



MUNICIPAL ADVISORY COMMITTEE
MINUTES

DATE: Thursday, March 8, 2018
LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801
TIME: 9:30 a.m.

Council President John Dowless, Chairman, presided

Members in attendance:

Mayor Nathan Blackwell, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Mayor Eddie Cole, Town of Eatonville
Council President John Dowless, City of Edgewood
Commissioner Joel Keller, City of Ocoee
Mayor Charles Lacey, City of Winter Springs
Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Joseph McMullen, Town of Oakland
Mayor Ben Paris, City of Longwood
Mayor Dominic Persampiere, City of Oviedo

Members not in attendance:

Mayor Charlene Glancy, City of Casselberry
Mayor Lydia Pisano, City of Belle Isle
Commissioner Sid Miller, City of Lake Mary
Vacant, City of Winter Garden

Others in attendance were:

Mr. Doug Robinson, LYNX
Ms. Carol Scott, FDOT
Mr. David Cooke, Florida's Turnpike Enterprise
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Mr. Gary Huttman, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:31 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Dowless led the committee in a moment of silence and Mayor Ben Paris led the Pledge of Allegiance

III. CHAIR'S ANNOUNCEMENTS

Chairman Dowless congratulated Mayor Cole, Mayor Persampiere and Mayor McDonald on their reelections.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. PARTNER REPORTS

LYNX

Mr. Doug Robinson, LYNX, reported that LYNX is working on their April 24th service changes, which will be minor, as LYNX is focusing on their LYNX Forward restructure initiative. He told MAC members that LYNX continues to work with SunRail and Osceola County on feeder bus service for SunRail Phase II south, which is 88% complete. Mr. Robinson noted that in terms of the LYNX Forward effort, LYNX is finishing up soliciting comments from their funding partners on their Long-Term Plan and they will be forecasting ridership and looking to implement a Near-Term Plan. He added that LYNX is looking to rely more on flexible transportation services and recently signed an agreement with LYFT for paratransit. The goal was to have 20% of paratransit trips on alternate transportation services and help get the cost down. Mr. Robinson reported that the SR 436 study, which covered Orlando International Airport to SR 434, is in the Tier 3 screening stage and eight possible alternatives have been identified. He told committee members that there had been 19,000 bus tracker downloads since September 2017 and 8,500 PawPass downloads so far, with PawPass revenue at \$12,000 for February. Seminole State College and Valencia Community College are both on the PawPass system although they are not paying through the system. Mayor Bruhn asked if Uber and LYFT competed for the paratransit service. Mr. Robinson responded that Uber was not entering into any contracts with government entities at the time. Mayor Lacey asked what the criteria is for the taxi and LYFT rides and what the percentage of users was for each of those alternatives. Mr. Robinson responded that he did not have the information, but would research the information and get back to committee members. He noted that LYNX pays for the LYFT fare and gets reimbursed from the customer and customer selection for the service currently is based on who has a PawPass account with LYNX. Mayor Leary asked what percent of LYNX riders are PawPass users. Mr. Robinson responded that he did not have those figures, but would look into it and get back to MAC members.

FDOT

Ms. Carol Scott, FDOT, told MAC members that she is now with FDOT District 5. She reported that a public meeting was being held March 8th, 5 - 8:00 p.m. for a mid-block U-turn project at Rinehart Road and SR 46A. The public meeting will be held at the Orlando Marriott Lake Mary, located at 1501 International Parkway. Mayor McDonald asked if the mid-block U-turn was the same as a "Michigan Left". Ms. Scott responded that it was the same.

Florida's Turnpike Enterprise

Mr. David Cooke, Florida's Turnpike Enterprise (FTE), reported that he is now with Florida's Turnpike Enterprise and he was looking to hire a new FTE liaison. He told MAC members that a public meeting is planned in April for the east SR 50/Colonial Parkway project.

VI. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington called attention to a change to the minutes adding Mayor Lydia Pisano to the list of non-attendees for the February 8th MAC meeting. She stated that the minutes had been corrected and presented for approval. Here were no other changes to the agenda.

VII. Public Comments on Action Items

None.

VIII. ACTION ITEMS

A. *Approval of the Meeting Minutes*

Approval was requested of the February 8, 2018 meeting minutes as amended.

MOTION: Mayor Dale McDonald moved for approval of the February 8, 2018 meeting minutes as amended. Mayor Gary Bruhn seconded the motion, which passed unanimously.

B. *FDOT Amendment to FY 2017/18 - 2021/22 TIP*

Mr. Keith Caskey, MetroPlan Orlando staff, requested MAC recommend that the FY 2017/18 - 2021/22 TIP be amended to include funding for the design phase for the Advanced Transportation and Congestion Management Technologies Deployment project in east Orlando. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the March 14th Board meeting. Mr. Caskey reviewed the amendment request.

MOTION: Mayor Gary Bruhn moved approval of the amendment to the FY 2017/18 - 2021/22 TIP. Commissioner Joel Keller seconded the motion, which passed unanimously.

C. Approval of FY 2018/19 - 2019/20 UPWP

Action was requested by Mr. Gary Huttman, MetroPlan Orlando staff, to recommend approval of the FY 2018/19 - 2019/20 Unified Planning Work Program (UPWP). The draft UPWP can be reviewed at <https://metroplanorlando.org/wp-content/uploads/DRAFT-FY2019-FY2020-UPWP-AS-OF-2018-02-15.pdf>. Mr. Huttman told MAC members that he had previously reviewed the schedule and budget for the UPWP and he was now reviewing the text which had been simplified a few years ago and now contains eight sections with bulleted information. He explained that after being approved by the MetroPlan Orlando Board, the draft document will be forwarded to FDOT, Federal Highway Administration and Federal Transit Administration for review. Final approval is slated for the April/May round of meetings. Mr. Huttman highlighted several UPWP tasks, including updating the Long Range Transportation Plan from 2040 to 2045 using more scenario planning, and upcoming projects. He reviewed the appendices and called attention to a section of the document which will contain special projects such as updating the Strategic Business Plan, a SunRail station study, which will be conducted by a team from FSU who will look at transit-oriented development around the SunRail stations. In addition, an evaluation is planned, as a follow-up to the "How Shall We Grow?" study done 10 years ago, to see "How Did We Grow?" Mr. Huttman reported that Complete Streets had been moved out of Special Projects, since it was now a routine task. He noted that the Market Research Study, done in odd numbered years, had been delayed to track with the Long Range Transportation Plan update. Mr. Huttman called attention to Task 800 which deals with concept of operations for Autonomous Vehicles with the City of Orlando and LYNX, including a demo in a controlled environment and a look at how this technology would affect the area in the future. New terminology is included in the UPWP, such as "Mobility on Demand", all of which deal with technology. He told MAC members that there was still time to submit local projects to the UPWP if there were any they would like to include. Mr. Huttman reported that an ITS/Traffic Signalization map Mayor Leary requested at the February meeting was under review by the Performance Measures Subcommittee and would be provided at a future meeting. Discussion ensued regarding Autonomous Vehicles and submitting projects. Mayor Bruhn asked if Old Winter Garden Road extension study was in the UPWP. Mr. Huttman responded that it would be the ideal time to add the project to the UPWP. Commissioner Keller confirmed that Ocoee had done a study on the project. Mr. Huttman responded that if the improvements needed have been identified and the study had been done, Ocoee's representative at Technical Advisory Committee needed to speak up regarding adding the project to the priority list. Mayor Bruhn added that Ocoee needed to update their Comp Plan and ensure they had the matching funds for the project.

MOTION: Mayor Gary Bruhn moved for approval of the draft FY 2018/19 - 2019/20 Unified Planning Work Program. Mayor Dale McDonald seconded the motion, which passed unanimously.

IX. PRESENTATIONS AND STATUS REPORTS

A. *Presentation on ETDM Planning Screen for Maitland Blvd. Widening Project*

The first step in the Efficient Transportation Decision Making (ETDM) process is the Planning Screen review of a project, which includes developing a Purpose and Need Statement describing the project going through the screening process. The next project to go through the ETDM Planning Screen process is the widening of Maitland Boulevard from Bear Lake Road to the Orange/Seminole County line. The Purpose and Need Statement for the Maitland Boulevard project was provided. Mr. Keith Caskey, MetroPlan Orlando staff, gave a brief overview of this project, and committee members had an opportunity to provide any comments or input they would like to have considered in the Planning Screen review of the project. Mr. Caskey reviewed the purpose of the ETDM process and the Environmental Technical Advisory Team (ETAT) which reviews the project. He provided information on the location of the project, project description, traffic and safety data and why the project is needed. Mr. Caskey told MAC members that comments could be provided at the meeting or he provided contact information for committee members to submit comments after the MAC meeting. Mayor McDonald commented that the SR434/Maitland Boulevard area is growing rapidly and the intersection is unique as it ties together three major roadways.

IX. GENERAL INFORMATION

A. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. *MetroPlan Orlando Board Highlights*

A copy of the February 14, 2018 Board meeting highlights was provided.

C. *Legislative Report*

A report on the latest legislative activities of interest to the MetroPlan Orlando region was provided. Ms. Whittington told committee members that the session would be ending March 9th and she would email a final report to MAC. She spoke briefly about the bill which sought to change MPO structure, which was revised term limits to three four year terms and restricted board membership to eleven for some MPOs created after July 1, 2018. The texting while driving legislation, she added, was not taken up by the Senate.

X. UPCOMING MEETINGS OF INTEREST

A. *MetroPlan Orlando Board meeting – March 14, 2018 at 9:00 a.m.*

B. *Next Municipal Advisory Committee meeting – May 3, 2018 at 9:30 a.m.*

XI. MEMBER COMMENTS

None.

XII. PUBLIC COMMENTS (GENERAL)

None.

XIII. ADJOURNMENT

MOTION: Mayor Gary Bruhn moved to adjourn the March 8, 2018 MAC meeting.
Mayor Dale McDonald seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:07 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 3rd day of May 2018.


Council President John Dowless, Chairman


Ms. Cathy Goldfarb,
Senior Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.