



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

TECHNICAL ADVISORY COMMITTEE MEETING MINUTES

DATE: Friday, February 24, 2017
TIME: 10:00 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue, Suite 200
Orlando, Florida 32801

Chairman Mary Moskowitz, Presiding

Members Present:

Ms. Jamie DiLuio Boerger, OCPS
Mr. Kelly Brock, City of Casselberry
Mr. Gus Castro, City of Orlando
Mr. Frank Consoli, Seminole County
Mr. Noel Cooper, City of Maitland
Mr. Joshua Devries, Osceola County
Mr. Hazem El-Assar, Orange County
Mr. Kevin Felblinger, City of St. Cloud
Mr. Brian Fields, City of Winter Springs
Mr. Russ Gibson, City of Sanford
Mr. Glen Hammer, Osceola County Public Schools
Mr. Jim Hitt, City of Apopka
Mr. Bryan Homayouni for Glenn Pressimone, Central Florida Expressway Authority
Mr. Jean Jreij, Seminole County
Ms. Krystal Clem for Steve Noto, City of Lake Mary
Ms. Claudia Korobkoff, City of Orlando
Mr. Steve Krug, City of Ocoee
Mr. Butch Margraf, City of Winter Park
Mr. Fred Milch, ECFRPC
Ms. Mary Moskowitz, Osceola County
Mr. Nabil Muhaisen, City of Kissimmee
Mr. Renzo Nastasi, Orange County
Ms. Lee Pulham, Reedy Creek Improvement District
Mr. Doug Robinson, LYNX

Mr. Ramon Senorans, Kissimmee Airport
Mr. Ian Sikonia for Claudia Korobkoff, City of Orlando
Mr. Shad Smith, City of Longwood
Mr. Bill Thomas, Orange County
Mr. Randy Schrader for Mr. Bob Wright, City of Kissimmee
Mr. Bill Wharton, Seminole County
Mr. Tim Wilson, Altamonte Springs
Mr. Bobby Wyatt, City of Oviedo
Ms. Joedel Zaballero, Osceola County
Vacant, City of Orlando

Non-Voting Members Present:

None

Members Absent:

Mr. Don Cochran, City of Winter Garden
Mr. Brad Friel, GOAA
Mr. Jay Marder, Town of Oakland (Non-Voting)
Mr. John Omana, City of Lake Mary
Honorable Harvey Readey, City of Belle Isle
Mr. Michael Rigby, Seminole County Public Schools

Others in Attendance:

Mr. Jamil Gutierrez, FDOT
Ms. Carol Scott, FTE
Mr. Nick Lepp, MetroPlan Orlando
Ms. Mary Ann Horne, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando
Mr. Keith Caskey, MetroPlan Orlando
Ms. Cathy Goldfarb, MetroPlan Orlando

I. Call to Order

Chairman Mary Moskowitz called the Technical Advisory Committee to order at 10:00 a.m.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Keith Caskey, Manager of Planning Services, reported that there were no changes to today's agenda. He reminded Committee members that the deadline to submit projects for the FY 2022/23-2039/40 PPL is March 31. He noted that the updated project list with the current project status was previously emailed in addition to a copy being provided in the supplemental folders. He announced

that MetroPlan Orlando is seeking nominations for the Clean Air Awards. Mr. Caskey announced that Jamil Gutierrez with FDOT District 5 has resigned his position effective March 9th. He thanked him for his service to MetroPlan Orlando, and wished him well in his future endeavors. He noted that Kellie Smith is the interim staff person.

IV. Public Comments on Action Items

None

V. Common Presentations/Status Reports

A. Presentation on Florida Transportation Plan & Complete Streets Policy Implementation

Mr. David Cooke, FDOT staff, presented an update on the implementation of the Florida Transportation Plan and Complete Streets policy and how they are being implemented and incorporated into all of their manuals. He reviewed the seven goals of the FTP with the main one being safety and security. He explained that over the past year they have had ongoing outreach with stakeholders and partners. He said that the primary objective is to ensure consistency in all of the FDOT policies, guide books and manuals. The comment period is ongoing until April 2017 and anticipated completion of the updated handbook is the summer of 2017. Mr. Cooke entertained questions and comments from Committeemembers.

B. Presentation on Roundabouts in the MetroPlan Orlando Region

Mr. Chris Cairns, FDOT staff, reviewed FDOT's methodology for the implementation of roundabouts. He discussed the history and use of roundabouts in Florida. He discussed the safety benefits of roundabouts with the primary being safety. He explained that as a result of safety studies conducted over the past 20 years, the FHWA has identified roundabouts as one of nine proven safety countermeasures. He gave an overview of the current policies that FDOT uses regarding roundabouts. He explained that FDOT recognizes the benefits of roundabouts, particularly with regard to safety performance, and now requires consideration of roundabouts prior to installation of a traffic signal and for all construction or reconstruction projects. Mr. Cairns described the 3-step process for screening roundabouts. He explained that Step 1 involves a simple 1-page form to review whether a roundabout might be a suitable candidate for a particular intersection. Promising sites are advanced to the next steps for more detailed evaluations. Additionally, his presentation covered maneuverability and geometric/design elements which have a direct impact on safety and operations. In designing roundabouts, heavy consideration is given to pedestrian and bicycling activities which is essential to the operation. The current trend in roundabout development is on local residential streets (small/mini roundabouts), City/County collector and arterial streets, and several recent roundabouts successfully implemented on rural facilities. He showed examples of successful roundabouts that have been developed in the state in recent years. Mr. Cairns entertained questions and comments from Committee members.

C. Presentation on Bicycle & Pedestrian Crash Analysis

Mr. Mighk Wilson, MetroPlan Orlando staff, presented an analysis of bicycle and pedestrian crash statistics. He explained that the analysis was a comparison of two studies, one using data from long form police reports from Orange, Osceola and Seminole Counties from 2002/2003 and 2012/2013. He noted that the crash typing criteria was developed by the Federal Highway Administration. He

provided an overview of crash types as well as the most effective counter measures for crash prevention.

VI. Action Items

A. Approval of the January 27, 2017 TAC Meeting Minutes

Approval was requested of the January 27, 2017 meeting minutes which were provided. Chairman Moskowitz pointed out that Mr. Kepner was present representing Osceola Schools and not Mr. Hammer as indicated in the meeting minutes.

MOTION: Mr. Devries moved approval of the January 27, 2017 meeting minutes, as amended. Mr. S. Smith seconded the motion, which passed unanimously.

B. Appointment of GPC Selection Task Force

Mr. Nick Lepp, MetroPlan Orlando staff, requested the appointment of a task force to select MetroPlan Orlando's General Project Consultant for the next three years. Mr. Lepp provided a brief overview of how the process will work. He stated that he has met with 19 firms that are interested in bidding on the proposal. Chairman Mary Moskowitz agreed to represent Osceola County, Vice-Chairman Butch Margraf agreed to represent Orange County and Committee member Frank Consoli agreed to represent Seminole County.

MOTION: Mr. S. Smith moved approval of the GPC Selection Task Force. Mr. Consoli seconded the motion, which passed unanimously.

VII. TAC-Only Presentations

A. TAC Discussion – Approval or Acknowledgement of Action Items

Mr. Caskey explained that at the December 2, 2016 meeting, the TAC considered the 2017 legislative priorities action item and voted to acknowledge their review of the priorities but not recommend approval of the priorities, since this would be a policy decision outside the purview of the TAC. This motion passed by a vote of 23 in favor and 6 opposed. As a follow-up to the discussion and action on this item, it was requested by Vice-Chairman Butch Margraf that the TAC have further discussion to clarify when it is appropriate for the TAC to recommend the approval of an action item and when it is appropriate to acknowledge the review of an action item but not recommend approval. A copy of the TAC bylaws was provided to the Committee members for review.

Vice-Chairman Butch Margraf explained that he has given the December discussion much thought and in addition he has read the bylaws. He said that he feels that as an advisory board, it is the duty of the TAC to make recommendations to the Board. He believes that is what the Committee is expecting from the TAC a recommendation not an acknowledgement. Mr. Natstasi said that in reading the bylaws there is no language that specifically addresses legislative priorities; however other priorities (i.e.: pedestrian/bicycle safety, DOT budgets, etc.) are addressed. He said that he feels that there are certain instances where the TAC will be asked to review legislative priorities and send a recommendation forward to the Board, however, the difference is when there is a provision that includes a tax resolution. He stated that he does not

feel that this a technical issue and it should not be addressed the TAC. Chairman Moskowitz said that although the bylaws do not specify legislative priorities, she feels that the bylaws do explicitly say that the TAC is to make recommendations to the Board. The TAC is not making policy, but making a recommendation to the Committee which determines policy.

Consensus of the Committee was that in the instance of making a recommendation on legislative priorities that includes a tax resolution, the TAC will make a recommendation on the other issues and add a note acknowledging that the TAC does not make recommendations concerning taxation issues.

VIII. General Information

A. *FDOT Monthly Construction Status Report*

The latest FDOT Monthly Construction Status Report for the Orlando area was provided.

B. *2017 Preview/Approval Schedule for TIP & Prioritized Project List*

The 2017 preview and approval schedule for the FY 2017/18-2021/22 TIP and FY 2022/23-2039/40 Prioritized Project List was provided.

C. *MetroPlan Orlando Board Highlights*

A copy of the February 8, 2017 Board Meeting Highlights was provided.

D. *Legislative Report*

A report on the latest legislative activities occurring in the MetroPlan Orlando region was provided.

IX. Upcoming Meetings of Interest to TAC Members

A. *March Board Meeting*

The next MetroPlan Orlando Board meeting will be held on March 8, 2017 at 9 a.m. at the Second Harvest Food Bank, 411 Mercy Drive, Orlando, FL 32805.

B. *Next TAC Meeting*

The next TAC meeting will be held on April 28, 2017 at 10 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

X. Other Business

None.

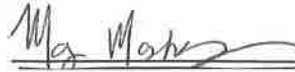
XI. Public Comments (General)

None

XII. Adjournment

There being no further business, Chairman Mary Moskowitz adjourned the meeting of the Technical Advisory Committee at 11:27 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 28th day of April, 2017



Ms. Mary Moskowitz, Chairman



Ms. Lisa Smith, Board Services Coordinator
Recording Secretary

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.