



**Transportation Systems Management and Operations (TSMO)  
Advisory Committee**

**MEETING MINUTES**

**DATE:** Friday, August 25, 2017  
**TIME:** 8:30 a.m.  
**LOCATION:** MetroPlan Orlando  
David L. Grovdahl Board Room  
250 South Orange Avenue  
Suite 200  
Orlando, Florida 32801

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*Chairman Joedel Zaballero, Presiding*

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**Voting Members Present:**

Mr. Brett Blackadar, Altamonte Springs  
Mr. Benton Bonney, City of Orlando  
Mr. Cade Braud, City of Orlando  
Mr. Kelly Brock, City of Casselberry  
Mr. Michael Cash, City of Sanford  
Mr. Noel Cooper, City of Maitland  
Ms. Pam Richmond for Jay Davoll, City of Apopka  
Mr. Frank Yokiel for Hazem El-Assar, Orange County  
Mr. Kevin Felblinger, City of St. Cloud  
Mr. Brian Fields, City of Winter Springs  
Mr. Bryan Homayouni, Central Florida Expressway Authority  
Mr. Craig Bayard for Doug Jamison, LYNX  
Mr. Jean Jreij, Seminole County  
Mr. Steve Krug, City of Ocoee  
Mr. Butch Margraf, City of Winter Park

Ms. Mary Moskowitz, Osceola County  
Mr. Nabil Muhaisen, City of Kissimmee  
Ms. Lee Pulham, Reedy Creek Improvement District  
Mr. Brian Sanders, Orange County  
Mr. Ramon Senorans, Kissimmee Gateway Airport  
Mr. Shad Smith, City of Longwood  
Mr. Charlie Wetzel, Seminole County  
Ms. Joedel Zaballero, Osceola County

**Voting Members Absent:**

Mr. Brad Friel, GOAA  
Mr. John Omana, City of Lake Mary

**Non-Voting Members/Advisors Present:**

Mr. Jeremy Dilmore, FDOT  
Ms. H. Walker for Eric Gordin, FTE  
Mr. Glen Hammer, Osceola County Public Schools

**Non-Voting Members/Advisors Absent:**

Lt. Pete Brenenstuhl, Seminole County Sheriff's Office  
Mayor Ray Bagshaw, City of Edgewood  
Ms. Susan Hutson, UCF  
Mr. Rick Morrow, FDOT  
Councilman Robert McKinley, Town of Windermere  
Vacant, Orange County CTST

**Others in Attendance:**

Mr. David Cooke, FDOT  
Ms. Kellie Smith, FDOT  
Mr. Brian Stanger, FFOT  
Ms. Carol Scott, FTE  
Ms. Crystal Mercedes for Eric Hill, MetroPlan Orlando  
Mr. Keith Caskey, MetroPlan Orlando  
Ms. Lisa Smith, MetroPlan Orlando

**I. Call to Order**

Chairman Joedel Zaballero called the meeting to order at 8:30 a.m. and welcomed everyone.

**II. Confirmation of Quorum**

Ms. Lisa Smith confirmed the presence of a quorum.

**III. Agenda Review/Staff Follow-Up**

Ms. Mercedes announced that two discussion items have been added to today's agenda: the 2017/2018 Signal Retiming Program, and Mr. Doug Robinson with LYNX will provide TSMOAC members an update on the Transit Development Plan. Mr. Michael Ziarnik was introduced as the new FDOT District #5 Bicycle/Pedestrian Coordinator.

**IV. Public Comments on Action Items**

None

**V. Action Items**

**A. Approval of the June 23, 2017 TSMOAC Meeting Minutes**

Approval is requested of the June 23, 2017 TSMOAC meeting minutes, as amended.

**MOTION:** Mr. S. Smith moved to approve the June 23, 2017, TSMO meeting minutes, as amended. Mr. Braud seconded the motion, which passed unanimously.

**B. FDOT Amendment to FY 2017/18 - 2021/22 TIP**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of amending the FY 2017/18 - 2021/22 TIP to include projects that had funds that rolled forward from FY 2016/17 to FY 2017/18. A letter from FDOT explaining the amendment request was provided along with the FDOT Roll Forward Report, a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 13<sup>th</sup> Board meeting.

**MOTION:** Mr. Sanders moved to approve the FY 2017/18-2021/22 TIP Roll Forward Amendment. Mr. S. Smith seconded the motion, which passed unanimously.

**C. FDOT Amendment to FY 2017/18 - 2021/22 TIP**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of amending the FY 2017/18 - 2021/22 TIP to include SunRail projects that had funds that rolled forward from FY 2016/17 to FY 2017/18. A letter from FDOT explaining the amendment request was provided along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 13<sup>th</sup> Board meeting.

**MOTION:** Mr. Sanders moved to approve the FY 2017/18-2021/22 SunRail TIP Roll Forward Amendment. Mr. S. Smith seconded the motion, which passed unanimously.

**D. FDOT Amendment to FY 2017/18 - 2021/22 TIP**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of amending the FY 2017/18 - 2021/22 TIP to include additional construction funding for the four-laning and realignment of Hoagland Boulevard in Osceola County due to updated cost estimates. A letter from FDOT explaining the amendment request was provided along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 13<sup>th</sup> Board meeting.

**MOTION:** Mr. Sanders moved to approve the FY 2017/18-2021/22 Hoagland Boulevard TIP Amendment. Mr. S. Smith seconded the motion, which passed unanimously.

**E. FDOT Amendment to FY 2017/18 - 2021/22 TIP**

Mr. Keith Caskey, MetroPlan Orlando staff, requested that the TSMOAC recommend approval of amending the FY 2017/18 - 2021/22 TIP to include funding for the Construction Engineering Inspection phase for the Wekiva Parkway project from Orange Boulevard to west of I-4. A letter from FDOT explaining the amendment request was provided along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the September 13<sup>th</sup> Board meeting.

**MOTION:** Mr. S. Smith moved to approve the FY 2017/18-2021/22 TIP Amendment for the Construction Engineering Inspection phase for the Wekiva Parkway Project. Mr. Blackadar seconded the motion, which passed unanimously.

**F. MetroPlan Orlando Appointee**

Ms. Crystal Mercedes, MetroPlan Orlando staff, explained that MetroPlan Orlando is need of three volunteers from TSMOAC to serve on a Subcommittee to recommend a MetroPlan Appointee to the TSMOAC. The TSMOAC Bylaws include a "MetroPlan Orlando appointee, such as a community advocate that is not serving on a MetroPlan Orlando Advisory Committee." Ms. Mercedes noted that advertisement of the open seat will be in September.

**MOTION:** Ms. Moskowitz moved to nominate Ms. Joedel Zaballero representing Osceola County, Mr. Hazem El-Assar representing Orange County and Mr. Charlie Wetzel representing Seminole County. Mr. S. Smith seconded the motion, which passed unanimously.

**VI. Presentation and Status Reports**

**A. Request for Input on 2018 Legislative Priorities**

Ms. Virginia Whittington, MetroPlan Orlando staff, requested input on MetroPlan Orlando's potential legislative priorities for the 2018 legislative session. The list of legislative priorities for 2017 was provided to TAC members for reference. Ms. Whittington explained that they have met with the staff liaisons from Orange, Seminole and Osceola Counties, the City of Orlando and

representatives from other transportation agencies. She stated that MetroPlan Orlando is committed to keeping pedestrian safety and any bike/pedestrian funding opportunities in the region a top priority. She remarked that Osceola County is interested in getting funding for quiet zones for SunRail Phase 2 South. Ms. Whittington said that MetroPlan Orlando is supporting the proposed initiative introduced by Representative Emily Slosberg, District 91, to make texting while driving a primary offense. A resolution will go to the MetroPlan Orlando Board at the September 13<sup>th</sup> meeting for approval to support the initiative. Ms. Whittington stated that she and Executive Director Barley, with the consent of the MetroPlan Orlando Board, are discussing two concepts to the members of the Central Florida legislative delegation for consideration of the possibility to use existing funding sources differently. She noted that both initiatives would require legislative changes and referendums. She stated that the first concept that is being explored would require a legislative change that would allow use of funds from the charter county regional transportation surtax. She said that the funding source is already available to charter counties by way of a referendum and if voters approved the charter county could impose up to a one cent surtax. What is proposed is that if two or more counties come together to collectively pursue a referendum, the composite of the results would prevail. She explained that currently this can only be advanced by a single charter county. They are also exploring the local option infrastructure surtax, another funding source already in place. Ms. Whittington explained that use of funds is currently restricted to capital outlay only. They are exploring allowing flexibility in use of the funds that a portion within that tax can be used for operations and maintenance. She explained that neither of the initiatives are proposed for this year. She will report back to the Board on September 13<sup>th</sup> to receive direction on how the Board wishes to proceed. Ms. Whittington noted that the CAC is interested in any Autonomous vehicle advances including infrastructure improvements and funding for cities to provide safe pedestrian corridors. She provided an update with regard to the Smart Cities Grant Challenge. She stated that the grant funding was approved in this legislative cycle, however, the guidelines will not be available until January. Ms. Moskowitz re-stated that she feels that the texting while driving initiative should be a top priority. Mr. Bonney offered a suggestion for how the sales tax funds can be use. He explained that the funds can be used for non-capital or non-operations projects. Ms. Whittington stated that MetroPlan Orlando is adding to the priorities to monitor and support funding for the implementation of wrong-way driving detection equipment along limited access roads.

## **VII. Common Presentations/Status Reports (Presentations will be made at the TAC meeting)**

### **A. Presentation on Juice Bike Share Program**

Mr. Eric Trull, Florida CycleHop, will give a presentation on the Juice Bike Share program that is operating in the City of Orlando.

### **B. Presentation on SIS Connector Plan**

Mr. Alex Trauger, HDR, will give a presentation on the Strategic Intermodal System (SIS) Connector Plan for FDOT District 5.

### **C. Presentation on Airsage Travel Time Information**

Mr. Jorge Barrios, Kittelson & Associates, will give a presentation on the Airsage travel time information for the MetroPlan Orlando region.

## **VIII. General Information**

**A. FDOT Emergency TIP Amendment**

The TSMOAC was provided a copy of the backup (the FDOT letters requesting the amendment, a fact sheet prepared by MetroPlan Orlando staff and Resolution No. 17-05) of an emergency TIP amendment for a railroad crossing safety project at Westmoreland Drive in Orlando. The TIP amendment was approved by the MetroPlan Orlando Board Chairman in July and will be ratified by the full Board at their September 13<sup>th</sup> meeting. The TIP amendment was done on an emergency basis so that the project can be completed prior to the beginning of the school year. A copy of is enclosed for information purposes.

**B. FDOT Monthly Construction Status Report**

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

**C. Air Quality Report**

The latest air quality report for the MetroPlan Orlando area was provided for information purposes.

**D. MetroPlan Orlando Board Highlights**

A copy of the July 12, 2017, Board Meeting Highlights was provided for information purposes.

**IX. Upcoming Meetings of Interest to TSMOAC Members**

**A. Next MPO Board Meeting**

The next MetroPlan Orlando Board meeting will be held on September 13, 2017, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

**B. Next TSMOAC Meeting**

The next TSMOAC meeting will be held on October 27, 2017, at 8:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

**X. Other Business**

Mr. Doug Robinson, LYNX, provided an update on the LYNX Transportation Development Plan and route optimization study. He stated that the public involvement process is underway. Three public workshops are scheduled one in each of the partner counties. Seminole County's workshop is scheduled for Tuesday, September 19<sup>th</sup> from 6 pm until 8 pm at the Casselberry City Hall. Orange County's workshop is scheduled for Wednesday, September 20<sup>th</sup> from 6 pm until 8 pm at the LYNX Central Station and Osceola County is scheduled for Thursday, September 21<sup>st</sup> from 6 pm until 8 pm at the St. Cloud Community Center. He stated that outreach efforts have been conducted at various super stop locations and community events. With regard to the schedule for the program, he mentioned that Lynx has requested an extension with FDOT and is looking to submit the TDP sometime in early November. Mr. Robinson noted that the website to obtain information is [www.lynxforward.com](http://www.lynxforward.com).

Ms. Crystal Mercedes, explained that the 2017/2018 signal retiming program is underway. Ms. Mercedes encouraged the municipalities to submit their requests for signal retiming as the list will be finalized sometime over the next two weeks.

**XI. Public Comments (General)**

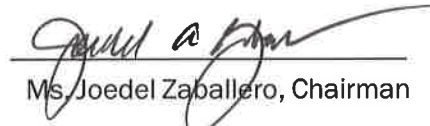
None

**XII. Adjournment**

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction.

There being no further business, Chairman Zaballero adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:45 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 27<sup>th</sup> day of October, 2017

  
Ms. Joedel Zaballero, Chairman

  
Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.