



MetroPlan Orlando Board

MEETING MINUTES

DATE: Wednesday, March 11, 2020  
TIME: 9:00 a.m.  
LOCATION: MetroPlan Orlando  
Park Building  
250 S. Orange Ave, Suite 200  
Orlando, FL 32801

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Commissioner Bob Dallari, Board Chairman, Presided

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Members

Hon. Jose Alvarez, City of Kissimmee  
Hon. Bob Dallari, Seminole County  
Hon. Jerry L. Demings, Orange County  
Hon. Cheryl L. Grieb, Osceola County  
Hon. Viviana Janer, LYNX/Central Florida Commuter Rail Commission  
Hon. Dale McDonald, Municipal Advisory Committee  
Hon. Christine Moore, Orange County  
Hon. Bryan Nelson, City of Apopka  
Hon. Victoria Siplin, Orange County  
Mr. Stephen Smith, Sanford Airport Authority  
Hon. Mayra Uribe, Orange County  
Hon. Betsy VanderLey, Orange County  
Hon. Jay Zembower, Seminole County

Advisors in Attendance:

Mr. Doug Jamison, Transportation Systems Management & Operations Committee

Mr. Nabil Muhaisen, Technical Advisory Committee  
Ms. Sarah Elbadri, Community Advisory Committee

Members/Advisors not in Attendance:

Hon. Brandon Arrington, Central Florida Expressway Authority  
Hon. Pat Bates, City of Altamonte Springs  
Hon. Emily Bonilla, Orange County  
Hon. Buddy Dyer, City of Orlando  
Mr. M. Carson Good, GOAA  
Mr. Thomas Kapp, Kissimmee Gateway Airport  
Hon. Tony Ortiz, City of Orlando  
Interim FDOT Secretary Jared Perdue, District 5  
Hon. Jeff Triplett, City of Sanford

Staff in Attendance:

Mr. Steve Bechtel, Mateer & Harbert  
Mr. Gary Huttman  
Mr. Jason Loschiavo  
Mr. Keith Caskey  
Mr. Nick Lepp  
Mr. Eric Hill  
Mr. Joe Davenport  
Ms. Lisa Smith  
Ms. Cathy Goldfarb  
Ms. Mary Ann Horne  
Ms. Sally Morris  
Mr. Alex Trauger  
Ms. Virginia Whittington  
Mr. Mighk Wilson  
Ms. Leilani Vaiaoga  
Ms. Lara Bouck  
Ms. Sarah Larsen  
Ms. Jasmine Blais

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Commissioner Bob Dallari called the meeting to order at 9:00 a.m. and welcomed everyone. Mayor Jose Alvarez led the Pledge of Allegiance.

**II. CHAIRMAN'S ANNOUNCEMENTS**

Commissioner Dallari noted that as part of the efforts to make Central Florida safer, Best Foot Forward held their first crosswalk enforcement in Seminole County February 18<sup>th</sup>. A total of 393 warning & citations were issued that day. He added that he traveled to Tampa in February to meet with staff at CUTR and will be considering working with USF and some of their students on safety issues. Commissioner Dallari reported that he organized a tour of the RTMC for

Thursday, March 26<sup>th</sup> which will include representatives from the Seminole County EMS as well as Advent Health personnel. He welcomed Commissioner Ortiz, new representative from the City of Orlando, who had not yet arrived.

### III. EXECUTIVE DIRECTOR'S ANNOUNCEMENTS

Mr. Gary Huttman called attention to the numerous events staff participated in since the December Board meeting. He recognized Ms. Stephanie Moss, FDOT District Five's new Bicycle/Pedestrian Coordinator. Mr. Huttman called attention to FDOT's Vision Zero safety initiative which will run through March. He reminded board members about the MPOAC Institute on March 20-22 in Orlando and April 17-19 in Tampa, noting that alternates were welcome to attend. Mr. Huttman also mentioned the Transplex event scheduled for April 20-22 in Orlando. He reported that he and Ms. Virginia Whittington met recently with Natalie Martinez and Lauren Allen from Congresswoman Murphy's office. Mr. Huttman noted that BUILD grant funding is still available and MetroPlan Orlando staff is available to assist with applications for that funding. He called attention to items in the supplemental folders which included a color copy of the MTP outreach events and a flyer for the Orlando South Interchange PD&E study public meeting. Commissioner VanderLey spoke briefly about a meeting she attended with Congressman Darren Soto and Congressman Peter DeFazio regarding funding for the I-4 Beyond the Ultimate project. She noted that if funding became available the project could possibly move up ten years. Commissioner Dallari asked staff to follow up with Commissioner VanderLey regarding the meeting.

Mayor Alvarez provided a report on the February 13<sup>th</sup> TDLCB Meeting. He reported that TDLCB members approved the November 2019 meeting minutes and acknowledged the November public meeting comments. In addition, committee members approved the reappointment of Ms. Marilyn Baldwin and Mr. Robert Melia, the 2020 Quality Assurance Task Force members and the 2020 Grievance Procedures and Grievance Committee. Mayor Alvarez noted that TDLCB members received presentations on the 2045 MTP Goals and Objectives, the ACCESS LYNX customer survey and the CTC update. He called attention to the ACCESS LYNX customer survey, which he said a majority of committee members did not agree with the results based on comments they have received. As a result of lengthy discussion on the survey the CTC evaluation was deferred to the May meeting. Mayor Alvarez met with Mr. Huttman to discuss the issues raised and he stressed the importance of communication.

Mayor Demings provided an update on the Orange County proposed sales tax initiative. He reported that Orange County has done extensive outreach for the sales tax initiative, including surveying residents. Mayor Demings noted they received 11,000 survey responses and based on that feedback have determined four emphasis categories which include create/expand mass transit, roadway improvements, safety and operations/maintenance. Discussions have taken place with the thirteen Orange County municipalities with eleven indicating they would like to participate as recipients of funding from the tax, if passed. Mayor Demings provided a timeline with feedback still being accepted, an Orange County Commission work session was planned for March 24<sup>th</sup> and a Commission vote on whether to put the tax on the ballot is scheduled for April 7<sup>th</sup>. Ballot language will be developed prior to the April 7<sup>th</sup> meeting. He added that collaboration will take place with neighboring counties and that MetroPlan Orlando could play a role in the regional collaborative efforts. Plans were to leverage the sales tax dollars with state and federal funds.

#### IV. CONFIRMATION OF QUORUM

Ms. Cathy Goldfarb confirmed a quorum of 13 voting members present.

#### V. AGENDA REVIEW

Mr. Huttman highlighted the three presentations slated for the meeting and their relationship to outcomes from the new strategic plan. He reported that there were no changes to the agenda and they were ready to move forward.

#### VI. COMMITTEE REPORTS

Mayor Dale McDonald reported that MAC met on March 5th and welcomed Lake Mary Commissioner, Jordan Smith as the new appointment for the City of Lake Mary. MAC members recommended approval of the FDOT Amendment to the FY 2019/20-2023/24 TIP; the Draft FY 2020/2021-2021/22 Unified Planning Work Program, and MetroPlan Orlando's Complete Streets Policy. Presentations included: An update on the development of the 2045 MTP, including an overview of the Congestion Management Process, a report on the 2045 MTP Public Outreach efforts, a presentation on the Regional TSMO Program; and a presentation on the Turnpike's Orlando South Interchange Improvement PD&E Study. The next MAC meeting is scheduled on May 7, 2020.

Ms. Sarah Elbadri reported that Community Advisory Committee members met on February 26<sup>th</sup> and recommended support for the Florida Department of Transportation's amendment to the Transportation Improvement Program, approval of the draft MetroPlan Orlando Unified Planning Work Program and the Complete Streets Policy. CAC members received a presentation from Metric Engineering on the fundamentals of Traffic Engineering. In addition, committee members received an update on the 2045 Plan, results from the 2045 Plan public outreach, a look at the Congestion Management Process, and a PD&E study for the Orlando South Interchange at Florida's Turnpike and State Road 528. The next CAC meeting was scheduled for April 22.

Mr. Nabil Muhaisen reported that Technical Advisory Committee members met on February 28<sup>th</sup> and recommended approval of the TIP amendment requests regarding the Shingle Creek Trail and Lake Nona mobility network projects, the new UPWP and the Complete Streets Policy. TAC members heard presentations on: the 2045 MTP Congestion Management Process and Public Outreach efforts, the Regional TSMO Program and the Orlando South Interchange PD&E study

Mr. Doug Jamison reported that the Transportation Systems Management and Operations Committee met on February 28, 2020 and approved the January 24, 2020, TSMO meeting minutes, the FY 2019/20 - 2023/24 TIP amendment to include additional funding for the Shingle Creek Trail project in Orange County as well as funding for the Lake Nona Local Alternative Mobility Network project; the FY 2020/21 - 2021/22 Unified Planning Work Program (UPWP); and MetroPlan Orlando's Complete Streets Policy. TSMO members had a presentation by Jeremy Dilmore, FDOT D5, on ramp metering and its application in the I-4 Ultimate Project.

**VII. PUBLIC COMMENTS ON ACTION ITEMS**

None.

**VIII. CONSENT AGENDA**

- A. Approval of Minutes from February 12, 2020 Board meeting
- B. Approval of Financial Report for January 2020
- C. Approval of Travel Report for January 2020
- D. Approval of FY20 Budget Amendment #5
- E. TDLCB Membership Certification

**MOTION:** Mayor Jose Alvarez moved approval of Consent Agenda, Action Items A-E. Commissioner Viviana Janer seconded the motion, which passed unanimously.

**IX. OTHER ACTION ITEMS**

- A. Approval of the FDOT Amendment to FY 2019/20 – 2023/24 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, requested the CAC to recommend that the FY 2019/20 - 2023/24 TIP be amended to include additional funding for the Shingle Creek Trail project in Orange County as well as funding for the Lake Nona Local Alternative Mobility Network project. A letter from FDOT explaining the amendment request was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution. Additional information on the Lake Nona Local Alternative Mobility Network project is available at <https://metroplanorlando.org/wp-content/uploads/Lake-Nona-Mobility-Grant-Application-2019.pdf>

**MOTION:** Mayor Dale McDonald moved approval of the FDOT Amendment to FY 2019/20 – 2023/24 TIP. Commissioner Jay Zembower seconded the motion, which passed unanimously (Roll call vote conducted).

- B. Approval of the Draft FY 2020/21 – FY 2021/22 UPWP

Action was requested by Mr. Nick Lepp, MetroPlan Orlando staff, to recommend approval of the FY 2020/21 - 2021/22 Unified Planning Work Program (UPWP). The draft UPWP can be reviewed at: <https://metroplanorlando.org/wp-content/uploads/DRAFT-FY2021-FY2022-UPWP-AS-OF-2020-02-06.pdf>. Mr. Lepp reviewed the UPWP schedule, estimated revenue and funding to LYNX. He reported that the UPWP had a streamlined format and he reviewed the new sections, noting which were core products and required tasks.

**MOTION:** Mayor Jose Alvarez moved approval of the FY 2020/21 - 2021/22 Unified Planning Work Program. Commissioner Viviana Janer seconded the motion, which passed unanimously.

**C. Approval of the Complete Streets Policy**

Action was requested by Ms. Sarah Larsen, MetroPlan Orlando staff, to recommend approval of MetroPlan Orlando's Complete Streets Policy. An attachment was provided. Ms. Larsen reviewed the edits that had been made to the policy since she previewed it at the February board meeting. These changes included better defining context sensitive, clarifying bicycle speed and funding and adding street lighting.

**MOTION:** Commissioner Cheryl Grieb moved approval of MetroPlan Orlando's Complete Streets Policy. Commissioner Mayra Uribe seconded the motion, which passed unanimously.

**X. INFORMATION ITEMS FOR ACKNOWLEDGEMENT**

- A. Executive Director's Report
- B. FDOT Monthly Construction Status Report
- C. Legislative Update
- D. Featured Articles and Research

**Governing Daily**

Do Negative Impacts of Uber and Lyft Outweigh the Good?

<https://www.governing.com/next/Do-Negative-Impacts-of-Uber-and-Lyft-Outweigh-the-Good.html>

Report Recommends Beginning Transition to Vehicle Miles Traveled System

[Washington State Transportation Commission's report](#)

State Smart Transportation Initiative

[Forecasters guarded about EV share of VMT](#)

The City of Helsinki in Finland had zero pedestrian fatalities last year – the first time that's ever happened:

<https://hel.fi/uutiset/en/kaupunkiymparisto/no-pedestrian-fatalities-in-helsinki-traffic-last-year>

**MOTION:** Mayor Jose Alvarez moved approval of the information Items for acknowledgement. Commissioner Jay Zembower seconded the motion, which passed unanimously

## **XI. OTHER BUSINESS/PRESENTATIONS**

### **A. 2045 MTP Congestion Management Process**

Ms. Lara Bouck, MetroPlan Orlando staff, gave an update on the 2045 Metropolitan Transportation Plan (MTP) with a focus on the Congestion Management Process (CMP). Ms. Bouck called attention to 2045 MTP documents that are now available online. She provided definitions of congestion management and congestion management process and its history. Ms. Bouck reviewed the relationship the CMP has with the MTP, process steps and what embodies a well-designed CMP. In addition, she covered the objectives of the MTP and goals and objectives relevant to the CMP. Ms. Bouck detailed FHWA's eight step process, and the timeline for the next steps. Commissioner Uribe commented that based on population growth, there is a need to look at infrastructure as well. Ms. Bouck responded that they will look at both, with CMP being a more short term method of helping with congestion. Commissioner Dallari commented that he would like to see distracted driving included as well as freight management and rest stop issues, which FDOT continues to study. He added that he would like a pollution study done on the local rest stop in light of residents' complaints regarding particulate matter.

### **B. 2045 MTP Public Involvement Update**

Ms. Cynthia Lambert, MetroPlan Orlando staff, gave an update on the latest public outreach efforts pertaining to the development of the 2045 MTP. Ms. Lambert played a short video depicting some of the outreach events staff had participated in recently. She provided information on the outreach events staff attended, surveys completed and school-aged children they reached out to. Ms. Lambert reviewed survey results, communication materials provided and what's next, including public opinion research and scenario planning.

### **C. Regional TSMO Program**

Mr. Eric Hill, MetroPlan Orlando staff, gave a presentation on MetroPlan Orlando's Regional Transportation Systems Management and Operations (TSMO) program. Mr. Hill reported that Orlando has a robust TSMO program that started eight years ago. He provided a definition of TSMO and the reasons why TSMO is a good option. Mr. Hill reviewed urban and rural contributing factors for congestion, strategies and TSMO history at MetroPlan Orlando. In addition, he reviewed I-4 crash data, regional partners, tasks, and dimensions of the Capability Maturity Model (CMM), along with a comparison of the dimensions of the CMM in 2014 and 2017 for FDOT District 5. Mr. Hill provided information on regional program participation, evaluation standards and challenges and opportunities.

## **XII. PUBLIC COMMENTS (GENERAL)**

None.

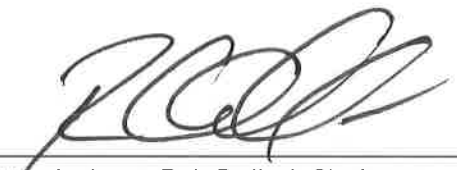
XIII. NEXT MEETING: Wednesday, May 13, 2020

XIV. ADJOURN BOARD MEETING

Mayor Alvarez commented that he was happy that it looked like the Sadowski Trust Fund would not be raided this session

There being no further business, the meeting adjourned at 10:30 a.m. The meeting was transcribed by Ms. Cathy Goldfarb.

Approved this 13th day of May 2020



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Commissioner Bob Dallari, Chairman



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Ms. Cathy Goldfarb,  
Senior Board Services Coordinator/ Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*