



MUNICIPAL ADVISORY COMMITTEE  
MINUTES

DATE: Thursday, December 6, 2018

LOCATION: MetroPlan Orlando Board Room  
250 S. Orange Avenue, Suite 200  
Orlando, Florida 32801

TIME: 9:30 a.m.

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Council President John Dowless, Chairman, presided

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Members in attendance:

Mayor Nathan Blackwell, City of St. Cloud  
Mayor Gary Bruhn, Town of Windermere  
Mayor Eddie Cole, Town of Eatonville  
Council President John Dowless, City of Edgewood  
Commissioner Richard Firstner, City of Ocoee  
Mayor Charlene Glancy, City of Casselberry  
Mayor Charles Lacey, City of Winter Springs  
Mr. Randy Knight for Mayor Steve Leary, City of Winter Park  
Mayor A. Dale McDonald, City of Maitland  
Commissioner Joseph McMullen, Town of Oakland  
Mayor Ben Paris, City of Longwood  
Mayor Dominic Persampiere, City of Oviedo

Members not in attendance:

Commissioner Sid Miller, City of Lake Mary  
Mayor Lydia Pisano, City of Belle Isle  
Vacant, City of Winter Garden

Others in attendance were:

Mr. Myles O'Keefe, LYNX  
Ms. Kellie Smith, FDOT  
Mr. Jim Martin, Florida's Turnpike Enterprise  
Mr. David Williams, VHB  
Mr. Keith Caskey, MetroPlan Orlando  
Mr. Nick Lepp, MetroPlan Orlando  
Mr. Mighk Wilson, MetroPlan Orlando  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

**I. CALL TO ORDER**

Chairman John Dowless called the meeting to order at 9:33 a.m.

**II. PLEDGE OF ALLEGIANCE**

Mayor Bruhn led the committee in the Pledge of Allegiance.

**III. CHAIR'S ANNOUNCEMENTS**

Chairman Dowless welcomed everyone and called attention to Mayor Bruhn's notice that he will be retiring. Mayor Bruhn explained that he was moving outside of the town boundaries and would no longer be eligible to serve. He noted that by retiring at this time a new mayor could be elected during the regular March election cycle. Chairman Dowless added that it had been a pleasure working with Mayor Bruhn over the years.

**IV. CONFIRMATION OF QUORUM**

Ms. Goldfarb confirmed a quorum was present.

**V. PARTNER REPORTS**

LYNX

Mr. Myles O'Keefe, LYNX, reported that LYNX will be hosting the Pine Hills Design Workshop on December 11<sup>th</sup> from 5:00 – 8:00 p.m.

FDOT

Ms. Kellie Smith, FDOT, reported that she will be presenting the District 5 Tentative Five Year Work Program later in the agenda.

Florida's Turnpike Enterprise

Mr. Jim Martin, Florida's Turnpike Enterprise (FTE), reported that he will be presenting the Florida's Turnpike Enterprise Tentative Five Year Work Program later in the agenda. He wished everyone Happy Holidays and noted that it had been a pleasure working with Mayor Bruhn over the years.

**VI. AGENDA REVIEW/FOLLOW-UP**

Ms. Virginia Whittington indicated that there were no changes to the agenda.

VII. Public Comments on Action Items

None.

VIII. ACTION ITEMS

A. *Approval of November 8, 2018 Meeting Minutes*

Approval was requested of the November 8, 2018 meeting minutes, which were provided.

**MOTION:** Mayor Gary Bruhn moved for approval of the November 8, 2018 meeting minutes. Mayor Nathan Blackwell seconded the motion, which passed unanimously

B. *FDOT Amendment to Fiscal Year 2018/19 - 2022/23 Transportation Improvement Program: LYNX Roll-Forward and Intersection Projects*

Mr. Keith Caskey, MetroPlan Orlando staff, requested the MAC recommend that the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP) be amended to include five LYNX projects with funds rolling forward from FY 2017/18 to FY 2018/19 and two intersection improvement projects with right-of-way phases added. A letter from FDOT explaining the amendment request was provided. Mr. Caskey briefly reviewed the projects in the amendment.

**MOTION:** Mayor Nathan Blackwell moved for approval of the amendment to the FY 2018/19 - 2022/23 Transportation Improvement Program (TIP). Mayor Gary Bruhn seconded the motion, which passed unanimously.

C. *Amendment to 2040 Long Range Transportation Plan to Include TIP in Cost Feasible Plan*

Mr. Nick Lepp, MetroPlan Orlando staff, requested the MAC to recommend that the 2040 Long Range Transportation Plan (LRTP) be amended to include the TIP in the Cost Feasible Plan. An attachment was provided. Mr. Lepp told MAC members that this was an administrative amendment to add the detailed costs.

**MOTION:** Mayor Dale McDonald moved for approval of the amendment to the 2040 Long Range Transportation Plan (LRTP). Mayor Gary Bruhn seconded the motion, which passed unanimously.

IX. PRESENTATIONS AND STATUS REPORTS

A. *Presentation on FDOT's FY 2019/20 – 2023/24 Tentative Five Year Work Program*

Ms. Kellie Smith, FDOT, and Mr. Jim Martin, FTE, presented an overview of the new FY

2019/20 - 2023/24 Tentative Five Year Work Program. More information was provided. Ms. Smith provided some brief background information on the Five-Year Work Program noting that it would be tentative until after the public hearing. She reviewed the projects that had been advanced or deferred for the MetroPlan Orlando three county area and the reasons for the deferrals, including decreased revenue and rising right-of-way and construction costs. Ms. Smith added that complete street enhancements are incorporated into the resurfacing projects when possible and I-4 widening was deferred in order to complete some smaller projects. She called attention to the timeline for the next steps including the Work Program Public Hearing scheduled for December 11, 4:30 p.m. in DeLand.

Mr. Jim Martin reviewed projects included in Florida Turnpike Enterprise's Five-Year Work Program. He noted that FTE will participate in the FDOT Public Hearing. Mr. Martin told MAC members that tandem truck parking is being added to the Turkey Lake Service Plaza and it is also available at the Canoe Creek Service Plaza. Discussion ensued regarding the Sand Lake Road/Turnpike bridge, truck parking and the availability of electric charging stations. Mr. Martin reported that the Turnpike/Sand Lake Road project will include a new interchange and there are some vehicle charging stations, however installation of those is market driven. He will research whether there is a charge for using the charging stations. Ms. Whittington told MAC members that Duke Energy had been offering free charging stations that they would install. The following links are provided to access a [press release](#) announcing the program and to obtain more information or to apply for [Duke Energy's Park & Plug Charging Station Program](#).

**B. Update on Safety & Technology Project**

Mr. David Williams, VHB (consultant for FDOT), presented on the status of the Advanced Transportation Congestion Management Technology Deployment project in east Orange County. Mr. Williams provided a brief history of the grant and he reviewed the four key focus areas: Pedsafe, Greenway, Smart Community and SunStore. He reported on the status of those key areas as well as the timeline for the grant.

**C. Presentation on Pedestrian and Bicyclist Fatalities**

Mr. Mighk Wilson, MetroPlan Orlando, presented detailed information on pedestrian and bicyclist fatalities. Mr. Wilson noted that the data he used was based on 402 pedestrian crashes from 2011 to 2017, and 115 bicyclist crashes from 2008 to 2017. He provided some slides depicting local roads and roads in other states for MAC members to guess posted speeds. Mr. Wilson reviewed the major causes of pedestrian/bicycle crashes along with crash trends. He noted that crashes overall seemed to be decreasing and 2018 crashes showed a 23% drop so far.

**X. GENERAL INFORMATION**

**A. Comparison of 2017 & 2018 Population Estimates**

A spreadsheet and cover memo comparing the 2017 and 2018 population estimates provided by the University of Florida Bureau of Economic and Business Research (BEBR) for the Central Florida region was provided.

**B. FDOT Monthly Construction Status Report**

The latest FDOT monthly construction status report for the Orlando area was provided.

**C. FY 2017/18 Federally Funded Projects**

A list of the highway, transit and aviation projects in the Orlando Urban Area for which federal funding was obligated during FY 2017/18 had been prepared in order to meet the federal requirement for MPOs. This document can be accessed on the MetroPlan Orlando website at the following link: <https://metroplanorlando.org/wp-content/uploads/Fed-Projects-1718.pdf>

**D. MetroPlan Orlando Board Highlights**

Highlights from the November 2018 MetroPlan Orlando Board meeting were provided.

**E. Approved 2019 Board/Committee Meeting Schedule**

The approved 2019 MetroPlan Orlando Board and Committee Meeting Schedule was provided. Please remember to add the 2019 MAC meetings to your calendar!

**F. 2019 Calendar**

A memo from Mr. Huttman dated November 2018 along with a copy of MetroPlan Orlando's 2019 appreciation calendar was provided at the meeting.

**XI. UPCOMING MEETINGS OF INTEREST**

**A. MetroPlan Orlando Board Meeting**

The MetroPlan Orlando board held a meeting December 12, 2018 at 9:00 a.m. in the MetroPlan Orlando Board Room.

**B. Volunteer Appreciation Reception & Toy Drive**

MetroPlan Orlando held its volunteer appreciation reception and toy drive for board and committee members, aides and staff assistants in the MetroPlan Orlando Board Room on Friday, December 14, 2018. Information was provided.

**C. Next Municipal Advisory Committee meeting**

The next MAC meeting will be held on February 7, 2019.

**XII. MEMBER COMMENTS**

None.

**XIII. PUBLIC COMMENTS (GENERAL)**

None.

**XIV. ADJOURNMENT**

Ms. Whittington noted that MetroPlan Orlando would be welcoming new Board members representing Orange County: Mayor Demings, Commissioner Moore, Commissioner Bonilla and Commissioner Uribe. She thanked Mayor Bruhn for his service and stated that he would be formally recognized at a later meeting.

**MOTION:** Mayor Dale McDonald moved to adjourn the December 6, 2018 MAC meeting. Mayor Gary Bruhn seconded the motion, which passed unanimously.

The Municipal Advisory Committee meeting was adjourned at 10:34 a.m.

The meeting was recorded and transcribed by Ms. Cathy Goldfarb.

Approved this 7th day of February 2019.

  
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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator

  
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Council President John Dowless, Chairman

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*