

QUALITY ASSURANCE TASK FORCE

DATE & TIME:

Tuesday, April 23, 2024 | 10:00 a.m.

LOCATION:

MetroPlan Orlando
250 S. Orange Ave., Ste. 200, Orlando, FL 32801
Parking Garage: 25 W. South St.

[CLICK HERE TO JOIN VIRTUALLY](#)

MEMBERS OF THE PUBLIC ARE WELCOME!

Participate at the location above or online from your computer, smartphone or tablet. Zoom meeting ID and dial-in info available here on web calendar.



WiFi available | Network: MpoGuest | Password: mpoaccess

I.	CALL TO ORDER	Chairperson Neika Berry
II.	PLEDGE OF ALLEGIANCE	
III.	CHAIR'S ANNOUNCEMENTS	Chairperson Neika Berry
IV.	AGENDA REVIEW & ANNOUNCEMENTS	Ms. Virginia Whittington
V.	CONFIRMATION OF QUORUM	Ms. Rachel Frederick
VI.	PUBLIC COMMENTS ON ACTION ITEMS	

Comments on *Action Items* can be made in two ways:

1. In person at the meeting location listed at the top of this agenda.
2. Virtually via Zoom. Use the 'raise hand' feature during public comment to indicate you want to speak.

How to comment:

1. Complete an electronic speaker card at MetroPlanOrlando.gov/SpeakerCard. Hard copies of the speaker card are available in the meeting room and should be given to MetroPlan Orlando staff. The chairperson will call on each speaker.
2. Each speaker has two minutes to address the board and should state his/her name and address for the record.

If your comment does not pertain to action items on the agenda, you may comment at the general public comment period at the end of the meeting.

VII. ACTION ITEMS

A. Review and Recommendation of Draft TDSP Minor Update (Tab 1)

Ms. Trish Whitton, LYNX

Ms. Trish Whitton will review the proposed minor updates to the 2024 Minor Update to the Transit Development Services Plan (TDSP) and request QATF recommend approval to the full TDLCB.

Due to the size of the document, a link is being provided to view the Draft TDSP Major Update online: [LYNX TDsp - minor update 2024 \(metroplanorlando.gov\)](https://lynx.tdpsp.com/lynx-tdsp-minor-update-2024)

B. Review and Recommendation of Annual Rate Calculation Worksheet (Tab 2)

Mr. Norm Hickling, LYNX

Mr. Norm Hickling will review the proposed Rate Calculation worksheet and request QATF recommendation to accept the rate calculations to the full TDLCB. The Rate Calculation Worksheet has been reviewed and approved by the Commission for Transportation Disadvantaged and will be presented for action by the TDLCB at the May 16, 2024 meeting.

ACCESS LYNX TD RATES			
Type of Trip	FY 2023-24 Rates	FY 2024-25 Rates	Percentage Change
Ambulatory	\$40.45	\$41.40	+.02 ▲
Wheelchair	\$69.34	\$70.96	+.02 ▲

VIII. PRESENTATIONS & STATUS REPORTS

A. LYNX/Community Transportation Coordinator (CTC) Update

Mr. Norm Hickling

IX. GENERAL INFORMATION

A. CTC Evaluation

Ms. Virginia Whittington

The link to complete the Community Transportation Coordinator evaluation is now open. The evaluation period covers June 1, 2023-December 31, 2023. All LCB members are asked to keep this timeframe in mind as you complete your evaluation. Evaluation link will be open through May 1st.

X. UPCOMING MEETINGS OF INTEREST

- A. MetroPlan Orlando Board – Wednesday, May 8; 9:00 a.m.
- B. Transportation Disadvantaged Local Coordinating Board – Thursday, May 16; 10:00 a.m.

XI. MEMBER COMMENTS

XII. PUBLIC COMMENTS (GENERAL)

Public comments of a general nature can be made in two ways:

1. In person at the meeting location listed on page 1 of this agenda.
2. Virtually via Zoom. Use the ‘raise hand’ feature during public comment to indicate you want to speak.

How to comment:

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XIII. ADJOURNMENT

Public participation is conducted without regard to race, color, national origin, sex, age, disability, religion, or family status. Persons wishing to express concerns, who require special assistance under the Americans with Disabilities Act, or who require language services (free of charge) should contact MetroPlan Orlando by phone at (407) 481-5672 or by email at info@metroplanorlando.gov at least three business days prior to the event.

La participación pública se lleva a cabo sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o estado familiar. Las personas que deseen expresar inquietudes, que requieran asistencia especial bajo la Ley de Americanos con Discapacidad (ADA) o que requieran servicios de traducción (sin cargo) deben ponerse en contacto con MetroPlan Orlando por teléfono (407) 481-5672 (marcar 0) o por correo electrónico info@metroplanorlando.gov por lo menos tres días antes del evento.