



**Transportation Systems Management and Operations (TSMO)
Advisory Committee**

MEETING MINUTES

DATE: Friday, October 27, 2017
TIME: 8:30 a.m.
LOCATION: MetroPlan Orlando
David L. Grovdahl Board Room
250 South Orange Avenue
Suite 200
Orlando, Florida 32801

Chairman Joedel Zaballero, Presiding

Voting Members Present:

Mr. Brett Blackadar, Altamonte Springs
Mr. Benton Bonney, City of Orlando
Mr. Cade Braud, City of Orlando
Mr. Kelly Brock, City of Casselberry
Mr. Jay Davoll, City of Apopka
Mr. Hazem El-Assar, Orange County
Mr. Kevin Felblinger, City of St. Cloud
Mr. Brian Fields, City of Winter Springs
Mr. Brad Friel, GOAA
Mr. Brent Poole for Bryan Homayouni, Central Florida Expressway Authority
Mr. Doug Jamison, LYNX
Mr. Jean Jreij, Seminole County
Mr. Steve Krug, City of Ocoee
Ms. Mary Moskowitz, Osceola County
Mr. Nabil Muhaisen, City of Kissimmee

Mrs. Krystal Clem for John Omana, City of Lake Mary
Ms. Lee Pulham, Reedy Creek Improvement District
Mr. Brian Sanders, Orange County
Mr. Ramon Senorans, Kissimmee Gateway Airport
Mr. Shad Smith, City of Longwood
Mr. Charlie Wetzels, Seminole County
Ms. Joedel Zaballero, Osceola County

Voting Members Absent:

Mr. Michael Cash, City of Sanford
Mr. Noel Cooper, City of Maitland
Mr. Butch Margraf, City of Winter Park

Non-Voting Members/Advisors Present:

Mr. Jeremy Dilmore, FDOT
Ms. H. Walker for Eric Gordin, FTE
Mr. Glen Hammer, Osceola County Public Schools
Ms. Susan Hutson, UCF

Non-Voting Members/Advisors Absent:

Lt. Pete Brenenstuhl, Seminole County Sheriff's Office
Mayor Ray Bagshaw, City of Edgewood
Mr. Rick Morrow, FDOT
Councilman Robert McKinley, Town of Windermere
Vacant, Orange County CTST

Others in Attendance:

Mr. David Cooke, FDOT
Ms. Carol Scott, FTE
Mr. Keith Caskey, MetroPlan Orlando
Ms. Lisa Smith, MetroPlan Orlando

I. Call to Order

Chairman Joedel Zaballero called the meeting to order at 8:30 a.m. and welcomed everyone.

II. Confirmation of Quorum

Ms. Lisa Smith confirmed the presence of a quorum.

III. Agenda Review/Staff Follow-Up

Mr. Hill acknowledged the efforts of Jeremy Dilmore in securing the ATCMTD grant award. Mr. Hill recognized TSMOAC member Doug Jamison for his presentation to the MetroPlan Orlando Community Advisory Committee on the roll out of the LYNX real time bus tracker mobile application,

and other application development that LYNX currently has underway. He noted the efforts of TSMOAC member Charlie Wetzel for his efforts in the ITS Workshop that was held for the Seminole County Board of County Commission. He announced that the vacancy for the MetroPlan Orlando appointee for the TSMOAC Committee is now being advertised on the MetroPlan Orlando website. Mr. Hill requested to add a discussion item pertaining to connected and autonomous vehicles to today's agenda. Mr. Mighk Wilson, MetroPlan Orlando Transportation Planner, announced that November 17th and 18th are the dates of the next American Bicycling Association Cycling Savvy course. He provided an overview of the topics that the course covers and encouraged TSMOAC members to participate.

IV. Public Comments on Action Items

None

V. Action Items

A. Approval of the August 25, 2017 TSMOAC Meeting Minutes

Approval is requested of the August 25, 2017 TSMOAC meeting minutes.

MOTION: Ms. Moskowitz moved to approve the August 25, 2017, TSMO meeting minutes. Mr. S. Smith seconded the motion, which passed unanimously.

B. FDOT Amendment to FY 2017/18 - 2021/22 TIP

Mr. Keith Caskey, MetroPlan Orlando staff, explained that FDOT is requesting the TSMOAC recommend that the FY 2017/18 - 2021/22 TIP be amended to include additional funding for 14 new projects, 12 of which will be funded with SU Funds. Mr. Caskey summarized the projects that are requested in this amendment which include an existing LYNX project as well as a new bike lane project and ten new TSMO projects throughout the MetroPlan Orlando region. Mr. Caskey noted that a letter from FDOT explaining the amendments requested was provided, along with a fact sheet prepared by MetroPlan Orlando staff and the draft resolution to be presented at the November 8th Board meeting. In addition, Mr. Caskey noted that the Prioritized lists have been updated highlighting the projects with new phases that are being funded in the new five year work program.

Mr. El-Assar expressed concern that Orange County TSMO project #6 on the Prioritized Project List (PPL) was not selected. He noted that projects lower on the PPL and some that were not listed on the PPL were selected. He did not feel that there was equitable selection of the projects. Mr. Nick Lepp, Manager of Long Range Planning, MetroPlan Orlando explained that the selection criteria follows the PPL. He stated that projects that are on the PPL and that are currently going through the LAP process are matched up with available funding. He added that staff coordinates with FDOT to ensure that funds are programmed within the current fiscal year to avoid losing the funds.

MOTION: Mr. Muhaisen moved to approve the FY 2017/18-2021/22 FDOT TIP Amendment. Mr. Braud seconded the motion. Mr. El-Assar voted against the motion. Motion carried.

C. Appointment of Officer Selection Subcommittee

Mr. Hill requested approval to establish a subcommittee to select candidates to serve as the TSMOAC Chairman and Vice-Chairman from January through December 2018. The following TSMOAC members volunteered to serve on the Subcommittee: Charlie Wetzel, Hazem El-Assar and Mary Moskowitz.

MOTION: Ms. Moskowitz moved to approve the members of Officer Selection Subcommittee. Mr. Senorans seconded the motion, which passed unanimously.

D. Approval of the Proposed 2018 Board/Committee Meeting Schedule

Mr. Hill requested approval of the 2018 MetroPlan Orlando Advisory Board/Committee Meeting Schedule. Ms. Moskowitz pointed out that May 25th is the Friday leading into the Memorial Day holiday weekend. She noted that there have been issues in the past with securing a quorum due to holiday vacation schedules. Consensus of the TSMOAC was to approve the 2018 meeting schedule as presented. A determination will be made regarding the May 25th meeting date as it nears.

MOTION: Ms. Moskowitz moved to approve the proposed 2018 Board/Committee Meeting Schedule. Mr. Hitt seconded the motion, which passed unanimously.

VI. Presentation and Status Reports

A. Presentation on Work Zone Impacts Strategies Estimator

Mr. Jim Lam, Director of Transportation Applications, Caliper Corporation, gave the TSMOAC members an update on the Work Zone Impacts Strategies Estimator (WISE) project. He noted that the project was a collaborative effort with MetroPlan Orlando and UCF. Mr. Lam provided TSMOAC members with an update of the WISE project. He explained that the objective of the WISE project was to study and analyze project scheduling, sequencing, traveler delays due to project construction and construction costs. He pointed out that the original tool had issues with limitations on project coding, delay and cost calculations, and general software use. He showed TSMOAC members maps of the modeling region; discussed the five projects chosen and highlighted the attributes; and provided an overview of the results. He summarized by telling the TSMOAC members that the software development and static analysis has been completed; Dynamic Traffic Assignment (DTA) models are running; and that documentation and writing the final report and creating a user's guide writing is currently underway. He closed by stating that final delivery will be in November.

B. Discussion Concerning Connected and Autonomous Vehicles

Mr. Hill requested that this item be added to today's agenda. He explained that with the establishment of the Central Florida Automated Vehicle partnership and with the securing of the grant, there is now an opportunity to leverage the two items. He highlighted some efforts that are currently underway in the region and stated that he feels that now is the time to look at organizing and coordinating efforts in order to capitalize on the synergy that is developing on how to integrate this mode into the planning process; how to leverage what is now existing in the region and what is coming; how to help guide the role that the MPO plays; how to manage enhancements to the

system; and how to engage Congress. He stated that he would like to have a discussion with Committee members regarding the possibility of holding a workshop in the first quarter of 2018 concerning the topic. Committee members expressed support of the workshop and provided additional input on efforts that organizations have underway. It was also expressed that it needs to be a regional effort in order to engage the smaller communities specifically if there are specific intersections that are not on the state highway system. Mr. Charles Ramdatt spoke concerning the need to focus on regionalism and efforts to establish the Central Florida AV Partnership.

Mr. Hill stated that based on feedback received at today's meeting, staff will bring back to the TSMOAC the input received in writing, and present a concept for a working group/workshop that will provide alternatives for consideration with the intent to open it to all MetroPlan Orlando committees, stakeholders and the MetroPlan Orlando Board.

VII. Common Presentations/Status Reports (Presentations will be made at the TAC meeting)

A. Presentation on FY 2018/19 - 2022/23 Tentative Five Year Work Program

Mr. David Cooke, FDOT, and Ms. Carol Scott, FTE, will present an overview of the new FY 2018/19 - 2022/23 Tentative Five Year Work Program.

B. Presentation on SR 436 Transit Corridor Study

Mr. Myles O'Keefe, LYNX, will give a presentation on LYNX's SR 436 Transit Corridor Study.

C. Presentation on 2040 LRTP Amendments

Mr. Nick Lepp, MetroPlan Orlando staff, will give a presentation on a set of locally funded Orange County highway projects that have been added to the 2040 Long Range Transportation Plan through an administrative amendment. No action by the committees and Board was needed to add these projects to the LRTP since the projects don't involve any federal or state funds.

VIII. General Information

A. 2018 Traffic Signal Retiming List

The final list for 2018 Traffic Signal Retiming was provided for information purposes.

B. FDOT Monthly Construction Status Report

The latest FDOT Monthly Construction Status Report for the Orlando area was provided for information purposes.

C. FDOT Quarterly Variance Report

The latest FDOT Quarterly Variance Report for the Orlando area was provided for information purposes.

D. Board Action on Emergency TIP Amendment

The MetroPlan Orlando Board approved an emergency amendment to the TIP at their October 11th meeting to add construction funding for the Wekiva Parkway project from Orange Boulevard to I-4. The letter, fact sheet and TIP amendment resolution signed by the Board Chairman was provided for information purposes.

E. Approved 2018 Legislative Priorities

The list of MetroPlan Orlando's legislative priorities for 2018 that was approved by the MetroPlan Orlando Board at their October 11th meeting was provided for information purposes.

F. SUN Trail Five Year Work Program Development Cycle

An attachment regarding the inclusion of the Shared-Use Nonmotorized (SUN) Trail program in the development cycle for FDOT's Tentative Five Year Work Program was provided for information purposes.

G. MetroPlan Orlando Board Highlights

A copy of the October 11, 2017 Board Meeting Highlights was provided for information purposes.

IX. Upcoming Meetings of Interest to TSMOAC Members

A. Next MPO Board Meeting

The next MetroPlan Orlando Board meeting will be held on November 8, 2017, at 9:00 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

B. Next TSMOAC Meeting

The next TSMOAC meeting will be held on December 1, 2017, at 8:30 a.m. in the MetroPlan Orlando Board Room, 250 South Orange Avenue, Suite 200, Orlando, FL 32801.

X. Other Business

None.

XI. Public Comments (General)

None.

XII. Adjournment

Due to time being available, committee members were asked to report on any news of interest to TSMO members in their local jurisdiction.

There being no further business, Chairman Zaballero adjourned the meeting of the Transportation Systems Management & Operations Advisory Committee at 9:50 a.m. The meeting was recorded and transcribed by Ms. Lisa Smith.

Approved this 1st day of December, 2017


Ms. Joedel Zaballero, Chairman


Ms. Lisa Smith, Board Services Coordinator

As required by Section 286.0105, Florida Statutes, MetroPlan Orlando hereby notifies all interested parties that if a person decides to appeal any decision made by MetroPlan Orlando with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.