



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

MUNICIPAL ADVISORY COMMITTEE
MINUTES

DATE: Thursday, March 3, 2016

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor Charles Lacey, Chairman, presided

Members in attendance:

Mayor Rebecca Borders, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Council President John Dowless, City of Edgewood
Mayor Joe Durso, City of Longwood
Mr. Roger Dixon, CAO, for Mayor Anthony Grant, Town of Eatonville
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Sal Ramos for Commissioner Joseph McMullen, Town of Oakland
Commissioner Sid Miller, City of Lake Mary
Mayor Dominic Persampiere, City of Oviedo

Members not in attendance:

Mayor Bill Brooks, City of Belle Isle
Commissioner Joel Keller, City of Ocoee
Commissioner Robert "Bobby" Olszewski, City of Winter Garden

Others in attendance were:

Mr. Gene Ferguson, FDOT
Mr. Doug Robinson, LYNX
Ms. Shannon Estep, Florida's Turnpike Enterprise
Mr. Miguel Torres, SunRail
Ms. Melinda Bolbach, SunRail
Mr. Gary Huttman, MetroPlan Orlando

Mr. Eric Hill, MetroPlan Orlando
Mr. Alex Trauger, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Mr. Harry Barley, MetroPlan Orlando
Mr. Mighk Wilson, MetroPlan Orlando
Mr. Harry Barley, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Charles Lacey called the meeting to order at 9:30 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Lacey led the committee in the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Lacey welcomed everyone and noted that he had no announcements.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington told MAC members that there was one change to the agenda, an emergency TIP amendment that had been emailed out to MAC members prior to the meeting. She noted that the emergency TIP amendment would be agenda item VIII, E. In addition, she added, Mr. Gene Ferguson was in attendance representing FDOT District 5 and he would be covering the TIP Amendments. Ms. Whittington called attention to some last minute minor changes made to the LYNX report in the February meeting minutes. She noted that a revised copy of the page with the report was provided in the supplemental folders

MOTION: Council President John Dowless moved approval of adding agenda item VIII, E, Emergency TIP Amendment, to the agenda. Mayor Joe Durso seconded the motion, which passed unanimously.

VI. Partner Reports

LYNX

Mr. Doug Robinson, LYNX, told MAC members that some of the April service changes text had been updated in the February minutes. He noted that public hearings and workshops for the proposed service changes had been going on throughout the week, with the final public hearing held that evening at LYNX Central Station starting at 4:00 p.m., with the public hearing starting at 5:00 p.m. Coordination, he added, continues with working group members on service changes. LYNX, he reported, also continues to coordinate with their local funding partners, counties, and cities on improvements to service for the next fiscal year, which starts in October 2016.

FDOT

Mr. Gene Ferguson, FDOT, reported that sections 4A and 4B of the Wekiva Parkway opened in late January. He noted that sections 3A, 3B and 5 are in right-of-way acquisition and section 6 is getting ready for right-of-way acquisition. Mr. Ferguson added that section 7A is going through a plans update and right-of-way acquisition and section 7B had been advertised for design. Section 8, he reported, is projected to go to design/build procurement next year. Mr. Ferguson told MAC members that FDOT continues to coordinate with their local and state partners on the projects. He called attention to the I-4 Ultimate projects, which just passed the one-year mark, and reported that it was on schedule. Mr. Ferguson informed committee members that the main work on I-4 was underway at the Kirkman Road, SR 408, Ivanhoe, and Maitland interchanges.

Florida's Turnpike Enterprise

There was no representative for Florida's Turnpike Enterprise at this time.

VII. Public Comments on Action Items

None.

VIII. Action Items

A. Approval of Minutes of Previous Meeting

Action was requested for approval of the February 4, 2016 meeting minutes. Ms. Whittington told MAC members that the request for approval would be for the minutes as amended.

MOTION: Mayor Gary Bruhn moved for approval of the February 4, 2016 meeting minutes as amended. Mayor A. Dale McDonald seconded the motion, which passed unanimously.

B. FDOT Amendment to 2015/16-2019/20 Transportation Improvement Program

Mr. Gene Ferguson, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for improvements on Goldenrod Road and on US 192 at Hoagland Boulevard. A letter explaining the amendments was provided. Mr. Ferguson explained that the TIP amendments involved safety improvements on Goldenrod Road and the addition of a left turn lane on US 192 at Hoagland Boulevard.

MOTION: Mayor Gary Bruhn moved for approval of the amendments to the FY 2015/16-2019/20 TIP. Mayor Dominic Persampiere seconded the motion, which passed unanimously.

C. Approval of FY 2016/17-2017/18 Unified Planning Work Program

Action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of the FY 2016/17-2017/18 Unified Planning Work Program (UPWP). A link to the draft UPWP was provided. Mr. Huttman explained that the UPWP is MetroPlan Orlando's two-year working budget and the SU funding represented the federal funds the MPO receives. He told MAC members that the signal retiming work would be an upcoming addition to the budget and there was a \$7 million allocation of surface transportation funds to LYNX. Mr. Huttman noted that two years ago staff reduced the tasks from 67 to 25. He added that staff looks to align goals listed in the UPWP with activities undertaken by MetroPlan Orlando.

MOTION: Mayor Gary Bruhn moved for approval of the FY 2016/17-2017/18 Unified Planning Work Program. Mayor Joe Durso seconded the motion, which passed unanimously.

D. District Dedicated Revenue (DDR) Process

As a follow-up to the discussion at the February Board meeting on MetroPlan Orlando's policy regarding the use of district dedicated revenue funds for premium transit projects, action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of this process. A draft resolution and overview of the overall prioritization process was provided. Mr. Huttman provided a brief history of the DDR discussion and the subsequent draft policy of allocating up to 30% of DDR funds to premium transit. He told committee members that DDR funds were state gas tax funds. Mr. Huttman added that FDOT was flexible on how these funds were used and that they were not restricted to projects that ran on state highways. He noted that the process was currently being taken back through the committee process for approval. He noted that the Citizens' Advisory Committee had not been supportive of the policy in 2015, the Bicycle and Pedestrian Advisory Committee had given their approval, the Technical Advisory Committee had supported the policy with the caveat that it be modeled after the FDOT service development grant process, and MAC had supported the policy as well. The DDR process then went to the Regional Leadership Council who supported the process and provided their

recommendations to the MetroPlan Orlando Board who approved the DDR process in May 2015. Mr. Huttman added that for projects to be considered for the DDR funds, they needed to be only premium transit projects, must be in the cost feasible plan, on the Prioritized Project List (PPL) and cannot be used for fixed route service. The DDR allocation, he added, would begin in 2021 in order to not have an impact on projects already programmed. The DDR process would be modeled after FDOT's service development grants with the local share gradually increasing until the fifth year when the local partner share would be 100% from then on. Mr. Huttman told MAC members that MetroPlan Orlando's recent market research efforts had indicated that the public wants a more balanced transportation system. He reviewed the projects on the PPL that qualified for the funds. Mr. Huttman noted that SunRail Phase III and the US 192 Bus Rapid Transit projects had received letters of support from their local partners, which meant they had the necessary financial backing from those agencies. He told MAC members that the DDR policy had already gone through the other committees and their recommendations were to list LYNX as "one of the transit operators", refer to the attachment as a schedule not a process, and create an additional attachment incorporating the "whereas" statements from the resolution into the process. Mr. Huttman reported that the Regional Leadership Council would be addressing the DDR policy at their meeting later that day. Mayor Bruhn asked how the project priorities were established. Mr. Huttman responded that LYNX had prioritized the projects in the past, however, the MetroPlan Orlando Board asked to be more involved in this prioritization process. As a result of the board's request, LYNX along with MetroPlan Orlando staff prioritize the transit projects, which then go through the committee process for approval. Mayor Bruhn inquired about the criteria for prioritizing the transit projects. Mr. Huttman responded that the top projects had completed an alternatives analysis, the locally preferred alternative had been adopted, and the local partner(s) had indicated their support. Mayor McDonald asked about the standing of Flexbus on the premium transit list. Mr. Huttman responded that it was listed at number ten, however, he had heard that the project was no longer being considered. Mayor Durso commented that at some point Flexbus would be coming back as the local partners were still committed to the project. He asked if the recommended changes from the other committees were included in resolution 16-07. Mr. Huttman responded that the changes were included in the resolution that was being presented to the Regional Leadership Council and approval was being sought with those changes.

MOTION: Mayor Gary Bruhn moved for approval of the District Dedicated Revenue (DDR) Process. Mr. Roger Dixon seconded the motion, which passed unanimously.

E. Emergency FDOT Amendment to 2015/16-2019/20 Transportation Improvement Program

Mr. Gene Ferguson, FDOT, requested the MAC to recommend that the FY 2015/16-2019/20 TIP be amended to include funding for a road extension/bridge project in Seminole County on South Pomegranate Avenue from 8th Street to SR 46. Funding consisted of \$55,000 in Equity Bonus (EB) funds for railroad crossing construction in FY 2015/16.

MOTION: Mayor Gary Bruhn moved for approval of the emergency FDOT Amendment to 2015/16-2019/20 Transportation Improvement Program. Mayor A. Dale McDonald seconded the motion, which passed unanimously.

IX. Presentations/Status Reports

A. Presentation on Code Enforcement Along the SunRail Corridor

Mr. Miguel Torres, SunRail, gave a brief presentation on strategies to mitigate code enforcement issues along the SunRail corridor. Mr. Torres provided some brief biographical information, including his move to SunRail in 2011 and his current status as SunRail Chief Operating Officer. He noted that his presentation focused on the graffiti issue on and adjacent to the SunRail corridor. Mr. Torres reviewed SunRail Phase I, Phase II North and South, and Phase III connecting to Orlando International Airport. He then covered SunRail safety and security efforts, including the need for local assistance monitoring the SunRail corridor. Mr. Torres introduced Ms. Melinda Bolbach, who is working on the SunRail safety and security campaign. Ms. Bolbach called attention to fliers that had been handed out with details on SunRail's safety and security programs and how those in the local municipality/community can assist with these efforts. Discussion ensued regarding what is needed from local police departments, frequency of reporting, distinguishing properties that need code enforcement but have no local access, and gang related graffiti. Mr. Torres told MAC members that currently, code enforcement reporting is done semi-annually, however, it may be shortened to every three months. He added that the rail corridor is inspected two times a week for rail service issues only.

B. Presentation on ETDM Planning Screen for SR 434 Widening Project

Mr. Keith Caskey, MetroPlan Orlando staff, gave a brief overview of the ETDM Planning Screen for the SR 434 Widening Project, and committee members will have an opportunity to provide comments to have considered in the Planning Screen review of the project. The next project to go through the ETDM Planning Screen process is the widening of SR 434 from SR 417 to Mitchell Hammock Road. The Purpose and Need Statement for the SR 434 project was provided. Mr. Caskey reviewed the purpose of the ETDM Planning screen, the Environmental Technical Advisory team (ETAT), the project map and status, the project description, traffic and safety data and the need for the project. Mayor Persampiere commented that the project is long overdue and there is a major issue with much needed intersection improvements especially at the curve at De Leon Street and SR 434 as well as Artesia and SR 434. Mr. Ferguson commented that FDOT traffic operations is aware of the issues and he will pass along the concerns to Mr. Gutierrez and ask that he work with traffic operations on them. He added that FDOT will need a degree of support from MetroPlan Orlando to facilitate the project. Mayor Persampiere emphasized the

need to have the project moved up, especially now that the previous constraints had been lifted. He requested that someone from FDOT contact him to let him know who he would need to contact regarding expediting the project.

C. Status Report on Intelligent Transportation System (ITS) Master Plan

Mr. Eric Hill, MetroPlan Orlando staff, presented a status report on the ITS Master Plan that is currently under development. Additional information was provided. Mr. Hill reviewed the causes of road congestion such as bottlenecks, bad weather, work zones, etc. and the percentage of total congestion those causes represented. He told committee members that the ITS Master Plan kick off meeting was held January 20th and a scope is being prepared for the study. Mr. Hill provided a Master Plan schedule along with the tasks to be completed during the time frames. A Steering Committee, he noted, is slated to be formed under Task I to review of documents and resource material. Mr. Hill told MAC members that he will provide quarterly updates on the ITS Master Plan. Mayor Bruhn asked how the steering committee was determined. Mr. Hill responded that the steering committee was made up of traffic engineers from various local entities. He added that a workshop will be held in April and MAC members will receive an invitation to the workshop. Mayor Persampiere called attention to the City of Oviedo's implementation of an ITS traffic system in their jurisdiction.

D. Presentation on Pedestrian & Bicycle Crash Trends

Mr. Mighk Wilson, MetroPlan Orlando staff, gave a presentation on pedestrian and bicycle crash trends in the three-county area. Mr. Wilson reviewed the crash trend data collected from 2007 through 2015, including the 2014/15 percentages for pedestrian/motorist and bicyclist/motorist crashes. He presented the key findings from the data collected which included: bicyclist injuries were increasing the most, injury severity was increasing for all modes; most for bicyclists, motorist-caused crashes were increasing faster than pedestrian- or cyclist-caused, and both pedestrian and bicyclist crashes increased less near downtown Orlando. Mr. Wilson also provided information on suggested steps to help mitigate crash trend issues including: expanding Best Foot Forward into Osceola and Seminole Counties, expanding within Orange County into low-income neighborhoods with the greatest increases in crashes, and running a parallel program for bicyclists. Mayor Steve Leary inquired about plotting crash data with population increases. Mr. Wilson responded that he can provide that data. Discussion ensued regarding whether crashes involved commuting bicyclists versus pack riders, distracted bicyclists and pedestrians, and statistics on the types of bicycles. Mr. Wilson responded that the majority of crashes involved purposeful trips, there was an increase in distracted pedestrians and bicyclists, however, there was an increase in reporting these issues, and that bicycles used to be reported as vehicles, but were now reported as non-motor so data was not as reliable.

X. General Information

Ms. Mary Ann Horne, MetroPlan Orlando staff, announced the call for nominations for the 2016 Clean Air Award. She asked MAC members to keep in mind anyone they might know of to recommend for the award. Entries, she noted are due by April 5, 2016 and an announcement of the winner will be made in May. Fliers with information on the award and Ms. Horne's contact information were provided and the information was also available on the MetroPlan Orlando website homepage.

A. Legislative Update

The latest legislative update for the 2016 session of the Florida Legislature was provided.

B. 2016 Preview & Approval Schedule for Transportation Improvement Program (TIP) and Prioritized Project List (PPL)

The 2016 preview and approval schedule for the FY 2016/17-2020/21 TIP and FY 2021/22-2039/40 PPL was provided.

C. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

D. Call for Entries: 2016 Clean Air Award

A link for information on submitting nominations for the 2016 Clean Air Award and to download forms was provided.

E. Shingle Creek Regional Trail: Winter 2015 Newsletter

The latest copy of the Shingle Creek Regional Trail newsletter was provided.

F. MetroPlan Orlando Board Highlights

Highlights from the February 2016 MetroPlan Orlando Board meeting were provided.

XI. Upcoming Meetings of Interest

A. MetroPlan Orlando Board Meeting

The MetroPlan Orlando Board met on Wednesday, March 9, 2016 at 9:00 a.m.

B. The next Municipal Advisory Committee meeting is scheduled on Thursday, May 5, 2016; 9:30 a.m.

XII. Public Comments (General)

None.

XIII. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 11:05 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 5th day of May, 2016.

Chairperson

Witness

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.