of December, 2014.

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.