




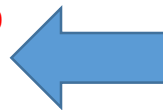
**ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD**

DATE: Thursday, February 11, 2016

TIME: 10:00 a.m.

LOCATION: David L. Grovdahl Board Room
250 S. Orange Avenue, Suite 200
Orlando, Florida 32801

 **Wireless access available**
Network = metroplan
Password = metroaccess



NEW LOCATION

Commissioner Pete Clarke, Presiding

AGENDA

- I. CALL TO ORDER - Commissioner Clarke
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTIONS
- IV. CONFIRMATION OF QUORUM - Ms. Cathy Goldfarb
- V. AGENDA REVIEW & ANNOUNCEMENTS- Ms. Virginia Whittington
- VI. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

VII. CONSENT AGENDA

A. Approval of minutes of previous meeting

TAB 1

The minutes of the November 12, 2015 Transportation Disadvantaged Local Coordinating Board meeting are included at Tab 1 for approval.

VIII. ACTION ITEMS

A. Approval of 2016 TDLCB Bylaws

TAB 2

Pursuant to the CTD operating guidelines, the TDLCB is required to review their bylaws annually and recommend any proposed changes to the TDLCB for approval. The bylaws were reviewed by the QATF at their January 26, 2016 meeting. A copy of the proposed revisions and a summary of the proposed changes are provided at Tab 3. Approval of the 2016 TDLCB Bylaws is requested.

B. Approval of 2016 Grievance Procedures

TAB 3

Pursuant to the CTD operating guidelines, annually, the TDLCB must review and update its grievance procedures if necessary. The grievance procedures were reviewed by the QATF at their January 26, 2016 meeting. A copy of the proposed revisions, along with a summary of the changes, are provided at Tab 4. Approval of the 2016 TDLCB Grievance Procedures is requested.

C. Appointment of 2016 Grievance Committee

Pursuant to the TDLCB Grievance Procedure, a Grievance Committee shall be appointed by the Transportation Disadvantaged Local Coordinating Board Chair and shall consist of at least five (5) voting members of the TDLCB. Volunteers are requested to serve on the Grievance Committee. In the event a grievance is filed, the Grievance Committee will be convened.

IX. PRESENTATIONS & STATUS REPORTS

A. Report on the FY 2015-2016 Public Hearing

TAB 4

Virginia Whittington, MetroPlan Orlando, will update the board on the results of the November 12, 2015 public hearing.

B. Quality Assurance Task Force (QATF)

Ms. Marilyn Baldwin, Chair of the QATF, will report on the January 26, 2016 meeting.

C. LYNX/Community Transportation Coordinator (CTC) Update

TAB 5

Tim May, ACCESS LYNX Paratransit manager, will report on current and ongoing operations.

D. Evaluation of Community Transportation Coordinator (CTC)

TAB 6

Pursuant to Florida Statutes 427.15 the performance of the CTC shall be evaluated based on the CTD approved evaluation criteria by the coordinating board annually. A copy of the evaluation shall be submitted to the metropolitan planning agency and the Commission. The recommendation or termination of any CTC shall be subject to approval by the Commission.

For the evaluation this year, staff will conduct the evaluation as part of the February 2016 TDLCB meeting. The process will be facilitated by staff using an electronic polling

device. Members can submit comments or suggestion on individual sections at the end of each section. Staff will submit these additional comments to the CTC.

X. GENERAL INFORMATION

TAB 7

A. Overview of New Federal Transportation Bill

A copy of a slide presentation giving an overview of the new federal transportation bill, Fixing America's Surface Transportation Act (FAST), will be provided at the meeting for information purposes.

B. Ombudsman Report: September - December

If available, a summary of the communication made directly to the Commission for the Transportation Disadvantaged office from riders, providers, or others that require direct interaction with the customer or other entities will be provided at the meeting.

C. Planning Grant Update Report

Quarterly progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement.

D. Report of Operator Payments

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report is included

E. 2015 Attendance Records

A spreadsheet showing the attendance records for the TDLCB meetings during 2015 is enclosed for information purposes.

XI. UPCOMING MEETINGS AND EVENTS OF INTEREST

A. MetroPlan Orlando Board meeting - March 10, 2016 at 9:00 a.m.

B. Quality Assurance Task Force - April 19, 2016 at 1:30 p.m.

XII. MEMBER COMMENTS

XIII. PUBLIC COMMENTS (GENERAL)

XIV. ADJOURNMENT - Next meeting: May 12, 2016

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Ms. Cathy Goldfarb at METROPLAN ORLANDO, 250 S. Orange Avenue, Suite 200, Orlando, FL, (407) 481-5672, ext. 315, not later than two (2) business days prior to the proceeding.