



**MUNICIPAL ADVISORY COMMITTEE  
MINUTES**

**DATE:** Thursday, June 2, 2016

**LOCATION:** MetroPlan Orlando Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

**TIME:** 9:30 a.m.

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Mayor Charles Lacey, Chairman, presided

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**Members in attendance:**

Mayor Gary Bruhn, Town of Windermere  
Council President John Dowless, City of Edgewood  
Mayor Joe Durso, City of Longwood  
Mr. Roger Dixon, CAO, for Interim Mayor Eddie Cole, Town of Eatonville  
Mayor Charlene Glancy, City of Casselberry  
Commissioner Joel Keller, City of Ocoee  
Mayor Charles Lacey, City of Winter Springs  
Mayor Steve Leary, City of Winter Park  
Mayor A. Dale McDonald, City of Maitland  
Mayor Dominic Persampiere, City of Oviedo  
Commissioner Sal Ramos for Commissioner Joseph McMullen, Town of Oakland  
Commissioner Sid Miller, City of Lake Mary

**Members not in attendance:**

Mayor Rebecca Borders, City of St. Cloud  
Commissioner Robert "Bobby" Olszewski, City of Winter Garden  
Mayor Lydia Pisano, City of Belle Isle

**Others in attendance were:**

Mr. Jamil Gutierrez, FDOT  
Mr. Doug Robinson, LYNX  
Ms. Carol Scott, Florida's Turnpike Enterprise  
Mr. Gary Huttman, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando

Mr. Eric Hill, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman Charles Lacey called the meeting to order at 9:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman Lacey led the committee in the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Lacey told MAC members that the MAC Nominating Subcommittee met and there will be a report from that subcommittee later in the agenda. He reported that he is unable to attend the June 8<sup>th</sup> MetroPlan Orlando board meeting and Mayor Bruhn will attend as the MAC representative.

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. AGENDA REVIEW/FOLLOW-UP**

Ms. Virginia Whittington told MAC members that there were no changes to the agenda and they were ready to move forward.

**VI. PARTNER REPORTS**

**LYNX**

Mr. Doug Robinson, LYNX, told MAC members that the LYNX board authorized a Request for Proposals for a SR 436 corridor study. The study, he noted, will include 22 miles from Orlando International Airport to SR 434. Mr. Robinson added that LYNX authorized entering into an interlocal agreement between the City of Orlando, Orange County, Seminole County, and FDOT for the corridor study. He reported that LYNX is currently conducting a LYMMO survey and they are looking to implement a LYMMO/Bus Rapid Transit business plan. Discussion, he added, is occurring with Maitland and Maitland Center representatives regarding delayed NeighborLink trips and they are working on getting the service back on track. He reported that surveys are being conducted to get the Maitland Neighborlink service aligned with employee work times. Mayor Durso expressed his concern regarding bus connectivity to the Longwood SunRail station. Bus service, he commented, does not run to the station and local constituents have

expressed their concerns regarding the lack of connection service into the station. Mayor Durso will forward an email he received from a constituent regarding the issue to LYNX staff and he requested that he receive a formal response from LYNX. Mr. Robinson responded that LYNX staff is looking into the issue and he had spoken to Ms. Sheryl Bower, City of Longwood staff, regarding alternatives to provide the connectivity to the station. Mr. Robinson reported that he is evaluating the connectivity options. Mayor Durso commented that the email he received from a constituent had been sent to LYNX staff and LYNX staff had not responded adequately. He noted that this type of inadequate response reflects poorly on the elected officials, who are actively working on options for connectivity. Mr. Robinson responded that he will look into the trail on the response to the Longwood constituent. Mayor Dale McDonald commented on the Maitland NeighborLink service and the lack of sensitivity to the riders' needs regarding when they needed to be at work.

### FDOT

Mr. Jamil Gutierrez, FDOT, reported that SunRail ridership has remained at the 3,000 plus level and monthly outreach is ongoing to local businesses, hospitals, etc. with plans to expand outreach to Seminole County. He told MAC members that groundbreaking took place for SunRail Phase II south and construction continues, as well as plans for Phase III, the connection to the Orlando International Airport. Current information on everything SunRail-related can be found on the SunRail.com website. Mr. Gutierrez reported that the Wekiva Parkway Section 6 is undergoing right-of-way acquisition and was advertised for design/build in May 2016. He informed committee members that Section 7A will be entering a plans update and right-of-way acquisition phase in December 2017 and FDOT is currently seeking a consultant for design for that section. Section 8, he noted, is currently going through a line and grade update and, in 2017 FDOT will advertise for design/build procurement. Coordination, he added, continues with local, state and federal partners as well as community outreach efforts. Mr. Gutierrez told committee members that the I-4 Ultimate project has been under construction for 21 months and construction is expected to last an additional five years. He noted that work from Saxon Blvd to the bridge was causing some delays in that area and major interchanges at Kirkman Road, SR 408, Ivanhoe Boulevard, and Maitland are currently undergoing major construction. Mayor Durso inquired about when to expect notification from FDOT regarding the Governor's veto of the request for an additional \$10 million for quiet zones. Mr. Gutierrez responded that he was not aware of a notification letter at this time. Mayor Durso called attention to the major impact of the governor's veto, based on recent notification of increased cost estimates for the quiet zone work and a June 6<sup>th</sup> deadline for local jurisdictions to come up with the additional funds. Commissioner Sid Miller inquired about progress on I-4 Beyond the Ultimate due to planned large scale development in Lake Mary that could have a major impact on traffic in the area. Ms. Whittington responded that Congressman Mica tasked Mayor Jacobs with forming an I-4 Beyond the Ultimate Task Force. She added that the task force already held a meeting and the conversations regarding the Beyond the Ultimate project have begun. FDOT District 5 Secretary Noranne Downs and Mr. Frank O'Dea, FDOT staff member, have been providing outreach on the I-4 expansion efforts. Ms. Whittington told MAC members that she can request that Secretary Downs and Mr. O'Dea provide an update to MAC at a future meeting. Council President Dowless inquired about the funds that were remaining from the original \$10 million quiet zone allocation and

the hold up in allocating those fund to quiet zone round two applicants. Mayor McDonald commented that he spoke to local elected officials regarding the quiet zone funding and they seemed unaware of the quiet zone funding issues. Mayor Bruhn asked about the status of municipality code enforcement along the SunRail corridor. Ms. Whittington responded that she was under the impression that Mr. Miguel Torres from SunRail would be working with the municipalities on the code enforcement issue, but she will check back to confirm.

#### Florida's Turnpike Enterprise

Ms. Carol Scott, Florida's Turnpike Enterprise, reported that the large interchange at the Turnpike and SR 417 had three of the movements open and they are finalizing construction on the last three movements. She told MAC members that a public hearing was being held that evening for the Turnpike widening project from north of SR 50 to I-75. The public hearing, she added, would be held at Minneola City Hall with an open house at 5:30 p.m. and the formal presentation at 6:30 p.m. She noted that the project would include the addition of two express lanes.

Mr. Doug Robinson informed committee members that LYNX will also be conducting public hearings for their proposed August service changes. The public hearings, he noted, would be June 14<sup>th</sup> in Altamonte Springs, June 15<sup>th</sup> in Kissimmee and June 16<sup>th</sup> at LYNX Central Station.

#### VII. Public Comments on Action Items

None.

#### VIII. Action Items

##### *A. Approval of Minutes of Previous Meeting*

Action was requested for approval of the May 5, 2016 meeting minutes.

**MOTION:** Mayor Joe Durso moved for approval of the May 5, 2016 meeting minutes. Mayor Gary Bruhn seconded the motion, which passed unanimously.

##### *B. Election of 2017 Officers*

The Nominating Subcommittee met June 2, 2016 at 9:00 a.m. to recommend a slate of officers for the term of July 2016 through June 2017. The Nominating Committee Chair, Mayor Charles Lacey, was recognized to present the recommendations for Chairman, 1<sup>st</sup> Vice Chairman, and 2<sup>nd</sup> Vice Chairman. Nominations were also requested from the floor. Chairman Lacey told MAC members that after deliberation, the subcommittee recommended Mayor Gary Bruhn for Chairman, Council President John Dowless for 1<sup>st</sup> Vice Chairman, and Mayor Dominic Persampiere for 2<sup>nd</sup> Vice Chairman. He reported that discussion took place regarding making the Chairman's seat a two-year term in order for the Chairman to allow for more consistency. A

bylaws subcommittee will be formed to address the change in the bylaws, which currently allow for a two-year term, but do not require it. Mayor Durso, Commissioner Keller, Mayor Leary, and Mayor McDonald volunteered to serve on the Bylaws Review Subcommittee. The subcommittee will meet immediately following the July 7<sup>th</sup> MAC meeting.

**MOTION:** Commissioner Joel Keller moved for approval of the proposed slate of officers. Mayor Joe Durso seconded the motion, which passed unanimously.

### *C. Repurposing of Federal Earmark Funds - Staff Recommendation*

Mr. Gary Huttman, MetroPlan Orlando, explained a provision that was contained in the new federal transportation bill (the FAST Act) regarding repurposed earmarks, old qualifying earmarks in our 3-county area and the staff recommendation that uncommitted funds be used to advance project development of premium transit projects included on the MetroPlan Transit Prioritized Project List. A bulletin describing the repurposing process was provided along with a spreadsheet showing the projects in the MetroPlan Orlando region that have earmark funds available for repurposing. Mr. Huttman told committee members that legislators no longer use earmarks to set aside funding for projects and the state was given the authority to repurpose funding that remained available. He noted that the City of Orlando remained committed to using earmark funds they had received on the Alden Road project, the City of Sanford on the roundabout earmark funds had been allocated to, and the Town of Windermere on pedestrian safety improvements. The FDOT Central Office, in turn, gave the authority to the FDOT District Office to designate projects locally to advance with the funds. MetroPlan Orlando has coordinated with District 5, he reported, on allocating the available \$3 million which needs to be allocated by August and requires MetroPlan Orlando board approval. Mr. Huttman added that the funds would be required to be obligated by September 30, 2019 and staff has been looking at what projects could advance and make the best use of the funds, within the time frame requirements. He told MAC members that three projects were identified for consideration, including the US 192 Bus Rapid Transit (BRT), the SR 50 Bus Rapid Transit, and the LYNX LYMMO north/south expansion. He told MAC members that the Community Advisory Committee had recommended allocating \$1 million to each of the staff recommended projects, with the caveat that if one project was no longer viable, the remaining funds be allocated equally to the remaining project(s). Mr. Huttman added that the Transportation Systems Management and Operation Committee approved the staff recommendation and the Technical Advisory Committee did not take action at that time. He reported that staff had just received notification from FDOT that the earmark funds could be allocated to the Maitland Boulevard project and funds from the Maitland Boulevard project could be reallocated at a later date to a project(s) that could be determined, thereby eliminating the short time frame requirements. Council President Dowless asked if the reallocated funding could be used for quiet zones. Mr. Huttman responded that he thought that it might be possible for the funds to be used for quiet zones, but he needed to research it.

Ms. Virginia Whittington told MAC members that the 2015 quiet zone appropriation included five grant applications from local jurisdictions and all were approved. Recently the local jurisdictions received notification that the current estimates exceeded the original estimates and they needed to come up with funding for the cost difference by June 6<sup>th</sup> if they wanted to move forward. Discussion ensued regarding why the cost estimates increased and if the revised cost estimates were correct. Ms. Whittington explained that the SunRail team issued a request for proposals for quiet zones, but they received no bids. As a result of the lack of bids, the SunRail Phase II contractor provided a quote. Ms. Whittington stated that much of the increase has resulted from rising construction costs and some additional equipment that is needed in order to handle the planned improvements.

**MOTION:** Council President John Dowless moved for approval of applying the earmark funds to the Maitland Boulevard project, with the replacement funds from the Maitland Boulevard project being allocated to quiet zones. Mayor Joe Durso seconded the motion for the purpose of discussion.

**RESTATED MOTION:** Council President John Dowless moved for approval of applying the earmark funds available to quiet zones. Mayor Joe Durso seconded the motion, which passed 11:1 (Miller opposed).

#### ***D. Central Florida MPO Alliance Prioritized Project List***

Action was requested by Ms. Virginia Whittington, MetroPlan Orlando staff, to recommend approval of the draft Central Florida MPO Alliance (CFMPOA) Prioritized Project List, which included a list of highway, trail and transit projects that are of regional significance. The draft list was provided. Ms. Whittington told MAC members that the CFMPOA, which had been meeting for a number of years, decided in 2013 to look at projects of regional significance. Alliance members, she added, implemented a formal prioritization process for Strategic Intermodal System, trail, and transit projects compiled by each respective M/TPO. Trail projects that were unfunded, she added, were listed as unranked on the trail list. Ms. Whittington noted that the lists were reviewed yearly, updated and the revised drafts are approved by the agencies boards and committees prior to approval by the CFMPOA. She then reviewed the changes that had been made during the recent update. Ms. Whittington reported that at the last CFMPOA meeting, a question was raised regarding the Shingle Creek Trail, which crosses urban boundaries, and why it was not included on the trails list. In the past, she noted, only trails that crossed regional boundaries had been included. At the request of staff, a change was made to also include trails that cross urban boundaries and the Shingle Creek trail was added to the trail priority list. Ms. Whittington told committee members that the third list was transit projects that were all high capacity Bus Rapid Transit or rail projects and privately funded projects had also been included. Action will be taken on the draft list at the July 15 CFMPOA meeting.

**MOTION:** Mayor Gary Bruhn moved for approval of the draft Central Florida MPO Alliance (CFMPOA) Prioritized Project List. Commissioner Joel Keller seconded the motion, which passed unanimously.

## **IX. Presentations/Status Reports**

### ***A. Preview of FY 2016/17-2020/21 Transportation Improvement Program***

Mr. Keith Caskey, MetroPlan Orlando staff, presented a preview of the new FY 2016/17-2020/21 Transportation Improvement Program (TIP). Copies of the FDOT highway and bicycle and pedestrian projects and the LYNX transit projects were provided. A copy of the FY 2020/21-2039/40 Prioritized Project List that was adopted last year was also provided and had been updated to show the latest project phases that have been funded based on the new TIP. The TIP will be presented for action at the July 7th MAC meeting.

*The meeting was briefly suspended at 10:30 a.m. due to a fire alarm. The meeting resumed at 10:50 a.m.*

Mr. Caskey provided some background information on the TIP and reviewed the changes that had been made for the new TIP. He called attention to the addition of toll road projects to the lists. Those projects had not been included in the past, he noted, due to them being funded through tolls. A TIP public hearing, he added, will be held on Monday, June 20<sup>th</sup> at MetroPlan Orlando with maps available at 5:30 p.m. and the hearing at 6:00 p.m.

### ***B. Intelligent Transportation Systems (ITS) Master Plan and Update on Federal Grant Application***

Mr. Eric Hill, MetroPlan Orlando staff, provided a brief status report on the ITS Master Plan and overview of the regional effort to develop a grant application for the USDOT Advanced Transportation and Congestion Management Technologies Deployment Initiative. Mr. Hill told MAC members that he has worked with partners and stakeholders to enhance local transportation and establish goals for the ITS Master Plan. The goals established, he added, were performance, efficiency and reliability; information, communication and technology; safety and security; and environment and quality of life. Mr. Hill told committee members that moving forward they have completed task two, which included documenting the current conditions. Mayor Leary asked if efforts were being made to coordinate the technology with other agencies and if they were working on a peopleless system or still using people to collect data. Mr. Hill responded that they were coordinating the technology with other agencies and he explained the data collection process. He noted that the ITS project has evolved over time and that MetroPlan Orlando, for the past six years, had been identifying corridors to reset signals but they will now be taking over managing the contract for the project. Mr. Hill added that an independent evaluation will still be conducted.

Mr. Hill also updated MAC members on the status of the on the USDOT Advanced Transportation and Congestion Management Technologies Deployment Initiative grant application. He told MAC members that Congressman Mica hosted an ITS workshop at MetroPlan Orlando in November 2015 and he told participants that a new transportation bill was being put together and will include grant funding for innovative technologies. Mr. Hill added that the Fixing America's Surface Transportation Act (FAST) passed and included \$60 million per year, with an up to 50% federal match, from 2016 to 2020 for innovative technologies. The grant theme covered three areas: pedestrian safety, fare integration, and arterial management, he noted, and FDOT agreed to have MetroPlan Orlando's application be the one out of all the local districts to go forward and they have already committed to the 50% share. Mr. Hill informed committee members that a workshop was held with stakeholders to determine what to address in the grant. Mayor Persampiere commented that MetroPlan Orlando could partner with the City of Oviedo on their technology which utilized camera technology to adjust traffic signal to demand. Mr. Hill noted that Seminole County also already uses several Bluetooth readers. Mayor Persampiere added that Mitchell Hammock Road from Lockwood Road to just past SR 417 is being used as the corridor test site for the camera technology and the company has offered a money back guarantee if the system does not reduce congestion.

## X. General Information

### A. *Air Quality Report*

The latest air quality report for Central Florida was provided.

### B. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

### C. *MetroPlan Orlando Board Highlights*

Highlights from the May 2016 MetroPlan Orlando Board meeting were provided.

## XI. Upcoming Meetings of Interest

### A. *MetroPlan Orlando Board Meeting*

The MetroPlan Orlando Board met on Wednesday, **June 8, 2016** at 9:00 a.m. This meeting was held at the Second Harvest Food Bank located at 411 Mercy Dr., Orlando, FL 32805. Mayor Bruhn attended for Chairman Lacey.

### B. *Municipal Advisory Committee meeting - Thursday, July 7, 2016; 9:30 a.m.*



**XII. Public Comments (General)**

None.

**XIII. ADJOURNMENT**

The Municipal Advisory Committee meeting was adjourned at 11:08 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 7th day of July, 2016.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Witness

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*