



MUNICIPAL ADVISORY COMMITTEE
MINUTES

DATE: Thursday, June 8, 2017

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Mayor Gary Bruhn, Chairman, presided

Members in attendance:

Mayor Nathan Blackwell, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Council President John Dowless, City of Edgewood
Mayor Joe Durso, City of Longwood
Commissioner Joel Keller, City of Ocoee
Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland
Commissioner Sid Miller, City of Lake Mary
Mayor Lydia Pisano, City of Belle Isle

Members not in attendance:

Mayor Eddie Cole, Town of Eatonville
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor Dominic Persampiere, City of Oviedo
Vacant, City of Winter Garden

Others in attendance were:

Mr. Doug Robinson, LYNX
Ms. Kellie Smith, FDOT
Ms. Allison Stettner, Florida's Turnpike Enterprise
Mr. Eric Hill MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman Gary Bruhn called the meeting to order at 9:30 a.m.

II. PLEDGE OF ALLEGIANCE

Mayor Leary led the Pledge of Allegiance and Chairman Bruhn led the committee in the invocation.

III. CHAIR'S ANNOUNCEMENTS

Chairman Bruhn told MAC members that the Nominating/Bylaws Task Force met at 9:00 a.m. that morning and a report on the Task Force recommendations was slated for later in the agenda.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. AGENDA REVIEW/FOLLOW-UP

Mr. Eric Hill reported that there were no additions to agenda. He called attention to items in the supplemental folders which included information on LAP certification and the air quality report.

VI. PARTNER REPORTS

LYNX

Mr. Doug Robinson, LYNX, reported that the LYNX Transit Development Plan update process has kicked off and public hearings were planned for July and September. He told MAC members that a route optimization study is underway and education and outreach will play an important role in the study. Mr. Robinson noted that the next service change process is also underway for the August 20th service changes, but no big service changes are anticipated. He added that there will be some service changes made in response to the new terminal opening at Orlando International Airport slated for August 2017.

FDOT

Ms. Kellie Smith, FDOT, told MAC members that FDOT has accelerated their Work Program process in response to the early legislative session. She noted that the Work Program Public Hearings will be held the week of October 9-13. A presentation on FDOT's LAP Certification process, she added, was slated for later in the agenda.

Florida's Turnpike Enterprise

Ms. Allison Stettner, Florida's Turnpike Enterprise (FTE), reported that the new interchange in Minneola at Mile Post 279 is opening June 10th which should help with traffic congestion on west SR 50. She told Committee members that a 5K has been planned on June 10th as part of the opening and told MAC members they still had the opportunity to sign up for the race.

VII. Public Comments on Action Items

None.

VIII. Action Items

A. Approval of May 4, 2017 Meeting Minutes

Approval was requested of the May 4, 2017 meeting minutes, which were provided. Commissioner Miller requested that the minutes reflect his questioning the accuracy of Mr. Hill's statement that the Seminole County cameras are not directed at traffic. He stated that he checked on the use of cameras in Seminole County after the May MAC meeting and was informed that the cameras are directed properly and there was no policy in place prohibiting directing them at traffic. Mayor Durso added that he checked on the cameras as well and was told the same thing. Mr. Hill commented that his information was based on Seminole County Board of County Commissioner's unanimous action at their March 27, 2001 meeting and he could provide that information for MAC members.

MOTION: Mayor Joe Durso moved for approval of the May 4, 2017, meeting minutes as amended. Commissioner Sid Miller seconded the motion, which passed unanimously.

B. Recommendations of Nominating & Bylaws Review Task Force

The Nominating and Bylaws Review Task Force met immediately prior to the Municipal Advisory Committee meeting to recommend a slate of officers for the term July 2017 through June 2019 as well as review the MAC bylaws and make updates as necessary. Approval of the subcommittee's recommendations was presented to the full MAC for approval. Newly elected officers will assume their roles effective July 1, 2017. Mayor Nathan Blackwell chaired the Nominating and Bylaws Review Task Force. He reported that the Task Force recommended approval of revisions to the MAC bylaws to include Section 6 which deals with removal for cause. Additionally, Chairman Bruhn called attention to the incorrect numbering of subsequent sections, which will be renumbered to reflect the addition.

MOTION: Mayor Nathan Blackwell moved for approval of the MAC bylaws as amended. Mayor Joe Durso seconded the motion, which passed unanimously.

Mayor Blackwell reported that the Nominating and Bylaws Review Task Force nominated Council President John Dowless to serve as MAC Chairman for 2017-2019.

MOTION: Mayor Nathan Blackwell moved for approval of Council President John Dowless serving as Chairman for 2017-2019. Mayor Joe Durso seconded the motion.

Mayor Blackwell opened the floor for any additional nominations. There were no additional nominations from the floor.

MOTION: Mayor Joe Durso moved to close nominations for MAC Chairman. Mayor Nathan Blackwell seconded the motion, which passed unanimously.

MOTION: Mayor Nathan Blackwell moved for approval of Council President John Dowless serving as Chairman for 2017-2019. Mayor Joe Durso seconded the motion, which passed unanimously.

Mayor Blackwell reported that the Nominating and Bylaws Review Task Force nominated Mayor Dominic Persampiere to serve as MAC Vice-Chairman for 2017-2019.

MOTION: Mayor Nathan Blackwell moved for approval of Mayor Dominic Persampiere serving as Vice-Chairman for 2017-2019. Mayor Joe Durso seconded the motion.

Mayor Blackwell opened the floor for any additional nominations. There were no additional nominations from the floor.

MOTION: Mayor Joe Durso moved to close nominations for MAC Chairman. Commissioner Joel Keller seconded the motion, which passed unanimously.

MOTION: Mayor Nathan Blackwell moved for approval of Mayor Dominic Persampiere serving as Vice-Chairman for 2017-2019. Mayor Joe Durso seconded the motion, which passed unanimously.

C. 2040 Long Range Transportation Plan Amendments

Mr. Nick Lepp, MetroPlan Orlando staff, requested approval of amendments to add several new projects to the 2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan. More information on these projects was provided. Mr. Lepp reviewed the six projects included in the request. He noted that the projects requested in the amendment would not impact cost feasibility. Mayor Durso asked if the 2040 LRTP process was able to move forward in light of changes in Washington. Mr. Lepp responded that there has been no direction or change at this time and the numbers are based on funding already in place over the next few years.

MOTION: Commissioner Joel Keller moved for approval of the amendments to the 2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan. Mayor Steve Leary seconded the motion, which passed unanimously.

IX. PRESENTATIONS AND STATUS REPORTS

A. Preview of 2022/23 - 2039/40 Prioritized Project List

Mr. Nick Lepp, MetroPlan Orlando staff, presented a preview of the new FY 2022/23 – 2039/40 Prioritized Project List (PPL). This year, the PPL must be submitted to FDOT in July and will be presented to the committees and board for approval in the June/July committee and board meetings. A copy of the draft PPL was provided. Mr. Lepp reviewed

the purpose of the Prioritized Project List, the SU funding policy, the project application tool, and the top projects in the various categories. He noted that just under \$30 million in funding was allocated for 2022/23 and the new Off-System Complete Street category had been added. Mr. Lepp explained that new projects submitted are added to the back of the list. Chairman Bruhn asked what the LaserLux G7 Retroreflector was. Mr. Hill explained that the LaserLux G7 Retroreflector is a technological device that attaches to the side of a vehicle and provides roadway measurement data, required at the federal level, as opposed to an individual needing to walk that roadway to collect the measurements. The technology, he added, will be shared throughout the region.

B. Preview of FY 2017/18 - 2021/22 Transportation Improvement Program

Mr. Keith Caskey, MetroPlan Orlando staff, presented a preview of the new FY 2017/18 – 2021/22 Transportation Improvement Program (TIP). Copies of the FDOT highway, TSMO, bicycle and pedestrian, transit and commuter rail sections of the TIP were provided. A copy of the FY 2021/22 – 2039/40 Prioritized Project List (PPL) that was adopted last year and has been updated to show the latest project phases that have been funded based on the new TIP was also provided. The TIP will be presented for approval at the July 6th MAC meeting. Mr. Caskey provided a brief background on the Transportation Improvement Program noting that the TIP is a required document that is updated annually. He reviewed the projects that have had changes from the previous TIP. Mr. Caskey reported that major toll roads are not included on the Prioritized Project List due to being funded by toll revenue. He called attention to a policy change that now allowed up to 30% of District Dedicated Revenue (DDR) funds to be allocated for premium transit projects. Mr. Caskey noted that the premium transit projects that could be eligible for the DDR funding were categorized separately. He reported that the TIP Public Hearing had been scheduled for June 5th and a summary of the public hearing would be provided at the July MAC meeting. Mayor Durso asked if the project at SR 436 and Ronald Reagan Boulevard was an intersection improvement project. Mr. Caskey responded that the project was an intersection improvement.

C. Local Agency Program (LAP) Certification Presentation

Ms. Lisa Buscher, FDOT, gave a presentation on the LAP certification process for local jurisdictions interested in pursuing federal funds through MetroPlan Orlando. The presentation included which jurisdictions are currently certified, which are not, and the importance and timing of LAP certification, what the process entails, and training requirements. Ms. Buscher provided additional information on LAP Certification in the supplemental folders. Mayor Durso asked if information submitted in a project specific certification would roll over to the next project submitted. Ms. Buscher responded that the information would be sent out prior to the process start to see if there have been changes, such as in staffing. Mayor McDonald asked if the certification process applied to sidewalk projects. Ms. Buscher responded that the process applies to any project receiving Federal Highway Administration funding.

X. GENERAL INFORMATION

A. FDOT Monthly Construction Status Report

The latest FDOT monthly construction status report for the Orlando area was provided.

B. Air Quality Report

The latest air quality report for the MetroPlan Orlando area was provided at the meeting.

C. MetroPlan Orlando Board Highlights

Highlights from the May 2017 MetroPlan Orlando Board meeting were provided.

XI. UPCOMING MEETINGS OF INTEREST

A. *Public Hearing for FY 2017/18-2021/22 Transportation Improvement Program & 2040 Long Range Transportation Plan Amendments*

A public hearing to review the FY 2017/18-2021/22 TIP and amendments to the 2040 LRTP was held on Monday, June 5, 2017 in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801. Maps were available for review at 5:30 p.m. and the public hearing began at 6:00 p.m.

B. *MetroPlan Orlando Board meeting – June 14, 2017*

C. *Next Municipal Advisory Committee meeting - July 6, 2017 at 9:30 a.m.*

XII. MEMBER COMMENTS

Chairman Bruhn commented that it had been an honor to serve as MAC Chairman the past year.

XIII. PUBLIC COMMENTS (GENERAL)

None.

XIV. ADJOURNMENT

The Municipal Advisory Committee meeting was adjourned at 10:32 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 6th day of July 2017.



Council President John Dowless, Chairman



Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

