



MUNICIPAL ADVISORY COMMITTEE
MINUTES

DATE: Thursday, November 8, 2018

LOCATION: MetroPlan Orlando Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

TIME: 9:30 a.m.

Council President John Dowless, Chairman, presided

Members in attendance:

Mayor Nathan Blackwell, City of St. Cloud
Mayor Gary Bruhn, Town of Windermere
Mayor Eddie Cole, Town of Eatonville
Council President John Dowless, City of Edgewood
Mayor Charlene Glancy, City of Casselberry
Mayor Charles Lacey, City of Winter Springs
Mayor Steve Leary, City of Winter Park
Mayor A. Dale McDonald, City of Maitland
Commissioner Sid Miller, City of Lake Mary
Mayor Dominic Persampiere, City of Oviedo

Members not in attendance:

Commissioner Richard Firstner, City of Ocoee
Commissioner Joseph McMullen, Town of Oakland
Mayor Ben Paris, City of Longwood
Mayor Lydia Pisano, City of Belle Isle
Vacant, City of Winter Garden

Others in attendance were:

Mr. Myles O'Keefe, LYNX
Ms. Kellie Smith, FDOT
Ms. Rakinya Hinson, FDOT
Mr. Jim Martin, Florida's Turnpike Enterprise
Ms. Julia Holtzhausen, FDOT Consultant
Mr. Keith Caskey, MetroPlan Orlando
Mr. Nick Lepp, MetroPlan Orlando
Ms. Cynthia Lambert, MetroPlan Orlando
Ms. Virginia Whittington, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. CALL TO ORDER

Chairman John Dowless called the meeting to order at 9:32 a.m.

II. PLEDGE OF ALLEGIANCE

Chairman Dowless led the committee in the Pledge of Allegiance.

III. CHAIR'S ANNOUNCEMENTS

Chairman Dowless welcomed everyone and congratulated Mayor Lacey on his reelection.

IV. CONFIRMATION OF QUORUM

Ms. Goldfarb confirmed a quorum was present.

V. PARTNER REPORTS

LYNX

Mr. Myles O'Keefe, LYNX, reported that he was the new LYNX liaison for MetroPlan Orlando as well as the new Manager of Strategic Planning for LYNX. He reported that Friday there would be a field tour for the SR 50 Bus Rapid Transit project that will look beyond Phase I, which is from Powers Drive to Goldenrod, all the way to the University of Central Florida. Mr. O'Keefe told MAC members that the LYNX Board would receive a presentation on the SR 436 study at their next meeting. He reported that the Pine Hills Superstop is at 30% design.

FDOT

Ms. Kellie Smith, FDOT, introduced Ms. Rakinya Hinson, the new MetroPlan Orlando FDOT liaison. She told MAC members that the FDOT Five Year Work Program dates have been moved to December 10-15 with the public hearing scheduled for December 11th. Information on the Work Program and public hearing can be found on the website at <http://www.d5wpph.com>. Ms. Smith called attention to a photo of the new Kirkman Road exit which is part of the I-4 Ultimate project. The photo, she added, shows the express lanes and that the section is 50% complete.

Florida's Turnpike Enterprise

Mr. Jim Martin, Florida's Turnpike Enterprise (FTE), reported that Ms. Carol Scott had returned to Florida's Turnpike Enterprise as the new Planning Manager. He called attention to an FTE Osceola County TIP Amendment under action items on the agenda.

VI. AGENDA REVIEW/FOLLOW-UP

Ms. Virginia Whittington offered congratulations to Mayor Lacey and welcomed Ms. Hinson. She called attention to the MetroPlan Orlando Annual Report which was provided and indicated that there were no changes to the agenda.

VII. Public Comments on Action Items

None.

VIII. ACTION ITEMS

A. *Approval of September 6, 2018 Meeting Minutes*

Approval was requested of the September 6, 2018 meeting minutes, which were provided.

MOTION: Mayor Dale McDonald moved for approval of the September 6, 2018 meeting minutes. Mayor Gary Bruhn seconded the motion, which passed unanimously.

B. *Approval of the Proposed 2019 Board/Committee Meeting Schedule*

Approval was requested of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule, a copy of which was provided. Ms. Whittington called attention to the absence of a MAC meeting in July due to the meeting date falling on the Fourth of July.

MOTION: Mayor Gary Bruhn moved for approval of the 2019 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. Mayor Dale McDonald seconded the motion, which passed unanimously.

C. *FDOT Amendment to Fiscal Year 2018/19 - 2022/23 Transportation Improvement Program: Sand Lake Road Sidewalk Project*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP) be amended to include a new railroad crossing construction phase for a sidewalk project on Sand Lake Road in Orange County. A letter from FDOT explaining the amendment request was provided.

MOTION: Mayor Nathan Blackwell moved for approval of the FDOT Amendment to Fiscal Year 2018/19 - 2022/23 Transportation Improvement Program. Mayor Gary Bruhn seconded the motion, which passed unanimously.

D. *FTE Amendment to FY 2018/19 - 2022/23 Transportation Improvement Program: Florida's Turnpike in Osceola County*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC to recommend that the FY 2018/19 - 2022/23 TIP be amended to include a project to widen the northbound

shoulder of a section of Florida's Turnpike in Osceola County. A letter from Florida's Turnpike Enterprise (FTE) explaining the amendment request was provided.

MOTION: Mayor Nathan Blackwell moved for approval of the FTE Amendment to Fiscal Year 2018/19 - 2022/23 Transportation Improvement Program. Mayor Eddie Cole seconded the motion, which passed unanimously.

E. FDOT National Highway System Performance Measures & Targets

Mr. Nick Lepp, MetroPlan Orlando staff, requested the MAC to recommend that the MetroPlan Orlando Board support FDOT's National Highway System performance measures and targets. An attachment was provided. Mr. Lepp reviewed the five National Highway System performance measures and targets: Safety, Travel Time Reliability, Bridge Condition, Pavement Condition and Transit Asset Management. He noted that a target zero approach is what is used for safety. Mr. Lepp told MAC members that a question was raised at the MetroPlan Orlando Board meeting as to why any percent of "poor" bridge condition was considered acceptable. After researching that question, Mr. Lepp reported that a "0" target would cause all funding to shift to fix that project, so an allowance was made to allow a small percentage above "0" or "poor" to be acceptable. He noted that a report on performance measures and targets will be generated annually in a scorecard format and priorities will shift if needed.

MOTION: Mayor Gary Bruhn moved for approval to recommend that the MetroPlan Orlando Board support FDOT's National Highway System performance measures and targets. Mayor Charles Lacey seconded the motion, which passed unanimously.

F. Title VI Program: Nondiscrimination & Language Plan

Ms. Cynthia Lambert, MetroPlan Orlando staff requested the MAC to recommend that MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan be approved. An attachment was provided. Ms. Lambert told MAC members that the Title VI Program prohibits discrimination and MetroPlan Orlando is required to adhere to the policy. She reviewed who the protected classes include, how MetroPlan Orlando, which is a majority-minority region, complies and limited English proficiency statistics. Ms. Lambert noted that there is a process for complaints regarding violations of Title VI and originally there had been two separate parts to the Title VI program, but that they now have been combined. She provided maps detailing the environmental justice areas and where the underserved population resided. Mayor Bruhn asked if the MetroPlan Orlando website was ADA compliant. Ms. Lambert responded that the website had been revamped a short time ago and part of the revamping was ensuring the website was ADA compliant.

MOTION: Mayor Dominic Persampiere moved for approval of MetroPlan Orlando's Title VI Program: Nondiscrimination & Language Plan. Council President John Dowless seconded the motion, which passed unanimously

IX. PRESENTATIONS AND STATUS REPORTS

A. *Florida's Coast to Coast Trail & Stakeholder Activities*

Ms. Julia Holtzhausen, in-house consultant for FDOT, gave an update on efforts to close the gaps in Florida's Coast to Coast Trail. Ms. Holtzhausen told MAC members that 22 miles of the trail had been completed since the last update and of the 13 projects, ongoing SunTrail funding is being used on six. She reviewed a map of the Coast to Coast Trail that indicated which sections were complete, along with the gaps that still need to be completed, and the status of those gaps. Ms. Holtzhausen reviewed the remaining gaps and their length, adding that as funding became available, the gaps would be completed. Funding, she noted, was currently programmed through 2025. Mayor Bruhn asked about the bridge connection over Lake Monroe. Ms. Holtzhausen responded that the existing bridge is being used with a trail added. Ms. Virginia Whittington told MAC members that the Central Florida MPO Alliance has been instrumental in getting the gaps filled. She noted that The Department of Environmental Protection has implemented a "Florida Trail Town" designation program for municipalities to promote their local trail and amenities available in close proximity to the trail. Continuing to look for additional trail funding, she added, remains a priority.

B. *Health and Sustainability White Paper Series*

Ms. Elizabeth Whitton, MetroPlan Orlando staff, provided an overview of the agency's FHWA-funded INVEST project. Her presentation focused on three recently released white papers: Framing the Future, Tran\$formation, and Housing: A Primer for Transportation Professionals. Ms. Whitton told MAC members that MetroPlan Orlando received the INVEST Grant in early 2017 and a three phase project was proposed which included an evaluation, a Summit and a white paper series. She added that a Transportation Think-In was held earlier in the year as part of the Summit phase and input on transportation issues was gathered from a diverse group of local stakeholders. Ms. Whitton reported that all that MetroPlan Orlando products were evaluated based on 17 criteria and it was determined that the agency does well in terms of Transportation Systems Management and Operations and Transportation Demand Management; however it does poorly in Access/Affordability, Resiliency and Multimodal/Public Health Issues. Ms. Whitton noted that housing and transportation were the biggest expenses for the population and housing affordability and job/housing imbalance were big issues, along with area growth. She reported that goals were identified along with tactics to address each goal and their transportation relationship. Possible sources for future funding were also identified.

C. *Transit-Oriented Development & Potential SunRail Riders*

Ms. Elizabeth Whitton, MetroPlan Orlando staff, shared forthcoming research on the relationship between recent transit-oriented developments and SunRail ridership. This research was a collaboration between MetroPlan Orlando and Florida State University. Ms. Whitton reviewed data from the study, the major takeaways, what is needed to increase ridership, recommendations on what can be done as a region to encourage ridership and additional research recommendations.

D. Request for Input on 2019 Legislative Priorities

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input on MetroPlan Orlando's potential legislative priorities for the 2019 legislative session. A copy of the draft 2019 priorities and positions was provided. Ms. Whittington reported that nothing much had occurred due to the mid-term elections. She noted that the Executive Committee had met October 25th to discuss priorities for 2019. Ms. Whittington told MAC members that the top priorities remained the same as last year (increase funding for bike/ped safety, support for changes that make texting while driving a primary offense, funding for Phase II south quiet zones and flexibility of local option taxes).. She noted that CAC members requested that the rental car surcharge remain on the radar. Discussion ensued regarding a possible surcharge on Ride Share programs and flexibility with local surtaxes. Ms. Whittington told MAC members that they could provide additional suggestions either at the meeting or via email to her. She noted that she would monitor any legislation regarding scooter regulations which could supersede local regulations.

X. GENERAL INFORMATION

A. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area was provided.

B. FDOT Monthly Construction Status Report

The latest FDOT monthly construction status report for the Orlando area was provided.

C. League of Women Voters Transportation Report Card

A report card from the League of Women Voters on transportation in the MetroPlan Orlando region was provided.

D. MetroPlan Orlando Board Highlights

Highlights from the September 12, 2018 MetroPlan Orlando Board meeting were provided.

E. 2018 Annual Report: Powered by People

The latest MetroPlan Orlando report to the community was provided.

XI. UPCOMING MEETINGS OF INTEREST

A. MetroPlan Orlando Board Meeting

The MetroPlan Orlando board held a meeting November 14, 2018 at 9:00 a.m. in the MetroPlan Orlando Board Room.

B. Transportation Disadvantaged Local Coordinating Board Public Meeting & Board meeting

The annual public meeting of the Transportation Disadvantaged Local Coordinating Board was announced to be held Thursday, November 15, 2018 at 10:00 a.m. at the Marks Street Senior Recreation Complex, 99 East Marks Street, Orlando.

C. Next Municipal Advisory Committee meeting

The next MAC meeting is scheduled on December 6, 2018.

D. Volunteer Appreciation Reception & Toy Drive

MetroPlan Orlando is hosting its volunteer appreciation reception and toy drive for board and committee members, aides and staff assistants in the MetroPlan Orlando Board Room on Friday, December 14, 2018. More details were provided.

XII. MEMBER COMMENTS

None.

XIII. PUBLIC COMMENTS (GENERAL)

None.

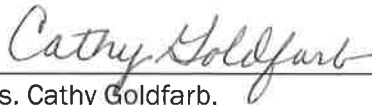
XIV. ADJOURNMENT

MOTION: Mayor Dale McDonald moved to adjourn the November 8, 2018 MAC meeting. Mayor Eddje Cole seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:47 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 6th day of December 2018.



Ms. Cathy Goldfarb,
Senior Board Services Coordinator


Council President John Dowless, Chairman

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.

