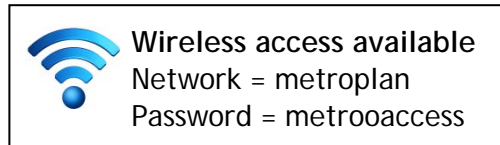




ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD

DATE: Thursday, May 14, 2015
TIME: 10:00 a.m.
LOCATION: David L. Grovdahl Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida 32801



Rethink your trip!

SunRail is now open! If it's convenient, please consider taking the train to the meeting. [Click here to view the SunRail train schedule.](#) Get off at the LYNX Central SunRail Station. We're a 12-minute walk from the station.

LYNX Bus Connections: Bus Link 51 (Platform X) or Bus Link 125 (Platform V)

Bike Racks are available in parking garage located on Ridgewood Street.

Commissioner Janer, Chairperson, Presiding

AGENDA

- I. CALL TO ORDER - Commissioner Janer
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTIONS
- IV. CONFIRMATION OF QUORUM - Ms. Cathy Goldfarb
- V. AGENDA REVIEW & ANNOUNCEMENTS- Ms. Gabriella Arismendi
- VI. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

VII. CONSENT AGENDA

- A. Approval of minutes of previous meeting (February 12, 2015) TAB 1**
The minutes of the February 12, 2015 Transportation Disadvantaged Local Coordinating Board meeting are included at Tab 1 for approval.

VIII. ACTION ITEMS

- A. Approval of the 2013-2014 CTC Evaluation Report TAB 2**
Pursuant to Florida Statutes 427.15 the performance of the Community Transportation Coordinator (CTC) shall be evaluated based on the Commission for the Transportation Disadvantaged approved evaluation criteria by the coordinating board annually. A copy of the evaluation report is included and, after approval, will be submitted to the MetroPlan Orlando Board and the Commission.

- B. Approval of the Transportation Disadvantaged Service Plan (TDSP) Annual Update TAB 3**
Mr. Tim May, LYNX, will present updates to the Transportation Disadvantaged Service Plan. The TDSP is an annually updated tactical plan jointly developed by the Planning Agency and the Community Transportation Coordinator that contains development, service, and quality assurance components. The TDLCB reviews and approves the TDSP and it is submitted to the Commission for the Transportation Disadvantaged for final action.

- C. Approval of the 2015-2016 Rate Calculation Worksheet TAB 4**
Each year, the Florida Commission for the Transportation Disadvantaged (CTD) reviews and approves prices charged by transportation operators for rides purchased in the Coordinated Transportation System. The rate approval process begins with completion of the rate model spreadsheet. The information put into the spreadsheet considers past, current, and projected costs and revenues associated with the area’s transportation services.

The rate model spreadsheet is updated each year to adjust for continuously changing factors related to capital equipment and replacement; local, state and federal subsidies that offset the cost of services; service demand changes; expenses that experience large changes, such as fuel; and anticipated or actual profits or losses.

The following is ACCESS LYNX’s TD rates per trip for FY2016. At the request of the CTD, these rates do not include ADA expenses. In addition, LYNX no longer provides stretcher trips.

Type of Trip	FY2015 Rates	FY2016 Rates
Ambulatory	\$36.94	\$21.12
Wheelchair	\$63.32	\$36.21

- D. Request to Change to No-Show Policy**
LYNX is requesting to change ACCESS LYNX’s No-Show policy from three hours to one hour advance notice. Currently, if a user decided not to ride with ACCESS LYNX, they must cancel their trip at least three hours before their scheduled pick-up time. Other paratransit

systems have different no-show windows ranging from 30 minutes to 90 minutes. LYNX wishes to change the policy to an hour window.

IX. PRESENTATIONS & STATUS REPORTS

A. Electronic Fare Collection for Paratransit Services

Ms. Gabriella Arismendi, MetroPlan Orlando staff, will give a presentation on research conducted on the electronic fare collection methods attempted by other transit agencies across the US.

B. Quality Assurance Task Force (QATF)

Ms. Marilyn Baldwin, Chair of the QATF, will report on the May 5, 2015 meeting

X. GENERAL INFORMATION

TAB 5

A. Ombudsman Report:

A summary of the communication made directly to the Commission for the Transportation Disadvantaged office from riders, providers, or others that require direct interaction with the customer or other entities will be provided at the meeting. Additional items or issues that are handled via contract manager or on a technical assistance basis can be provided upon request.

B. LYNX/Community Transportation Coordinator (CTC) Update

Report on current and ongoing operations.

C. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

- *Quality Assurance Task Force - July 21, 2015 at 10:00 a.m.*
- *MetroPlan Orlando Board meeting - July 8, 2015 at 9:00 a.m.*

XII. MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. ADJOURNMENT - Next meeting: August 14, 2014

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Ms. Cathy Goldfarb at METROPLAN ORLANDO, 315 East Robinson Street, Suite 355, Orlando, FL, (407) 481-5672, ext. 315, not later than two (2) business days prior to the proceeding.