

QUALITY ASSURANCE TASK FORCE

DATE & TIME:

Tuesday, January 24, 2023 | 10:00 a.m.

LOCATION:

MetroPlan Orlando
250 S. Orange Ave., Ste. 200, Orlando, FL 32801
Parking Garage: 25 W. South St.

[CLICK HERE TO JOIN VIRTUALLY](#)

MEMBERS OF THE PUBLIC ARE WELCOME!

Participate at the location above or online from your computer, smartphone or tablet. Zoom meeting ID and dial-in info available here on web calendar.



WiFi available | Network: MpoGuest | Password: mpoaccess

I.	CALL TO ORDER	Chairperson Marilyn Baldwin
II.	PLEDGE OF ALLEGIANCE	
III.	CHAIR'S ANNOUNCEMENTS	Chairperson Marilyn Baldwin
IV.	AGENDA REVIEW & ANNOUNCEMENTS	Ms. Virginia L. Whittington
V.	CONFIRMATION OF QUORUM	Ms. Lisa Smith
VI.	PUBLIC COMMENTS ON ACTION ITEMS	

Comments on *Action Items* can be made in two ways:

1. In person at the meeting location listed at the top of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at MetroPlanOrlando.org/SpeakerCard. Hard copies of the speaker card are available in the meeting room and should be turned in to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

If your comment does not pertain to action items on the agenda, you may comment at the general public comment period at the end of the meeting.

VII.	ACTION ITEMS	
A.	Approval of 2023 QATF Members (Tab 1)	Ms. Virginia L. Whittington

B.	Election of 2023 QATF Chairperson and Vice-Chairperson	Ms. Virginia L. Whittington
C.	Annual TDLCB Bylaws Review (Tab 2)	Ms. Virginia L. Whittington
D.	Annual Review of TDLCB Grievance Procedures (Tab 3)	Ms. Virginia L. Whittington
E.	2023 Grievance Committee Members (Tab 4)	Ms. Virginia L. Whittington
F.	2023 TDLCB Membership Certification (Tab 5)	Ms. Virginia L. Whittington
G.	Recommendation to Re-designate LYNX as Community Transportation Coordinator and TDLCB Chair Authorization to Execute Memorandum of Understanding (MOU) (Tab 6)	Ms. Virginia L. Whittington

VIII. PRESENTATIONS & STATUS REPORTS		
A.	Annual Sunshine Law Refresher	Ms. Virginia L. Whittington
B.	Quality Assurance Working Group Update	Ms. Marilyn Baldwin
C.	LYNX/Community Transportation Coordinator (CTC) Update	Mr. Norm Hickling LYNX

IX.	GENERAL INFORMATION	Tab 7
A.	Summary of Public Comments Received During Annual TD Workshop November 30, 2022	
B.	MetroPlan Orlando 2023 Legislative Priorities and Positions	
C.	Approved 2023 QATF Meeting Schedule	
D.	Approved 2023 MetroPlan Orlando Board and Committees Meeting Schedules	
E.	2022 TDLCB Attendance Record	

X.	UPCOMING MEETINGS OF INTEREST	
A.	MetroPlan Orlando Board – Wednesday, February 8; 9:00 a.m.	
B.	Transportation Disadvantaged Local Coordinating Board – Thursday, February 9; 10:00 a.m.	
C.	Commission for Transportation Disadvantaged Business Meeting – Tuesday, March 15 Burns Building Auditorium, Tallahassee, FL	

D. Annual Transportation Disadvantaged Day in Tallahassee – Wednesday, March 16

XI. MEMBER COMMENTS

XII. PUBLIC COMMENTS (GENERAL)

Public comments of a general nature can be made in two ways:

1. In person at the meeting location listed on page 1 of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

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XIII. ADJOURNMENT

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.org at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.org por lo menos tres días antes del evento.