



metroplan orlando

A REGIONAL TRANSPORTATION PARTNERSHIP

ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION  
DISADVANTAGED LOCAL COORDINATING BOARD

DATE: Thursday, November 12, 2015  
TIME: 10:57 a.m.  
LOCATION: MetroPlan Orlando Board Room  
315 E. Robinson Street, Suite 355  
Orlando, Florida 32801

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Commissioner Viviana Janer, Presiding

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Members in attendance were:

Commissioner Viviana Janer, Osceola County, **Chairman**  
Commissioner Pete Clarke, Orange County, **Vice-Chairman**  
Commissioner Lee Constantine, Seminole County  
Mr. Win Adams, Elderly  
Ms. Dianne Arnold, Economically Disadvantaged  
Ms. Marilyn Baldwin, Disabled  
Ms. Olga Vazquez for Mr. Mike Barnett, Public Education  
Ms. Millagros Carrion, Medical Community  
Mr. Randall Hunt, Senior Resource Alliance  
Ms. Sharon Jennings, Agency for Persons with Disabilities  
Mr. Tim May, LYNX (*non-voting*)  
Mr. Robert Melia, LYNX TAC designee (*non-voting*)  
Mr. Wayne Olson, Dept. of Education & Vocational Rehabilitation  
Mr. Wilfredo Raices, State Coordinating Council of Early Childhood  
Ms. Jo Santiago, FDOT  
Mr. Dwight Sayer, Citizen Advocate (System User)  
Ms. Marsha Shapiro, Citizen Advocate  
Mr. Chris York, For-Profit Operator

**Members not in attendance were:**

Mr. Benjamin Akinola, AHCA/Medicaid  
Mr. Tom Daniels, Orange County EMS (*non-voting*)  
Mr. Jose Pizarro, Veterans

**Others in attendance were:**

Mr. Bill Hearndon, CTD  
Mr. Benjamin Gonzalez, ACCESS LYNX  
Ms. Lisa Rivera, MTM  
Ms. Cynthia Lambert, MetroPlan Orlando  
Ms. Mary Ann Horne, MetroPlan Orlando  
Mr. Eric Hill MetroPlan Orlando  
Ms. Virginia Whittington, MetroPlan Orlando  
Ms. Cathy Goldfarb, MetroPlan Orlando

A complete list of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Chairman Viviana Janer called the meeting to order at 10:57 a.m.

**II. CONFIRMATION OF QUORUM**

Ms. Cathy Goldfarb confirmed that a quorum was present.

**III. AGENDA REVIEW**

Ms. Virginia Whittington reminded TDLCB members that this would be the last TDLCB meeting at the Robinson Street location. MetroPlan Orlando's office location will be moving to 250 South Orange Avenue, Orlando and the February TDLCB meeting will be held at that location. Staff, she reported, is working on any accessibility issues in the new location.

Commissioner Janer spoke briefly about the Commission for the Transportation Disadvantaged annual training and expo she recently attended. This year, she noted, the conference was held jointly with the Florida Public Transportation Association. Commissioner Janer told committee members that two volunteer members, Ms. Marilyn Baldwin and Ms. Millie Carrion, and MetroPlan Orlando staff member, Ms. Virginia Whittington, also attended the conference. Florida Department of Transportation Secretary Jim Boxold provided remarks at the opening breakfast. Serving as the current

Chair of the Local Coordinating board, she noted, the sessions were very helpful and informative and she expressed her appreciation for the opportunity to have represented the TDLCB. Commissioner Janer asked if Ms. Baldwin and Ms. Carrion would like to add any comments on the conference.

Ms. Marilyn Baldwin thanked the board for the opportunity to attend the conference. She commented that it was helpful for the transportation administrators and CTC's to see the disabled actively participate and learn. She noted that at the annual banquet, attendees are able to see those that have worked for the transportation disadvantaged system for years and to thank them for their service. On a sad note, she said, one CTC was eliminated, due to issues they were having. Ms. Baldwin told TDLCB members that the conference was a great opportunity to network and learn.

Ms. Millie Carrion, thanked the board for the opportunity to attend as well. She noted that it was exciting being able to gain insight on the new generation's thinking on transportation. Ms. Carrion added that new technology is needed to help better serve patients with issues such as GPS not working correctly.

Commissioner Janer added that there was a large focus on technology in transportation at the conference and the prospect of automated vehicles could be a breakthrough in mobility for the disabled.

#### **IV. PUBLIC COMMENTS ON ACTION ITEMS**

None.

#### **V. CONSENT AGENDA**

##### **A. Approval of minutes of previous meeting**

The minutes of the August 13, 2015 Transportation Disadvantaged Local Coordinating Board meeting were provided for approval.

##### **B. Approval of Annual Operating Report (AOR)**

Action was requested to approve ACCESS LYNX's Annual Operating Report, which included the financial information for paratransit operations Fiscal Year 2015.

##### **C. Proposed 2016 TDLCB Meeting Schedule**

Action was requested to approve the 2016 MetroPlan Orlando Board/Committees meeting schedule.

**MOTION:** Mr. Dwight Sayer moved approval of the consent agenda. Ms. Marilyn Baldwin seconded the motion, which passed unanimously.

## **VI. ACTION ITEMS**

### **A. Election of a Vice-Chairman**

Pursuant to the Transportation Disadvantaged Local Coordinating Board By-Laws and CTD LCB Operating Guidelines, every year the Board shall elect a Vice-Chairman. For a multi-county board, an elected official not serving as the Chairman shall serve as Vice-Chairman. The Vice-Chairman shall be elected by a majority vote of a quorum of the members of the Board present and voting at the organizational meeting. As standard MetroPlan procedure, the Vice-Chairman position rotates between the counties. Staff recommended the election of Seminole County Commissioner Lee Constantine as Vice-Chairman. Commissioner Janer told TDLCB members that it had been an honor to serve as Chairman the past year and Commissioner Pete Clarke was slated to succeed her as Chairman. Nominations were requested for a new Vice-Chairman

**MOTION:** Ms. Marilyn Baldwin moved approval of the staff recommendation for Commissioner Lee Constantine to serve as Vice-Chairman. Mr. Win Adams seconded the motion, which passed unanimously.

### **B. New Member Selection**

TDLCB Bylaws state that "non-agency members of the Board shall be appointed for three-year staggered terms with initial membership being appointed equally for one, two, and three years". On December 31, 2015, the position representing the Elderly (over 60), currently filled by Mr. Win Adams will expire. The QATF reviewed all applications at their October 20, 2015 meeting and recommended Mr. Win Adams be reappointed to the position for a three year term January 2016 through December 2019.

**MOTION:** Ms. Marilyn Baldwin moved approval of Mr. Win Adams being reappointed to serve as the TDLCB representative for the Elderly. Commissioner Lee Constantine seconded the motion, which passed unanimously.

### **C. Approval of TDLCB Membership Certification**

Action was requested to recommend approval of the TDLCB membership, which verified compliance with the Commission for the Transportation Disadvantaged Local Coordinating Board and Planning Agency guidelines. This action was contingent upon approval of Action Item VI. B. New Member Selection, and pursuant to Rule 41-2.012(3), FAC. With the approval of Mr. Win Adams to continue serving, the

MetroPlan Orlando Board will be asked to certify the membership of the Local Coordinating Board at its December 2015 meeting.

**MOTION:** Mr. Dwight Sayer moved approval of the TDLCB membership. Commissioner Lee Constantine seconded the motion, which passed unanimously.

## **VII. PRESENTATIONS & STATUS REPORTS**

### **A. LYNX/Community Transportation Coordinator (CTC) Update**

Tim May, LYNX, reported on current and ongoing operations. Additional information was provided. Mr. May told TDLCB members that he attended the Commission for the Transportation Disadvantaged/Florida Public Transportation Association annual training and expo and he received valuable information and ways to improve service. He reported that ACCESS LYNX had their 5310 site inspection and no deficiencies were found. In October 2015, he noted, ACCESS LYNX staff attended 14 public outreach events, taking them to 132 outreach events for the calendar year. These outreach events, he said, were outside of the regular visits to places such as dialysis centers that they routinely make. Mr. May told committee members that the LYNX Board will be releasing a request for proposals(RFP) for the new paratransit contract in December with expectations that proposals will be back and a selection made by April 2016. This time frame, he added, would allow sufficient time for a transition if a new provider was selected. Commissioner Janer suggested that this would be an opportune time in the process, for the RFP to look at requiring cameras inside all the vehicles. Mr. May responded that he agreed with Commissioner Janer's suggestion. Mr. Dwight Sayer asked if there was any conversation regarding smart card implementation. He noted that the Metro system in Washington, D.C. had a prepaid program that worked with the Trapeze system. He asked if ACCESS LYNX could look into a system like that locally. Ms. Whittington responded that she would research the Metro system prepaid program. Ms. Baldwin commented that there was no citizen participation in the last ACCESS LYNX RFP, as there had been in the past. She asked if there could be citizen participation in the upcoming RFP process. Mr. May responded that the RFP process is up to the LYNX Director of Procurement and he would offer Ms. Baldwin's suggestion to the Director. Mr. Win Adams commented that if a smart card system is implemented, whoever is implementing it needs to make sure that it works across all systems.

### **B. Quality Assurance Task Force (QATF) Report**

Ms. Marilyn Baldwin, Chair of the QATF, reported on the October 20, 2015 meeting. She congratulated Mr. Adams on his reappointment. Ms. Baldwin reported that QATF members received an update on MV's screening process for drivers, discussed how

staff/client complaints are handled, and discussed installing cameras on vehicles and the cost for installing them. MetroPlan Orlando staff, she noted, will research the possibility of obtaining state funding for cameras. In addition, she said, QATF discussed discrepancies in pick-up and drop off locations at Disney.

### **C. 2016 Legislative Priorities**

Virginia Whittington, MetroPlan Orlando staff, provided a brief overview of the 2016 Legislative Priorities. A copy of the draft priorities was provided. Ms. Whittington reported that the draft priorities were taken to the MetroPlan Orlando board at their November 4<sup>th</sup> meeting. She told TDLCB members that after vetting by the board, the top 5 priorities included additional funding for quiet zones, SunRail Phase III funding, increased funding for pedestrian and bicycle programs, seeking a funding appropriation for LYNX to deal with I-4 issues, and making distracted driving a primary offense. Ms. Whittington noted that one additional item designated for support was opposing local government relocation of utilities. She told committee members a legislative mandate for LYNX privatization and expansion of the charter county surtax to municipalities were tabled. In addition, a Bicycle and Pedestrian Advisory Committee had offered some proposed changes to state law which a task force is going to review and bring back to the MetroPlan Orlando Board. Commissioner Clarke noted that the MetroPlan Orlando Board also discussed the rental car surcharge funding option. He added that rental car companies have objected to an additional surcharge saying that it would raise the cost of the rental and deter customers. Those same companies, he reported, are under fire for fees they are charging to use a toll pass on the rental cars. Commissioner Clarke recommended that this issue be kept in the forefront and TDLCB members bring it up if they speak to their legislators.

## **VIII. GENERAL INFORMATION**

### **A. 2016 Transportation Disadvantaged Legislative Day**

Transportation Disadvantaged Legislative Day 2016 will be held Thursday, January 21, 2016 in Tallahassee. Each year, MetroPlan Orlando offers the opportunity for up to two TDLCB volunteers and two LCB officers to attend. This is a great opportunity to meet with members of our legislative delegation to express concerns about the TD program and/or personally pass along your compliments. If anyone was interested in participating in TD Day 2016 they were asked to please contact Ms. Whittington or Ms. Lena Tolliver. Information was provided.

## **B. Blind Americans Equality Day Resolution**

In 1964, Congress passed a resolution allowing former President Lyndon Johnson to proclaim October 15 to be "White Cane Safety Day". Besides serving as a national observance in the United States, it enabled us to celebrate the achievements of people who are blind or visually impaired and the important symbol of blindness and tool of independence, the white cane. In 2011, "White Cane Safety Day" was named "Blind Americans Equality Day" by President Barack Obama. At the September 9, 2015 MetroPlan Orlando Board Meeting, a Resolution designating October 15, 2015, as "Blind Americans Equality Day" was approved. The Resolution was provided, and a copy was sent to the National Federation of the Blind.

## **C. Ombudsman Report**

The CTD has not been able to provide a report of Ombudsman calls since March 2015. They expect the system to be functioning again in early 2016.

## **D. Planning Grant Update Report**

Progress reports of transportation disadvantaged planning accomplishments and planning contract deliverables as outlined in the planning grant agreement are transmitted to the Commission for Transportation Disadvantaged (CTD) quarterly. A copy of the first quarter FY 2016 report was provided.

## **E. Report of Operator Payments**

The Operators Payments Report is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment of the report was provided.

## **IX. MEMBER COMMENTS**

Mr. Dwight Sayer commented that he would love to hear local government representatives address the rental car surcharge funding option.

Commissioner Clarke commented that he would like to see the rental car surcharge issue kept alive and the conversation going.

Commissioner Constantine commented that this was a good point and the local legislative delegation had previously led the charge on the issue and it had gotten passed by the legislature, but vetoed by the Governor. He added that other areas in the state need to recognize the benefit of this option and work together on it.

X. PUBLIC COMMENTS (GENERAL)

None.

XI. ADJOURNMENT

The next TDLCB meeting is scheduled on February 11, 2016.

There being no further business the meeting adjourned at 11:27 a.m. Respectfully transcribed and submitted by Ms. Cathy Goldfarb.

Approved this 11th day of February, 2016.

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Chairperson, Orange, Osceola, Seminole  
Counties Joint Transportation Disadvantaged  
Local Coordinating Board

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Cathy Goldfarb, Senior Board Services Coordinator  
and Recording Secretary

*As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.*